



REGULAR MEETING OF COUNCIL

Council Chambers, Irricana Centennial Centre, 222 2 Street

Date: June 3, 2024 Time: 7:00PM

A. **ATTENDANCE**

B. **CALL TO ORDER**

C. **AGENDA**

D. **PRESENTATIONS**

E. **MINUTES**

Item E1: Minutes from May 30, 2024 Special Meeting of Council

F. **CORRESPONDENCE FROM PREVIOUS MEETING**

G. **COMMITTEE REPORTS**

H. **OLD BUSINESS**

I. **NEW BUSINESS**

Item I1: Request to Waive Minimum Tax (Amasco)

Item I2: RCMP Annual Performance Planning (In Conjunction with Item J1)

Item I3: IMC with Rocky View County (Committee Appointments)

J. **COMMUNICATION / INFORMATION**

Item J1: RCMP Quarterly Report

K. **COUNCILLOR UPDATE**

L. **CLOSED SESSION**

M. **ADJOURN**

Item E1

Minutes from May 30, 2024 Special Meeting of Council

SPECIAL MEETING OF COUNCIL

Council Chambers, Irricana Centennial Centre, 222 2 Street

Date: May 30, 2024 Time: 7:00PM

A. ATTENDANCE

Mayor: Jim Bryson
Deputy Mayor: Julie Sim
Councillors: Nathaniel Fleming, Lisa McAree, Kim Schmaltz
CAO: Doug Hafichuk
Staff: Patricia Malthouse

B. CALL TO ORDER

The meeting was called to order by Mayor Bryson at 7:02 pm.

C. AGENDA

- (i) Adopt Agenda
75:24 Moved by Councillor Fleming to adopt the Agenda, as presented.
CARRIED

D. PRESENTATIONS

- (i) None

E. MINUTES

- (i) Minutes of the Regular Meeting of Council for May 21, 2024
76:24 Moved by Councillor Fleming to accept the Minutes of the Regular Meeting of Council for May 21, 2024, as presented.
CARRIED

F. CORRESPONDENCE FROM PREVIOUS MEETING

- (i) None

G. COMMITTEE REPORTS

- (i) None

H. OLD BUSINESS

- (i) None

I. NEW BUSINESS

- (i) Item I1: 2024 Tax Rate Bylaw (006:2024)

77:24 Moved by Councillor Fleming that the 2024 Tax Rate Bylaw, (Bylaw 006:2024) be read for a first time this 30th day of May, 2024.
CARRIED

78:24 Moved by Councillor Schmaltz that the 2024 Tax Rate Bylaw, (Bylaw 006:2024) be read for a second time this 30th day of May, 2024.
CARRIED

79:24 Moved by Councillor McAree that the 2024 Tax Rate Bylaw, (Bylaw 006:2024) be given unanimous consent for a third and final reading this 30th day of May, 2024.
CARRIED

80:24 Moved by Deputy Mayor Sim that the 2024 Tax Rate Bylaw, (Bylaw 006:2024) be read for a third and final time this 30th day of May, 2024.
CARRIED

J. COMMUNICATION / INFORMATION

- (i) None

K. COUNCILLOR UPDATE

- (i) None

L. CLOSED SESSION

- (i) None

M. ADJOURN

- (i) Adjournment

81:24 Moved by Councillor Fleming to adjourn the meeting at 7:08 pm.
CARRIED

Mayor Bryson

Doug Hafichuk
Chief Administrative Officer

To: Mayor and Council
From: Chief Administrative Officer
Date: June 3, 2024
Purpose: Request for Decision
Subject: Request to Waive Minimum Tax (Amasco)

Summary:

Amasco Construction is requesting that the Minimum Property Tax be waived for 47 Unserviced Lots within Irricana.

Background and Discussion:

Municipalities typically implement a Minimum Property Tax to incentivize the development of properties that would otherwise be left vacant and, in many occasions, unattended / unmanaged.

The Town of Irricana has specified a Minimum Property Tax, in compliance with the Municipal Government Act, since at least 2007.

From 2007 to 2012, the practice had been to specify a Minimum Property Tax, ranging between \$800 to \$1000 on non-residential properties, but a Minimum Property Tax of \$500 has been applied to both residential and non-residential parcels since 2013.

The Town of Irricana 2024 Tax Rate Bylaw (Bylaw 006:2024) currently specifies that:

“The minimum amount payable as property tax for general municipal purposes shall be \$500.00 per parcel.”

In their letter dated May 24, 2024 (See Attachment ‘A’), Amasco Construction requested that the Minimum Property Tax be waived for their current inventory of 47 unserviced lots, and that only the Assessed Property Tax be payable. As noted in the Letter, Council has agreed to similar requests in the past (from 2016 to 2023).

The Assessed Property Tax for the 47 properties range from approximately \$80.00 to \$130.00, and total \$5,343.22 (See Attachment ‘B’). Applying the Minimum Property Tax increases the taxes owing to \$23,500 (Excluding Provincial remittances).

As a best practice, Administration recommends against waiving taxes, fees, or other sources of revenues for individuals or groups on the basis that the costs associated with those waivers benefit the few at the cost of the many.

However, given that the subject parcels are not serviced, receive no meaningful service(s) from the municipality, and fall under an *active* development agreement, Administration recommends collecting the Assessed Property Tax rather than the Minimum Property Tax.

Under this recommendation, all external requisitions (e.g., Alberta School Foundation Fund, Rocky View Foundation) would remain payable.

Financial Implication(s):

The annual Town Budget is developed using aggregated assessment data and does not specifically consider individual properties.

Collection of Minimum Property Tax in this instance would increase the amount being collected by approximately \$18,000 over and above the needs specified in the Town Budget, while collecting only the Assessed Property Taxes will have no impact on the Town Budget.

Recommendation Motion(s):

Option #1:

Motion #1: **THAT** the Minimum Property Tax requirement in Bylaw 006:2024 be waived for the subject lands described in Attachment 'B'.

Option #2:

As determined by Council.

Respectfully submitted,

"Doug Hafichuk"

Chief Administrative Officer

ATTACHMENTS:

Attachment 'A' – Letter from Amasco Construction Ltd.
Attachment 'B' – List of Subject Lands

Item I1

Attachment 'A' – Letter from Amasco Construction Ltd

Amasco Construction Ltd

may
Feb 24/2023

51 Tararidge Court N.E.

Calgary Ab T3J2R1

To The Town Of Irricana

Box 100

Irricana Ab TOM1B0

This is an application for a review of your policy regarding taxation of vacant lots. At present we believe your policy is to have a minimum charge of all lots of \$500.00 once they are subdivided .

We are requesting that you change this so that there should be two parts to this policy .

Part 1 You continue with the policy of having A \$500.00 minimum charge for all lots that are subdivided and serviced . That is for lots where you are cleaning and providing snow clearing and where your underground services pass in front of the vacant lots and you are responsible for street repairs etc.This would include the 19 lots recently serviced by Amasco

Part 2 You create a separate policy for lots that are subdivided but not serviced where there are no roads or pipelines where the lots should be taxed at their appraised value times the mill rate and the \$500.00 minimum tax does not apply . This to us would seem like a more fair system as you are not required to provide any cost to looking after this type of lot. This would include the 47 lots that are owned by Amasco in the Town Of Irricana

We believe vacant land that is not subdivided is taxed at appraised value times mill rate in Irricana .

The Town of Carstairs does not have a minimum charge . All land whether serviced or not serviced is charged with assessed value times mill rate .

In 2016,2017, 2018 and 2019 and 2020 and 2021 and 2022 you agreed to tax the lots that are not serviced at assessed value times mill rate.

Thank you for your consideration of the above matter

Allan S. Thom

Item I1

Attachment 'B' – List of Subject Lands

Amasco Construction - 2024 Tax Breakdown

Roll Number	2024 Taxes	Minimum Tax	Municipal Tax	Total Mun & Min	2024 Assessment Value	2024 Assessment Code	Lot	Block	Plan
66100	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	37	15	913421
66200	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	36	15	913421
66300	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	35	15	913421
66400	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	34	15	913421
66500	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	33	15	913421
66600	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	32	15	913421
66700	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	31	15	913421
66800	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	30	15	913421
66900	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	29	15	913421
67000	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	28	15	913421
67100	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	27	15	913421
67200	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	26	15	913421
67300	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	25	15	913421
67400	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	24	15	913421
67500	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	23	15	913421
67600	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	22	15	913421
67700	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	21	15	913421
67800	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	20	15	913421
67900	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	19	15	913421
68000	\$529.32	\$379.93	\$120.07	\$500.00	\$12,000.00	3	18	15	913421
68100	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	17	15	913421
70100	\$524.43	\$399.94	\$100.06	\$500.00	\$10,000.00	3	26	2	913421
70200	\$519.54	\$419.95	\$80.05	\$500.00	\$8,000.00	3	25	2	913421
70300	\$519.54	\$419.95	\$80.05	\$500.00	\$8,000.00	3	24	2	913421
70400	\$519.54	\$419.95	\$80.05	\$500.00	\$8,000.00	3	23	2	913421
70500	\$519.54	\$419.95	\$80.05	\$500.00	\$8,000.00	3	22	2	913421
70600	\$519.54	\$419.95	\$80.05	\$500.00	\$8,000.00	3	21	2	913421
70700	\$519.54	\$419.95	\$80.05	\$500.00	\$8,000.00	3	20	2	913421
70800	\$519.54	\$419.95	\$80.05	\$500.00	\$8,000.00	3	19	2	913421
70900	\$519.54	\$419.95	\$80.05	\$500.00	\$8,000.00	3	18	2	913421
71000	\$519.54	\$419.95	\$80.05	\$500.00	\$8,000.00	3	17	2	913421
71100	\$519.54	\$419.95	\$80.05	\$500.00	\$8,000.00	3	16	2	913421
71200	\$519.54	\$419.95	\$80.05	\$500.00	\$8,000.00	3	15	2	913421
71300	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	14	2	913421
71400	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	13	2	913421
71500	\$531.73	\$369.92	\$130.08	\$500.00	\$13,000.00	3	12	2	913421
71600	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	11	2	913421
71700	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	10	2	913421
71800	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	9	2	913421
71900	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	8	2	913421
72000	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	7	2	913421
72100	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	6	2	913421
72200	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	5	2	913421
72300	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	4	2	913421
72400	\$532.22	\$369.92	\$130.08	\$500.00	\$13,000.00	3	3	2	913421
72500	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	2	2	913421

Roll Number	2024 Taxes	Minimum Tax	Municipal Tax	Total Mun & Min	2024 Assessment Value	2024 Assessment Code	Lot	Block	Plan
72600	\$531.76	\$369.92	\$130.08	\$500.00	\$13,000.00	3	1	2	913421
	\$24,805.04	\$18,156.78	\$5,343.22		\$534,000.00				

To: Mayor and Council
From: Chief Administrative Officer
Date: June 3, 2024
Purpose: **Provided for Information**
Subject: RCMP Annual Performance Planning

Summary:

The RCMP has identified their key priorities for the 2024-2025 year.

Background and Discussion:

The RCMP is finalizing their annual performance plan, a process which helps establish their priorities and objectives for the coming year.

Plan development is influenced by the RCMP's various community engagement activities, including an annual Town Hall (Hosted by Rocky View County), quarterly community reporting, and various formal and informal discussions with community leaders. Identified priorities for 2024-2025 include:

Priority 1 – Crime Reduction

- *Prolific Offender Management:* Identified offenders bound by conditions are actively engaged and monitored using Project AiROW.
- *Enhanced patrols:* Frequency of patrols are increased in areas of concern.

Priority 2 – Community Engagement

- *School visits:* Members are encouraged to attend schools and interact with students.
- *Formal Presentations to Mayor & Council:* Production of quarterly reports and participation in town hall meetings
- *Increased Visibility:* Members to be in the communities attending events and being highly visible in as many areas as possible.

Priority 3 – Enhanced Road Safety

- *Traffic Enforcement:* Strategic Enforcement focus, distracted driving, speed and impaired Check Stops.
- *Joint Enforcement with CPOs:* Joint operations with local and County CPOs targeting areas of concern.

Administration routinely meets with local RCMP to provide the municipality's perspective on issues, highlight areas of concern raised by Council and the public (e.g., Local traffic enforcement), and maintain an understanding of each organization's needs and capabilities.

At a high/strategic level, the 2024-2025 Annual Performance Plan is reflective of those discussions and Administration believes that community-level input has been considered in it's development.

Financial Implication(s):

There are no financial implications.

Recommendation:

Administration recommends the report be received as information.

Recommendation Motion(s):

Option #1:

Motion #1: **THAT** Administration's report be received as information.

Option #2:

As determined by Council.

Respectfully submitted,

"Doug Hafichuk"

Chief Administrative Officer

ATTACHMENTS:

No Attachments

To: Mayor and Council
From: Chief Administrative Officer
Date: June 3, 2024
Purpose: Request for Decision
Subject: IMC with Rocky View County

Summary:

The Town of Irricana and Rocky View County are required to develop an Intermunicipal Collaboration Framework (ICF). Appointing Intermunicipal Representatives allows Administration to begin the background work.

Background and Discussion:

Intermunicipal Collaboration Frameworks (ICFs) are Provincially mandated agreements which specify what and how services are funded and delivered with other municipalities that share a common boundary. Frameworks are intended to:

- 1) Provide for integrated and strategic planning, delivery and funding of intermunicipal services.
- 2) Allocate scarce resources efficiently in providing local services.
- 3) Ensure municipalities contribute funding to services that benefit their residents.

The Rural Municipalities of Alberta (RMA) and Alberta Municipalities have developed a resource guide with further background.

<https://rmalberta.com/wp-content/uploads/2020/09/ICF-Workbook-Version-3-FINAL.pdf>

Preparing for Discussions with Rocky View County

Rocky View County has recently initiated the ICF development/review with the Town of Irricana and background work has begun by respective administrations.

Although the first meeting is *tentatively* scheduled for July 2nd, 2024 at 10:00am, Administration is requesting that Council identify *at least* one Representative, ideally two, so that respective administrations can begin confirming dates and completing preparatory materials (e.g., Agendas, briefing notes).

ICF-related meetings are largely expected to occur during normal business hours and will likely last one to two hours each. Further, establishing an ICF may take upwards of 6 to 12 months, depending upon the complexity of items being addressed and speed in which administrations can complete necessary background work.

In selecting representatives, Council can assume bi-monthly meetings, lasting one to two hours each, for a period of up to one year, requiring daytime flexibility. Meetings can be scheduled well in advance (several weeks) to help mitigate availability concerns and virtual attendance can be arranged if/as necessary.

Financial Implication(s):

There are no financial implications.

Recommendation:

Administration recommends that two representatives be appointed to the IMC, and that appointments remain in effect until the October Organizational Meeting.

Recommendation Motion(s):

Option #1:

Motion #1: **THAT** "Elected Official #1" be appointed to represent the Town of Irricana in ICF discussions with Rocky View County.

Motion #2: **THAT** "Elected Official #2" be appointed to represent the Town of Irricana in ICF discussions with Rocky View County.

Option #2:

As determined by Council.

Respectfully submitted,

"Doug Hafichuk"

Chief Administrative Officer

ATTACHMENTS:

No Attachments

Item J1

RCMP Quarterly Report



Town of Irricana - Beiseker Detachment Crime Statistics (Actual) January to March: 2021 - 2024

All categories contain "Attempted" and/or "Completed"

April 3, 2024

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	0	0	0	-100%	N/A	-0.3
Other Sexual Offences		0	0	0	0	N/A	N/A	0.0
Assault		0	1	2	2	N/A	0%	0.7
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	1	N/A	N/A	0.3
Criminal Harassment		1	1	2	1	0%	-50%	0.1
Uttering Threats		2	0	1	1	-50%	0%	-0.2
TOTAL PERSONS		4	2	5	5	25%	0%	0.6
Break & Enter		0	0	0	0	N/A	N/A	0.0
Theft of Motor Vehicle		1	2	0	0	-100%	N/A	-0.5
Theft Over \$5,000		0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		2	3	2	1	-50%	-50%	-0.4
Possn Stn Goods		0	0	0	0	N/A	N/A	0.0
Fraud		1	1	1	2	100%	100%	0.3
Arson		0	0	0	1	N/A	N/A	0.3
Mischief - Damage To Property		3	0	1	1	-67%	0%	-0.5
Mischief - Other		1	0	2	0	-100%	-100%	-0.1
TOTAL PROPERTY		8	6	6	5	-38%	-17%	-0.9
Offensive Weapons		0	0	0	0	N/A	N/A	0.0
Disturbing the peace		1	0	2	0	-100%	-100%	-0.1
Fail to Comply & Breaches		0	1	0	0	N/A	N/A	-0.1
OTHER CRIMINAL CODE		0	0	0	0	N/A	N/A	0.0
TOTAL OTHER CRIMINAL CODE		1	1	2	0	-100%	-100%	-0.2
TOTAL CRIMINAL CODE		13	9	13	10	-23%	-23%	-0.5



Town of Irricana - Beiseker Detachment Crime Statistics (Actual) January to March: 2021 - 2024

All categories contain "Attempted" and/or "Completed"

April 3, 2024

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		0	0	0	0	N/A	N/A	0.0
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	0	0	N/A	N/A	0.0
TOTAL FEDERAL		0	0	0	0	N/A	N/A	0.0
Liquor Act		0	0	0	0	N/A	N/A	0.0
Cannabis Act		0	0	0	0	N/A	N/A	0.0
Mental Health Act		2	2	1	1	-50%	0%	-0.4
Other Provincial Stats		2	1	3	0	-100%	-100%	-0.4
Total Provincial Stats		4	3	4	1	-75%	-75%	-0.8
Municipal By-laws Traffic		1	0	0	0	-100%	N/A	-0.3
Municipal By-laws		3	0	0	0	-100%	N/A	-0.9
Total Municipal		4	0	0	0	-100%	N/A	-1.2
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	0	N/A	N/A	0.0
Property Damage MVC (Reportable)		2	0	0	1	-50%	N/A	-0.3
Property Damage MVC (Non Reportable)		0	0	0	1	N/A	N/A	0.3
TOTAL MVC		2	0	0	2	0%	N/A	0.0
Roadside Suspension - Alcohol (Prov)		0	0	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		11	6	3	2	-82%	-33%	-3.0
Other Traffic		0	0	0	0	N/A	N/A	0.0
Criminal Code Traffic		0	0	0	0	N/A	N/A	0.0
Common Police Activities								
False Alarms		0	3	0	0	N/A	N/A	-0.3
False/Abandoned 911 Call and 911 Act		0	0	0	1	N/A	N/A	0.3
Suspicious Person/Vehicle/Property		2	0	2	1	-50%	-50%	-0.1
Persons Reported Missing		1	0	0	0	-100%	N/A	-0.3
Search Warrants		N/A	N/A	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	3	1	N/A	-67%	-2.0
Form 10 (MHA) (Reported)		N/A	N/A	1	0	N/A	-100%	-1.0



May 15th, 2024

Inspector Lauren Weare
Officer in Charge
Airdrie/Beiseker, Alberta

Dear Mayor and Council,

Please find the quarterly Community Policing Report attached that covers the January 1st to March 31st, 2024 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for Irricana.

I would also like to introduce you to Deputy Commissioner Rob Hill, the new Commanding Officer of the Alberta RCMP. Deputy Commissioner Hill has had a diverse and wide-ranging RCMP career, spanning from the Prairies to the Arctic, with positions along the way that have included Drug Section in Winnipeg and as the former Detachment Commander of Stony Plain (now amalgamated in to Parkland). With public safety as the beacon guiding our operations, Deputy Commissioner Hill is focussed on community engagement; Reconciliation; employee wellness; and recruiting new police officers and retention. Deputy Commissioner Hill is proud to lead your Alberta RCMP and looks forward to meeting you in the future.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Lauren Weare

Inspector Lauren Weare (M.O.M.)
Officer in Charge
Airdrie/Beiseker Detachments