



REGULAR MEETING OF COUNCIL

Council Chambers, Irricana Centennial Centre, 222 2 Street

Date: September 5, 2023 **Time:** 7:00PM

A. ATTENDANCE

B. CALL TO ORDER

C. AGENDA

D. PRESENTATIONS

Item D1: RCMP Quarterly Update and Introduction of Peace Officer

Item D2: Public Hearing on Bylaw 007:2023 (Land Use Bylaw)

E. MINUTES

Item E1: Minutes from August 14, 2023 Regular Meeting of Council

F. CORRESPONDENCE FROM PREVIOUS MEETING

G. COMMITTEE REPORTS

H. OLD BUSINESS

I. NEW BUSINESS

J. COMMUNICATION / INFORMATION

Item J1: Letter of Warning (Alberta Environment and Parks)

Item J2: Marigold Library – Notes to Council

K. COUNCILLOR UPDATE

L. CLOSED SESSION

Item L1: CUPE Collective Agreement, Closed per Section 24(1) and Section 25(1) of the Freedom of Information and Protection of Privacy Act.

M. ADJOURN

Item D1

RCMP Quarterly Update and Introduction of Peace Officer



August 11, 2023

Inspector Lauren Weare
Officer in Charge
Airdrie/Beiseker, Alberta

Dear Mayor and Council,

Please find the quarterly Community Policing Report attached that covers the April 1st to June 30th, 2023 reporting period. The attached report outlines a quarterly snapshot of the human resources, financial data and crime statistics for Irricana.

As part of the Alberta RCMP's ongoing priority to ensure public safety, encouraging citizens to report all crimes plays a vital role in building community well-being. We recognize that non-urgent crimes such as minor thefts and property crime may go unreported due to various reasons such as perceived insignificance or fear of inconvenience. Thus, the Alberta RCMP continues to engage citizens on the importance of reporting non-urgent crimes to help us optimize our crime prevention efforts.

To help facilitate this, we have made reporting of non-urgent crime easier through the Alberta RCMP APP (available as a free download on the [Apple App Store](#) or [Google Play](#)). Online crime reporting offers a convenient way for citizens to report non-emergent crime to Alberta RCMP from their computer or smartphone without having to phone or visit the police detachment.

An informed community is a safer community. Here are some reasons why online reporting of non-urgent crimes matters:

- Alberta RCMP police officers in the Call Back Unit are responsible for investigating online crime reports, thus reducing the need for frontline police officers to respond. Encouraging the public to use online crime reporting gives the Detachment frontline officers an opportunity to spend more of their time for proactive policing activities in the community.
- Non-urgent online crime reporting also has the potential to reduce those same non-urgent phone calls to our 911 Operators (OCCS) and Detachment Staff.



- The Alberta RCMP encourages citizens to report every crime to allow us to leverage reliable data to identify patterns and trends in criminal activities in our communities. We also use this intelligence to distribute our resources strategically and ensure that our police officers are deployed where they are most needed.

Thank you for your ongoing support and continued guidance in ensuring that we are consistently meeting your community's evolving policing needs. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Lauren Weare

Inspector Lauren Weare (M.O.M)
Officer in Charge
Airdrie/Beiseker Detachments

Village of Irricana - Beiseker Detachment
Crime Statistics (Actual)
January to June: 2020 - 2023

All categories contain "Attempted" and/or "Completed"

July 10, 2023

CATEGORY	Trend	2020	2021	2022	2023	% Change 2020 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	1	0	0	-100%	N/A	-0.4
Other Sexual Offences		1	0	0	0	-100%	N/A	-0.3
Assault		1	1	2	6	500%	200%	1.6
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	N/A	N/A	0.0
Criminal Harassment		2	1	2	2	0%	0%	0.1
Uttering Threats		1	2	0	3	200%	N/A	0.4
TOTAL PERSONS		6	5	4	11	83%	175%	1.4
Break & Enter		1	1	0	1	0%	N/A	-0.1
Theft of Motor Vehicle		0	1	3	1	N/A	-67%	0.5
Theft Over \$5,000		0	0	0	1	N/A	N/A	0.3
Theft Under \$5,000		2	4	5	3	50%	-40%	0.4
Possn Stn Goods		1	0	0	0	-100%	N/A	-0.3
Fraud		6	2	2	2	-67%	0%	-1.2
Arson		0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		2	5	1	4	100%	300%	0.2
Mischief - Other		5	3	2	3	-40%	50%	-0.7
TOTAL PROPERTY		17	16	13	15	-12%	15%	-0.9
Offensive Weapons		0	0	0	0	N/A	N/A	0.0
Disturbing the peace		3	1	0	2	-33%	N/A	-0.4
Fail to Comply & Breaches		1	0	2	0	-100%	-100%	-0.1
OTHER CRIMINAL CODE		1	0	0	0	-100%	N/A	-0.3
TOTAL OTHER CRIMINAL CODE		5	1	2	2	-60%	0%	-0.8
TOTAL CRIMINAL CODE		28	22	19	28	0%	47%	-0.3

Village of Irricana - Beiseker Detachment
Crime Statistics (Actual)
January to June: 2020 - 2023

All categories contain "Attempted" and/or "Completed"

July 10, 2023

CATEGORY	Trend	2020	2021	2022	2023	% Change 2020 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		0	0	0	0	N/A	N/A	0.0
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		0	1	0	0	N/A	N/A	-0.1
TOTAL FEDERAL		0	1	0	0	N/A	N/A	-0.1
Liquor Act		N/A	N/A	1	0	N/A	-100%	0.0
Cannabis Act		N/A	N/A	0	0	N/A	N/A	0.0
Mental Health Act		N/A	N/A	5	4	N/A	-20%	0.6
Other Provincial Stats		N/A	N/A	3	7	N/A	133%	0.7
Total Provincial Stats		N/A	N/A	9	11	N/A	22%	1.3
Municipal By-laws Traffic		N/A	N/A	0	0	N/A	N/A	-0.1
Municipal By-laws		N/A	N/A	1	1	N/A	0%	-0.7
Total Municipal		N/A	N/A	1	1	N/A	0%	-0.8
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	1	N/A	N/A	0.3
Property Damage MVC (Reportable)		N/A	N/A	0	1	N/A	N/A	-0.3
Property Damage MVC (Non Reportable)		N/A	N/A	0	0	N/A	N/A	-0.3
TOTAL MVC		N/A	N/A	0	2	N/A	N/A	-0.3
Roadside Suspension - Alcohol (Prov)		N/A	N/A	0	0	N/A	N/A	-0.1
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
Total Provincial Traffic		N/A	N/A	10	7	N/A	-30%	-3.3
Other Traffic		N/A	N/A	0	0	N/A	N/A	0.0
Criminal Code Traffic		1	1	0	1	0%	N/A	-0.1
Common Police Activities								
False Alarms		N/A	N/A	3	4	N/A	33%	1.5
False/Abandoned 911 Call and 911 Act		N/A	N/A	1	1	N/A	0%	0.4
Suspicious Person/Vehicle/Property		N/A	N/A	2	6	N/A	200%	-0.9
Persons Reported Missing		N/A	N/A	0	0	N/A	N/A	-0.1
Search Warrants		N/A	N/A	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	7	6	N/A	-14%	-1.0
Form 10 (MHA) (Reported)		N/A	N/A	2	1	N/A	-50%	-1.0



RCMP Provincial Policing Report

Detachment	Beiseker Provincial - Irricana
Detachment Commander	Inspector Lauren Weare
Quarter	Q1 (2023-24)
Date of Report	2023-08-11

Community Consultations

Date	2023-04-03
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Regular reporting information sharing
Notes/Comments	Meeting with CAO

Date	2023-05-01
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Regular reporting information sharing
Notes/Comments	Meeting with CAO



Community Priorities

Priority 1	Crime Reduction - Project AirOW
Current Status & Results	<p>Project AirOW continues as a successful CR strategy and continues with engagement from our partners in probation & parole with analyst engagement to manage communication and packages for members and update board. CRU objectives during this time frame are to focus efforts on property crime within the rural area as well as enhancing their footprint as it relates to confidential informants. CRU has taken this head and has made property related arrests in the rural area this quarter. All Units have had some disruption due to wildfire deployments .</p> <p>Airdrie / Beiseker integrated Rural using Project AirOW have been monitoring two subjects in the rural area - one of which has now been removed as no longer bound by the conditions.</p> <p>Checks on these offenders have found them to be compliant - no breaches laid.</p> <p>There have been 10 checks recorded</p>
Priority 2	Community Engagement
Current Status & Results	<p>Members work to maintain an increased visibility and accessibility in the Community. The Rural Sgt. presents and meets regularly with leadership and CAO, the relationships remain strong with excellent communication.</p> <p>Bike Patrol Members participated in the grand opening of the Meadowlark Trail connecting the communities of Irricana and Beiseker.</p>
Priority 3	Road Safety
Current Status & Results	<p>Airdrie Integrated Rural detachment members conduct regular patrols and enforce traffic laws as applicable. In this quarter there have been at least 102 traffic enforcement activities which include tickets and warnings.</p> <p>Integrated Rural members focused on Impaired Driving enforcement throughout the detachment area on National Impaired Enforcement day and conducted multiple check stops in area communities.</p> <p>There were 186 pro-active patrols of the community</p>





Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2022	2023	% Change Year-over-Year	2021	2022	% Change Year-over-Year
Total Criminal Code	87	83	-5%	278	316	14%
<i>Persons Crime</i>	14	20	43%	61	65	7%
<i>Property Crime</i>	63	55	-13%	187	219	17%
<i>Other Criminal Code</i>	10	8	-20%	30	32	7%
Traffic Offences						
<i>Criminal Code Traffic</i>	2	2	0%	17	8	-53%
<i>Provincial Code Traffic</i>	133	84	-37%	732	421	-42%
<i>Other Traffic</i>	0	1	N/A	3	1	-67%
CDSA Offences	1	1	0%	3	3	0%
Other Federal Acts	1	3	200%	11	4	-64%
Other Provincial Acts	27	42	56%	111	111	0%
Municipal By-Laws	2	4	100%	23	10	-57%
Motor Vehicle Collisions	25	26	4%	134	165	23%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Wildfire deployments have affected all detachments / units across the Province. This has resulted in a great deal of strain on resources but core policing priorities have remained unchanged as much of the resource deployment has been addressed with overtime being covered by the Province under emergency operations.



Provincial Police Service Composition Table²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	5	5	0	0
Detachment Support	2	1	0	1

² Data extracted on June 30, 2023 and is subject to change.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the five established positions, five officers are working. There is no vacancy detected at this time.

Detachment Support: Of the two established positions, one resource is working. There is one hard vacancy detected at this time.

Quarterly Financial Drivers

Item D2

Public Hearing on Bylaw 007:2023 (Land Use Bylaw)

BYLAW 007:2023

A bylaw of the Town of Irricana, in the Province of Alberta, for the purpose of adopting a new land use bylaw.

WHEREAS pursuant to the Municipal Government Act, RSA 2000, c M-26, and amendments thereto, a Council of a municipality must pass a land use bylaw;

AND WHEREAS the land use bylaw may prohibit or regulate and control the use and development of land and buildings within its municipal boundaries;

AND WHEREAS the Council of the Town of Irricana deems it desirable to adopt a land use bylaw;

AND WHEREAS the Council of the Town of Irricana did provide the opportunity to those persons affected by the land use bylaw to make suggestions and representations;

AND THEREFORE the Municipal Council of the Corporation of the Town of Irricana, duly assembled in Council, enacts as follows:

Title

1. This Bylaw may be cited as the “*2023 Irricana Land Use Bylaw*”.

Definitions

2. In this bylaw, the following definitions apply:
 - a. “**Municipal Government Act**” means the Municipal Government Act, RSA 2000, c M-26, as amended or replaced from time to time.
 - b. Definitions described in Schedule ‘A’.

Effect

3. Council hereby adopts this Land Use Bylaw for those lands contained within the municipal boundaries of the Town of Irricana.
4. Schedule ‘A’ hereto attached shall form part of the Bylaw.

Severability

5. If any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of the Bylaw will remain valid and enforceable.

Repeal of Bylaw(s)

6. *Bylaw 010:2010*, being the *Town of Irricana Land Use Bylaw*, is repealed upon this Bylaw passing and coming into full force and effect.

Effective Date

7. *Bylaw 007:2023*, being the *2023 Irricana Land Use Bylaw*, is passed when it receives third reading and is signed pursuant to the *Municipal Government Act*.

READ A FIRST TIME this 14th day of August 2023.

READ A SECOND TIME this ____ day of _____ 2023.

READ A THIRD TIME this ____ day of _____ 2023.

Jim Bryson
Mayor

Doug Hafichuk
Chief Administrative Officer

Item D2

Written Submission from *Ton van Arendonk*

Date: August 29th, 2023

Dear Council,

I am writing to express my strong objection to the proposed Direct Districts in the new Land Use Bylaw (LUB) in our town. I am concerned that the proposed Direct Districts will lead to authoritarianism by councillors and the Town administration, with no public input, and the council and Town administration governing as they please creating an even bigger division in Town. I am particularly concerned about the execution of the prairie development project, which has not passed multiple times in the past decade, and the incinerator/pyrolysis project, which has caused a huge concern for public health in Beiseker and surroundings.

My objections are as follows:

- The MHR/RG/R1-R2x/R1/etc districts have clear house dimension restrictions/regulations through the bylaw, but a DC-x district has NO house-property requirements/regulations, leaving the developer with a blank slate regarding packing density, which does not reflect our Town regarding typical rural living space. In addition the public has no control on future rulings on any requirements/regulations as only council has a say in these matters!
- The incinerator/pyrolysis project did not pass in Beiseker with lots of help by Irricana residents, as it caused a huge concern for public health in Town and surroundings (e.g. Irricana, livestock, harvest). Would it not be an insult to have such a project in our town creating health concern towards Beiseker and surroundings? Also here no input by Irricana residents with this proposed LUB.
- The proposed Direct Districts will lead to authoritarianism by councillors and the Town administration, with no public input, and the council and Town administration governing as they please creating a division in our small Town. This approach undermines the principles of democracy and denies the residents the opportunity to have a say in matters that directly impact their lives.

Therefore, I appeal to have a public vote or third-party surveys on these "controversial" projects and reject this LUB proposal as is.

Public input and engagement are crucial for fostering a sense of ownership, transparency, and accountability in the governance of our town. It is imperative that the council listens to the concerns and perspectives of the residents before executing any projects or making significant decisions.

In conclusion, I am asking that this council reevaluates its decision-making process and takes steps to incorporate public input and democratic principles into all its governance practices. By doing so, the council can ensure that the interests and voices of the residents are heard and respected establishing as stated on Town FB (quote) "Irricana is well known for its quiet small town atmosphere, strong family values, and its safe and fr"

Please note:

During last public hearing regarding Prairie development the public provided a wealth number of tips (e.g. house colors, basement, different house and lot sizes, infrastructure, etc) to make this project work, but sadly public never received a feedback.

Thank you for your attention to this matter. I look forward to a response addressing my concerns and the steps that will be taken to rectify the situation.

Sincerely,

Ton van Arendonk
P.O. Box 3
Irricana

Item D2

Written Submission from *Cornelie Pierson*

Date: August 29th 2023

Dear Councillors,

The bylaw (007:2023) that the CAO is proposing is not really democratic .

In this “ proposed” bylaw the Residents of Irricana have NO voice.

The Residents will not be able to discuss, advice, protest or will not even need to be notified of any plans, building or opportunities in our town. The residents will only be notified after it's a done deal.

By saying Yes to the proposed bylaw the councillors do NOT represent the people that voted them in office because they take away there rights to express themselves.

A Land Use Bylaw change will impact the residents negatively.

I realize by saying No to the bylaw the residents will discus all kinds of plans proposed by the CAO but isn't that what a democratic system is supposed to do??

There might even be some good advice or tips coming out of the discussion.

Please say No to the proposed Bylaw and respect the opinion of the residents of Irricana and let them have a voice.

Thank you for listening

Cornelie Pierson
P.O. Box 3
Irricana
T0M 1B0

Item E1

Minutes from August 14, 2023 Regular Meeting of Council

REGULAR MEETING OF COUNCIL

Council Chambers, Irricana Centennial Centre, 222 2 Street

Date: August 14, 2023 Time: 7:00PM

A. **ATTENDANCE**

Mayor: Jim Bryson
Deputy Mayor: Kim Schmaltz
Councillors: Nathaniel Fleming, Julie Sim, Lisa McAree
CAO: Doug Hafichuk
Staff: Patricia Malthouse

B. **CALL TO ORDER**

The meeting was called to order by Mayor Bryson at 7:00pm.

C. **AGENDA**

- (i) Adopt Agenda
113:23 Moved by Councillor Fleming to adopt the Agenda, as presented.

CARRIED

D. **PRESENTATIONS**

- (i) None

E. **MINUTES**

- (i) Minutes of the Regular Meeting of Council for June 19, 2023
114:23 Moved by Councillor Sim to accept the Minutes of the Regular Meeting of Council for June 19, 2023, as presented.

CARRIED

F. **CORRESPONDENCE FROM PREVIOUS MEETING**

- (i) None

G. COMMITTEE REPORTS

- (i) None

H. OLD BUSINESS

- (i) None

I. NEW BUSINESS

- (i) Item I1: People & Community Services Report

115:23 Moved by Councillor McAree that the People & Community Services Report be received for information.

CARRIED

- (ii) Item I2: Chief Administrative Officer Report

116:23 Moved by Councillor McAree that the Chief Administrative Officer Report be received for information.

CARRIED

- (iii) Item I3: Renewal of Borrowing Bylaw

117:23 Moved by Deputy Mayor Schmaltz that the 2023 Municipal Line of Credit Bylaw (Bylaw 008:2023) be read for a first time this 14th day of August, 2023.

CARRIED

118:23 Moved by Councillor Fleming that the 2023 Municipal Line of Credit Bylaw (Bylaw 008:2023) be read for a second time this 14th day of August, 2023.

CARRIED

119:23 Moved by Mayor Bryson that the 2023 Municipal Line of Credit Bylaw (Bylaw 008:2023) be given unanimous consent for a third and final reading time this 14th day of August, 2023.

CARRIED

120:23 Moved by Councillor Sim that the 2023 Municipal Line of Credit Bylaw (Bylaw 008:2023) be read for a third and final time this 14th day of August, 2023.

CARRIED

- (iv) Item I4: Land Use Bylaw (Bylaw 007:2023) (First Reading)

121:23 Moved by Deputy Mayor Schmaltz that the 2023 Irricana Land Use Bylaw (Bylaw 007:2023) be read for a first time this 14th day of August, 2023.

CARRIED

122:23 Moved by Councillor McAree that Administration be directed to arrange for a Public Hearing on September 5, 2023, pursuant to the requirements stated in the Municipal Government Act.

CARRIED

- (v) Item I5: Alberta Municipalities (ABMunis) Fall Convention

123:23 Moved by Deputy Mayor Schmaltz that Administration's report be received for information.

CARRIED

J. COMMUNICATION / INFORMATION

- (i) Cemetery Revitalization Committee Report

K. COUNCILLOR UPDATE

- (i) Roundtable Discussion

L. CLOSED SESSION

- (i) Closed to Public

124:23 Moved by Mayor Bryson that Council goes into Closed Session at 8:04pm to discuss:

Item L1: CUPE Collective Agreement, Closed per Section 24(1) and Section 25(1) of the Freedom of Information and Protection of Privacy Act.

Item L2: Personnel - Evaluation, Closed per Section 17(1) of the Freedom of Information and Protection of Privacy Act.

CARRIED

- (ii) Open to Public

125:23 Moved by Councillor Fleming that Council reconvene to the public portion of the meeting at 8:41pm.

CARRIED

M. ADJOURN

- (i) Adjournment

126:23 Moved by Councillor McAree to adjourn the meeting at 8:42pm.

CARRIED

Item J1

Letter of Warning (Alberta Environment and Parks)

WL-EPEA-39781

August 18, 2023

To: Doug Hafichuk
Chief Administration Officer
Town of Irricana
PO BOX 100, 222-2nd Street
Irricana, Alberta
T0M 1B0

WARNING

This warning letter is Alberta Environment and Protected Areas' (EPA) enforcement response to the investigation undertaken of the TOWN OF IRRICANA and the failure to operate a waterworks system as per the *Code of Practice for a Waterworks System Consisting Solely of a Water Distribution System, June 1, 2012 ("the Code")*, and immediately report a contravention of Alberta Environment and Protected Areas ("EPA") Registration No. 00223332-00-02.

It is our assessment that this incident is a contravention of Sections 4.1.4, 4.1.5 and 7.1.1 of the Code.

S.4.1.4 "At all times, the operation of the waterworks system shall be performed by, or under the direction of, a person who holds a valid certificate of qualification at the applicable level as set out in Table 4-1."

S.4.1.5 "At all times, the number of certified operators available to perform or direct the operation of the waterworks system shall meet or exceed the applicable numbers in Table 4-1."

**TABLE 4-1: MINIMUM WATERWORKS SYSTEM OPERATOR
CERTIFICATE OF QUALIFICATION REQUIREMENTS**

Population Served by Waterworks System	Minimum Number and Minimum Qualifications of Water Distribution Certified Operator(s)
< 500	One operator with a Small Water Systems Certificate
500 - 1500	One operator with a Level I Water Distribution (WD) Certificate
1,501 - 15,000	One operator with a Level II Water Distribution (WD) Certificate
15,001 - 50,000	One operator with a Level III Water Distribution (WD) Certificate, and One operator with a Level II Water Distribution (WD) Certificate
50,001 and over	One operator with a Level IV Water Distribution (WD) Certificate, and Two operators with a Level III Water Distribution (WD) Certificate, and One operator with a Level II Water Distribution (WD) Certificate

S.7.1.1 "In addition to any other reporting required pursuant to this Code of Practice, the Act, or the regulations, the registration holder shall immediately report to the Director any contravention of this Code of Practice, either:

(a)by telephone at 1-800-222-6514, or

(b)by a method

(i)in compliance with the release reporting provisions in the Act and the regulations, or

(ii)authorized in writing by the Director"

and is an offence under Section 227(e) of the *Environmental Protection and Enhancement Act*.

No further enforcement action is contemplated for this incident. This Warning Letter will form part of The Town of Irricana compliance history and will be taken into consideration should any future contraventions occur.

If you have any questions, please contact me at 403-899-5213.

Respectfully,

Chad.Schappy Digitally signed by Chad.Schappy
Date: 2023.08.18 09:55:15 -06'00'

Chad Schappy, Environmental Protection Officer (Investigator)
Regulatory Assurance Division, Southern Region

cc: Elise Chamberland, Compliance Manager
Darren Bourget, Regional Manager
Tricia Kirkpatrick, Environmental Investigations Liaison

Item J2

Marigold Library – Notes to Council

Notes to Council



August 26, 2023 Board Meeting Highlights

Welcome

Marigold Board welcomed the recently appointed representative from the Town of Cochrane, Christopher Gillespie.

Financial Statements

Unaudited financial statements to July 31, 2023 were accepted as presented.

Budget Estimates for 2024

CEO Lynne Price presented the 2024 budget estimates. These estimates are provided to member municipal councils every September, as required by the Marigold Agreement.

The estimated 2024 budget is \$6,141,188 which is 5.2% higher due to an estimated increase in the Alberta Treasury population numbers from 2022, the approved increase to Schedule C levies, and the increased amount received for provincial grants.

The primary unknown for 2024 is the provincial grant, and whether Municipal Affairs will continue to use 2019 population numbers.

HQ Building Sale

Marigold successfully closed the sale of the old Headquarters building on May 12, 2023.

Policy Approval & Decision

Policies reviewed & approved:

- Standards & Services Co. Mandate Statement
- Transfer Payments Policy—Schedule B
- Board Member Roles & Responsibilities Policy
- Board Meetings Policy
- Board Member Compensation Policy
- Governance Policy

Library Service Points policies:

- Grievance Appeal Process Policy
- Workplace Harassment Prevention Policy
- Bylaws for Safety & Use
- Hours of Service Policy
- Collection Management Policy

Board efficiency, effectiveness, and cost-savings:

Marigold Board approved the Executive Committee's recommendation to dissolve the Advocacy Committee, whose work is now done by the Regional Systems Advocacy Committee. The following Ad Hoc Committees were dissolved: Finance Committee, Building Committee, and the Schedule C Ad Hoc Committee.



Upcoming Board Meetings:

Saturday, November 18, 2023 9:30 AM
TEAMS Virtual Meeting

Saturday, January 27, 2023 9:30 AM
TEAMS Virtual Meeting

Questions?

Contact CEO Lynne Price
lynne@marigold.ab.ca

Marigold Library System

B 1000 Pine Street
Strathmore Alberta, T1P 1C1 | 1-855-934-5334
marigold.ab.ca

Notes to Council—August 26, 2023



Meet the Staff: Emily George

The Board heard a presentation from Emily George, Collections Services Consultant. Emily has been with Marigold since April 2023, and supervises the Collections Services team, including acquisitions, cataloguing, and processing functions.

Emily is also the Consultant for ten member libraries, and delivers training on collections services, item records, SimplyReports, and new manager orientation.

In her spare time, Emily volunteers as a Feline Friend with the Calgary Humane Society.

October is Canadian Library Month

Canadian Library Month takes place every year in October and provides an opportunity to raise awareness of the valuable role libraries play in the lives of people who live in Canada. This year, the theme for Canadian Library Month is “*Libraries for Life.*” To help libraries promote the event, there are digital resources like website banners, posters, and social media templates available for free on the Ontario Library Association website, accessola.com.



CEO & COO Updates

COO L. Taylor spoke about the Airdrie Library and Multi-Use Facility groundbreaking ceremony, summer programs at Marigold libraries and the Stoney Nakoda Nation, the Library Leaders meeting coming up in September, and the new homework and career help eResource, Brainfuse.

CEO L. Price provided updates on council presentations to the M.D. of Acadia, the Town of High River, and an upcoming presentation to Special Areas Board, marketing and promotion of library service to municipalities without library boards, and work being done by the Banff Library to support those affected by the Charleston Residence fire in Lake Louise (I.D. #9).

