

Town of Irricana
PO Box 100
222 – 2 Street
Irricana, AB T0M 1B0

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Development or Alteration of Lands

Land Use Bylaw 007:2023

I/We hereby make application for a development permit under the provisions of the Land Use Bylaw in accordance with the plans and supporting information submitted herewith, which form part of this application. It is understood that the Development Authority may refuse to accept incomplete applications.

1. Applicant Information *(Include additional applicant information on separate page)*

Name:	
Address:	
Phone:	Alt Phone:
Fax:	Email:

2. Registered Property Owner Information *(If different than above)*

Name:	
Address:	
Phone:	Alt Phone:
Fax:	Email:

3. Designated Agent *(Agent is Authorized to Represent the Registered Property Owner)*

Name:	
Address:	
Phone:	Alt Phone:
Fax:	Email:

4. Land Description

Municipal Address:

Legal Description:	Plan #	Block #	Lot #
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5. Development Details *(Describe the scope of work covered under the Development Permit)*

6. Variance(s) Requested *(Describe any variances being requested)*

7. Anticipated Start

8. Anticipated Completion

9. Required Information for Complete Application *(Applicant to initial beside each to confirm submission)*

Applicant Initial	Items Listed Below <i>MUST Be Provided Unless Explicitly Excluded by the Development Authority</i> <i>Refer to Town of Irricana Land Use Bylaw 007:2023 for Additional Details</i>	Received (Office Use)
	Development Fees <i>(as described in the Master Rates Bylaw)</i>	
	3.3.3.a Completed Development Permit Application <i>(This Form)</i>	
	3.3.3.b Site Plan indicating all buildings, parking, storage, fencing, and signage	
	<ul style="list-style-type: none"> Legal description of Site, with North Arrow 	
	<ul style="list-style-type: none"> All property lines clearly drawn 	
	<ul style="list-style-type: none"> Area dimension of the Land to be developed 	
	<ul style="list-style-type: none"> Measured setbacks from the proposed development to all property lines 	
	<ul style="list-style-type: none"> Area and external dimensions, including height, for all proposed development 	
	<ul style="list-style-type: none"> Location and dimension of off-street parking and loading areas 	
	<ul style="list-style-type: none"> All Site access points 	
	<ul style="list-style-type: none"> Rights-of-way and easements 	
	<ul style="list-style-type: none"> Location of all existing buildings, roads, water bodies (etc) on the Site 	
	3.3.3.c Statement of the proposed use(s) for the Site	
	<ul style="list-style-type: none"> Intended days and hours of operation 	
	<ul style="list-style-type: none"> Identification of provincial or federal licensing requirements 	
	3.3.3.d Signed Owner Authorization <i>(If applying as Agent)</i>	
	3.3.3.e Anticipated Commencement and Completion Dates <i>(This Form)</i>	
	3.3.3.f Floorplan indicating all uses and occupancies for each building	
	<ul style="list-style-type: none"> Floorplan, elevations and sections 	
	<ul style="list-style-type: none"> Detail on exterior finishes (materials, colours) 	
	3.3.3.g Lot Grading Plan and/or Stormwater Management Plan <i>(Commercial/Industrial)</i>	
	3.3.4.a Certificate of Title	
	3.3.4.b Surveyor's Certificate or Real Property Report	
	3.3.4.c Lot Grading, Drainage and/or Stormwater Management Plan <i>(Residential)</i>	
	3.3.4.d Groundwater and/or Geotechnical Analysis	
	3.3.4.e Private Sewage Disposal Site Evaluation	

	3.3.4.g Other Information Requested by the Development Authority	
	<ul style="list-style-type: none"> • Engineering drawings, studies, or reports 	
	<ul style="list-style-type: none"> • Traffic impact assessment (TIA) 	
	<ul style="list-style-type: none"> • Environmental site assessment (ESA) 	
	<ul style="list-style-type: none"> • Fire and/or safety inspection reports 	
	<ul style="list-style-type: none"> • Third-party applications and/or approvals 	

10. Supporting Documentation <i>(Additional information provided to support the application)</i>		
Applicant Initial		Received (Office Use)
	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	7.	
	8.	
	9.	
	10.	

11. Authorization <i>(Please initial beside the applicable option)</i>	
<input type="checkbox"/>	I certify that I am submitting this application as the Registered Owner of the subject property.
<input type="checkbox"/>	I certify that I am authorized by the Registered Owner of the subject property to submit this application on their behalf and have submitted evidence of such authorization.

12. Right of Entry <i>(Please initial)</i>	
<input type="checkbox"/>	I authorize the Town of Irricana and its agents to access the subject property for the purpose of processing this application and making a determination thereto.

13. Collection and Use of Information

In submitting this application, I certify that the information provided is true and correct and that the Town of Irricana shall not be liable for any errors or omissions associated with this application. I acknowledge that additional information may be requested prior to acceptance of this application or in the future.

Further, I acknowledge that the information provided in relation to this application, including correspondence, is subject to the Freedom of Information and Protection of Privacy Act (FOIP) and may be subject to public disclosure under the Act.

Applicant Signature

Date of Signature