

BYLAW 006:2023

A bylaw of the Town of Irricana, in the Province of Alberta, for the purpose of establishing rates and fees for the provision of various municipal goods and services.

WHEREAS pursuant to the Municipal Government Act, RSA 2000, c M-26, and amendments thereto Council may fix charges for the goods and services listed in the attached schedule;

AND WHEREAS the Town of Irricana receives requests for the provision of such goods and services;

AND WHEREAS the Town of Irricana deems it desirable to request payment for the provision of such goods and services;

AND THEREFORE the Municipal Council of the Corporation of the Town of Irricana, duly assembled in Council, enacts as follows:

Title

1. This Bylaw may be cited as the "*Master Rates Bylaw*"

Definitions

2. In this bylaw, the following definitions apply:
 - a. "**Chief Administrative Officer**" means the Chief Administrative Officer of the Town of Irricana or their authorized delegate;
 - b. "**Municipal Government Act**" means the Municipal Government Act, RSA 2000, c M-26, as amended or replaced from time to time.

Effect

3. The Town of Irricana establishes the rates and fees set out in Schedule 'A' attached to and forming part of this Bylaw.
4. The Chief Administrative Officer may waive or excuse an individual from paying all or part of a rate or fee set out in Schedule 'A' of the Bylaw if, in the opinion of the Chief Administrative Officer:
 - a. Facts were not disclosed which should have been disclosed at the time the fee was considered;

- b. Extenuating circumstances warrant a waiver or excusal.

Severability

5. If any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of the Bylaw will remain valid and enforceable.

Repeal of Bylaw(s)

6. *Bylaw 004:2023*, being the *Master Rates Bylaw*, is repealed upon this Bylaw passing and coming into full force and effect.

Effective Date

7. *Bylaw 006:2023*, being the *Master Rates Bylaw*, is passed when it receives third reading and is signed pursuant to the *Municipal Government Act*.

READ A FIRST TIME this 15 day of May 2023.

READ A SECOND TIME this 15 day of May 2023.

UNANIMOUS CONSENT for THIRD READING given this 15 day of May 2023.

READ A THIRD TIME this 15 day of May 2023.

Original Signed
Jim Bryson
Mayor

Original Signed
Doug Hafichuk
Chief Administrative Officer

Master Rates Bylaw - Schedule 'A'

ADMINISTRATION and COMMON SERVICES

LABOUR and MEETINGS

Special Meeting of Council	\$ 500.00	Each
Special Meeting of Committee of the Whole	\$ 350.00	Each
Municipal Planning Commission (MPC) Meeting	\$ 500.00	Each, Min. Actual Costs and Administrative Time
Administrative Labour Rate (General)	\$ 40.00	Each, per half hour
Public Works Labour Rate (General)	\$ 40.00	Each, per half hour

LICENSING FEES

<i>Business License - Hawker/Peddler/Vendor</i>	\$ 25.00	Monthly
<i>Business License - Non-Resident</i>	\$ 50.00	Annually
<i>Business License - Home Occupation (Initial Application)</i>	\$ 100.00	Annually
<i>Business License - Home Occupation (Renewal)</i>	\$ 50.00	Annually
<i>Business License - Store Front</i>	\$ 50.00	Annually
<i>Animal License - Dog or Cat (Altered)</i>		
<i>Before Jan 31 Each Year</i>	\$ 10.00	Annually
<i>After Jan 31 Each Year</i>	\$ 20.00	Annually
<i>Animal License - Dog or Cat (Unaltered)</i>		
<i>Before Jan 31 Each Year</i>	\$ 20.00	Annually
<i>After Jan 31 Each Year</i>	\$ 40.00	Annually

DOCUMENTS and RECORDS

<i>Town Technical Reports</i>	\$ 150.00	Each
<i>Municipal Development Plan</i>	\$ 40.00	Each
<i>Land Use Bylaw</i>	\$ 40.00	Each
<i>Tax Certificate</i>	\$ 40.00	Each
<i>Tax Search</i>	\$ 40.00	Each
<i>Assessment Search</i>	\$ 40.00	Each
<i>Property Compliance Stamp - Residential</i>	\$ 60.00	Each
<i>Property Compliance Stamp - Non-Residential</i>	\$ 60.00	Each

PENALTIES, FEES, and NOTIFICATIONS

<i>Non-Sufficient Funds (NSF)</i>	\$ 40.00	Each
<i>Credit Card Service Fee</i>	2%	Transaction Total (Incl. Tax)
<i>Interest on Overdue Account Receivables</i>	2%	Balance Owning, Monthly
<i>Property Tax Arrears Penalty</i>	\$ -	See <i>Property Tax Penalty Bylaw</i>
<i>Utility Arrears Penalty</i>	\$ -	See <i>Utility Arrears Penalty Bylaw</i>
<i>Tax Notification Letter</i>	\$ 25.00	Each, Minimum. Actual Costs and Administrative Time
<i>Tax Recovery Letter</i>	\$ 50.00	Each, Minimum. Actual Costs and Administrative Time
<i>Accounts Sent to Collection</i>	15%	Total Balance Owning

FREEDOM OF INFORMATION / ACCESS TO INFORMATION

<i>Records Search / FOIP - Personal</i>	\$ -	Each
<i>Records Search / FOIP - Initial Fee</i>	\$ 25.00	Each
<i>Records Search / FOIP - Continuing Request</i>	\$ 50.00	Each
<i>Records Search / FOIP - Processing Costs (if Over \$150)*</i>	\$ -	Each, Estimate to be Provided

*50% Payment Required Prior to Search
*Balance Due Upon Delivery, Actual Costs

UTILITY SERVICES

WATER SERVICES

<i>Water Meter Connection</i>	\$ 200.00	Each, Meter at Cost
<i>Water Meter Replacement</i>	\$ 200.00	Each, Meter at Cost
<i>Water Service Disconnect</i>	\$ 90.00	Each
<i>Water Service Reconnection (700am - 300pm)</i>	\$ 45.00	Each
<i>Water Service Reconnection (Off Hours)</i>	\$ 200.00	Each

CONSUMPTION CHARGES

<i>Water</i>	\$ 5.09	Cubic Meter
<i>Wastewater</i>	\$ 3.22	Cubic Meter (Billed at 90% of Water Consumption)
<i>Potable Water</i>	\$ 7.25	Cubic Meter
<i>Non-Potable Water</i>	\$ 5.25	Cubic Meter

SOLID WASTE and RECYCLING

<i>Garbage Collection</i>	\$ 32.69	Bi-Monthly
<i>Recycling Collection</i>	\$ 21.79	Bi-Monthly

COMMUNITY HALL

DAY RENTALS

<i>General Purpose*</i>	\$ 400.00	Per Day
<i>Fundraisers*</i>	\$ 200.00	Per Day
<i>Funerals and Memorials*</i>	\$ 200.00	Per Day
<i>*Plus \$100 Hall Inspection / Setup Fee</i>		
<i>Audio / Video System (\$500 Damage Deposit Required)</i>	\$ 100.00	Per Use
<i>Small Upper Floor Meeting Room</i>	\$ 100.00	Per Use
<i>Kitchen User Fee</i>	\$ 200.00	Per Use

20% Discount for Residents

50% Discount for Registered Non-Profit and Local Service Groups

CEMETERY

PURCHASES and SERVICES

<i>Plot Purchase</i>	\$ 500.00	Each
<i>Opening and Closing - Casket</i>	\$ 500.00	Each
<i>Opening and Closing - Urn</i>	\$ 250.00	Each
<i>Weekend or Holiday Premium</i>	\$ 250.00	Each
<i>Perpetual Maintenance Fee - All Internments</i>	\$ 350.00	Per Plot

PROPERTY and DEVELOPMENT

PRE-APPLICATION CONSULTATIONS

<i>Resident Consultation - Initial (30 Minutes)</i>	\$ -	Each
<i>Resident Consultation - Extended (30 Minutes)</i>	\$ 40.00	Each
<i>Subdivision</i>	\$ 500.00	Each, Minimum. Actual Costs and Administrative Time
<i>Redesignation</i>	\$ 500.00	Each, Minimum. Actual Costs and Administrative Time

DEVELOPMENT APPLICATIONS

<i>Development Permit - Minor, Permitted Use</i>	\$ 40.00	Each
<i>Development Permit - Minor, Discretionary Use</i>	\$ 80.00	Each
<i>Development Permit - Intermediate, Permitted Use</i>	\$ 80.00	Each
<i>Development Permit - Intermediate, Discretionary Use</i>	\$ 120.00	Each
<i>Development Permit - Major, Permitted Use</i>	\$ 120.00	Each
<i>Development Permit - Major, Discretionary Use</i>	\$ 160.00	Each
<i>Demolition Permit</i>	\$ 120.00	Each
<i>Adjustment for Development Without Permit</i>	150%	of All Applicable Fee(s)

LAND USE

<i>Area Structure Plan</i>	\$ 3,500.00	Each, Minimum. Actual Costs and Administrative Time
<i>Area Structure Plan - Amendment</i>	\$ 1,750.00	Each, Minimum. Actual Costs and Administrative Time
<i>Conceptual Plan</i>	\$ 2,500.00	Each, Minimum. Actual Costs and Administrative Time
<i>Conceptual Plan - Amendment</i>	\$ 1,250.00	Each, Minimum. Actual Costs and Administrative Time
<i>Amendment - Municipal Development Plan</i>	\$ 1,500.00	Each, Minimum. Actual Costs and Administrative Time
<i>Amendment - Land Use Bylaw</i>	\$ 1,750.00	Each, Minimum. Actual Costs and Administrative Time
<i>Land Use (Zoning) Confirmation</i>	\$ 40.00	Each, Minimum. Actual Costs and Administrative Time
<i>Change of Permitted Use (Same Land Use District)</i>	\$ 80.00	Each, Minimum. Actual Costs and Administrative Time

PROPERTY and DEVELOPMENT APPEALS

<i>Appeal - Property Tax Assessment (Residential)</i>	\$ 125.00	Each
<i>Appeal - Property Tax Assessment (Non-Residential)</i>	\$ 225.00	Each
<i>Appeal - Decision of Development Authority, by Landowner</i>	\$ 300.00	Each, Minimum. Actual Costs and Administrative Time
<i>Appeal - Decision of Development Authority, by Affected Party</i>	\$ 300.00	Each, Minimum. Actual Costs and Administrative Time
<i>Appeal - Stop Work Order Issued by Development Authority</i>	\$ 300.00	Each, Minimum. Actual Costs and Administrative Time

GENERAL PROPERTY and DEVELOPMENT SERVICES

<i>Lot Endorsement</i>	\$ 250.00	Each
<i>Discharge Caveats</i>	\$ 100.00	Each, Minimum. Actual Costs and Administrative Time
<i>Third-Party Legal or Technical Review</i>	\$ 500.00	Each, Minimum. Actual Costs and Administrative Time
<i>Compliance Review - Initial</i>	\$ -	Each, Per Permit
<i>Compliance Review - Additional</i>	\$ 80.00	Each, Per Permit

PERFORMANCE SECURITIES

<i>Security - Minor, Permitted Use</i>	\$ -	Each, Per Permit
<i>Security - Minor, Discretionary Use</i>	\$ -	Each, Per Permit
<i>Security - Intermediate, Permitted Use</i>	\$ 750.00	Each, Per Permit
<i>Security - Intermediate, Discretionary Use</i>	\$ 750.00	Each, Per Permit
<i>Security - Major, Permitted Use</i>	\$ 1,500.00	Each, Per Permit
<i>Security - Major, Discretionary Use</i>	\$ 1,500.00	Each, Per Permit
<i>Security - Discretionary</i>	15%	TIC, As Determined by Development Authority