

TOWN OF IRRICANA

AGENDA

REGULAR MEETING OF COUNCIL

Date: January 09, 2023 Time: 7:00 P.M.

Location: Council Chambers: Irricana Centennial Centre, 222-2 Street

A. ATTENDANCE

B. CALL TO ORDER

C. AGENDA

D. PRESENTATIONS

1. RCMP Quarterly Report (*Sgt. Steve Huff*)
2. Community Links Update (*Laurie Jacob-Toews / Dimitri Dimopolous*)
3. Rocky View Regional Handibus (*Paul Siller*)

E. MINUTES

1. Minutes from December 05, 2022 Regular Council Meeting
2. Minutes from December 23, 2022 Special Meeting of Council.

F. CORRESPONDENCE FROM PREVIOUS MEETING

G. COMMITTEE REPORTS

H. OLD BUSINESS

I. NEW BUSINESS

J. COMMUNICATION / INFORMATION

1. Marigold Library Report (November 2022)
2. Motion Tracker for January 9th, 2023

K. COUNCILLOR UPDATE

L. CLOSED SESSION

1. Closed Session to consider a confidential item related to 'Labour' pursuant to MGA Section 197(4) and FOIP Sections 17 and 19.
2. Closed Session to consider a confidential item related to 'Mortgage Renewal' pursuant to MGA Section 197(4) and FOIP Section 25.

M. ADJOURN

TOWN OF IRRICANA

Minutes of the Regular Meeting of Council held

Date: December 05, 2022 Time: 7:00 pm

Location: Council Chambers: Irricana Centennial Centre, 222 – 2 Street

ATTENDANCE

Mayor: Jim Bryson
Deputy Mayor: Kim Schmaltz
Councillors: Nathaniel Fleming, Lisa McAree, Julie Sim
CAO: Doug Hafichuk

CALL TO ORDER

The meeting was called to order by Mayor Bryson at 7:00 p.m.

AGENDA

- (i) Adopt Agenda
Addition of New Business Item I-6: RFD Library Appropriation Funding
Addition of Closed Session Item M-2: Labour
218:22 Moved by Councillor Fleming to adopt the Agenda as amended.
CARRIED

PRESENTATIONS

- (i) Community Links Update (Laurie Jacob-Toews / Dimitri Dimopoulos)
Presentation to be rescheduled
- (ii) Irricana Library Board Annual Report (Shannon Simmons / Bob Anderson)
Presentation: 7:02 pm to 7:12 pm
- (iii) Irricana AG Society – Founders Park Year End Report (Margaret Hagel)
Presentation: 7:12 pm to 7:26 pm

MINUTES

- (i) Minutes of the Regular Meeting of Council for November 21, 2022.
219:22 Moved by Councillor Sim to accept the Minutes of the Regular Meeting of Council for November 21, 2022 as presented.
CARRIED

CORRESPONDENCE FROM PREVIOUS MEETING

- (i) None

COMMITTEE REPORTS

- (i) Community Futures Wild Rose (Councillor Sim)
- (ii) Rocky View Foundation (Mayor Bryson)

OLD BUSINESS

- (i) None

NEW BUSINESS

- (i) RFD – 2023 Interim Budget
220:22 Moved by Councillor Fleming that Council approve the 2023 Interim Operating Budget, as presented.
CARRIED
- (ii) RFD – 2023 Council Meeting Schedule
221:22 Moved by Councillor McAree that Council approve the 2023 Council Regular Meeting Schedule, as described in Attachment A.
CARRIED
- (iii) RFD – Council Procedural Bylaw 008:2022
222:22 Moved by Councillor Fleming that Bylaw 008:2022, being a bylaw to regulate the proceedings and conduct of Council meetings be read for a first time this 5th day of December 2022.
CARRIED
223:22 Moved by Councillor McAree that Bylaw 008:2022, being a bylaw to regulate the proceedings and conduct of Council meetings be read for a second time this 5th day of December, 2022.
CARRIED
224:22 Moved by Deputy Mayor Schmaltz that Bylaw 008:2022, being a bylaw to regulate the proceedings and conduct of Council meetings be given unanimous consent for a third and final reading this 5th day of December, 2022.
CARRIED
225:22 Moved by Councillor Sim that Bylaw 008:2022, being a bylaw to regulate the proceedings and conduct of Council meetings be read for a third and final time this 5th day of December, 2022.
CARRIED
- (iv) RFD – Property Tax Penalty Bylaw 007:2022
226:22 Moved by Councillor McAree that Bylaw 007:2022, being a bylaw to establish a penalty for late payment of property taxes, be read for a first time this 5th day of December, 2022.
CARRIED
227:22 Moved by Councillor Fleming that Bylaw 007:2022, being a bylaw to establish a penalty for late payment of property taxes, be read for a second time this 5th day of December, 2022.
CARRIED
228:22 Moved by Councillor Sim that Bylaw 007:2022, being a bylaw to establish a penalty for late payment of property taxes, be given unanimous consent for a third and final reading this 5th day of December, 2022.
CARRIED

229:22 Moved by Deputy Mayor Schmaltz that Bylaw 007:2022, being a bylaw to establish a penalty for late payment of property taxes, be read for a third and final time this 5th day of December, 2022.

CARRIED

- (v) RFD – Office Furniture and Equipment

230:22 Moved by Councillor Fleming that Council approve an expenditure of \$6,000.00 to acquire office furniture and equipment for the Town Municipal Office, as listed in the RFD dated December 5, 2022.

CARRIED

- (vi) RFD – Library Appropriation Funding

231:22 Moved by Deputy Mayor Schmaltz to approve a total amount of \$20,000.00 in appropriation funding to the Irricana and Rural Library for the 2023 fiscal year, to be payable in quarterly installments of \$5,000.00 each.

CARRIED

COMMUNICATION/INFORMATION

- (i) Letter from Irricana Playschool / ECS
- (ii) Letter from Municipal Affairs

FOLLOW-UP/ACTION & STATUS

- (i) Motion Tracker

PUBLIC INPUT

- (i) *As per Motion 32:21 Questions from public to be submitted to Administration by Monday noon of the Council meeting day.*

Written questions were presented

Mayor Bryson called for a 5 minute recess at 7:58 pm

Mayor Bryson reconvened the meeting at 8:01 pm

CLOSED SESSION

- (i) 232:22 Moved by Mayor Bryson that Council go into closed session at 8:01 pm to consider the confidential item Mortgage Renewal on Town land, pursuant to Section 16 of the FOIP Act, and to consider privileged information pursuant to Section 19 of the FOIP Act.

233:22 Moved by Deputy Mayor Schmaltz to reconvene to the public portion of the meeting at 9:00 pm.

CARRIED

234:22 Moved by Councillor Fleming to direct Administration to enter into mortgage negotiations as discussed.

CARRIED

ADJOURN

- (i) Adjournment
235:22 Moved by Mayor Bryson to adjourn the meeting at 9:01 pm.
CARRIED

Mayor Bryson

Doug Hafichuk
Chief Administrative Officer

TOWN OF IRRICANA

Minutes of the Special Meeting of Council held

Date: December 23, 2022 Time: 1:00 pm

Location: Council Chambers: Irricana Centennial Centre, 222 – 2 Street

ATTENDANCE

Mayor: Jim Bryson
Deputy Mayor: Kim Schmaltz
Councillors: Nathaniel Fleming, Julie Sim
Lisa McAree – Absent with Notice
CAO: Doug Hafichuk

CALL TO ORDER

The meeting was called to order by Mayor Bryson at 1:00 p.m.

AGENDA

- (i) Adopt Agenda
236:22 Moved by Deputy Mayor Schmaltz to adopt the Agenda as presented.
CARRIED

PRESENTATIONS

- (i) None

MINUTES

- (i) None

CORRESPONDENCE FROM PREVIOUS MEETING

- (i) None

COMMITTEE REPORTS

- (i) None

OLD BUSINESS

- (i) None

NEW BUSINESS

- (i) None

COMMUNICATION/INFORMATION

- (i) None

FOLLOW-UP/ACTION & STATUS

- (i) None

PUBLIC INPUT

- (i) *As per Motion 32:21 Questions from public to be submitted to Administration by Monday noon of the Council meeting day.*

CLOSED SESSION

- (i) 237:22 Moved by Mayor Bryson that Council go into closed session at 1:00 pm to consider a Labour item of which may be considered privileged information under Section 27(1) of the FOIP Act.

238:22 Moved by Councillor Sim that Councillor McAree be granted a Leave of Absence from Council, without remuneration, until such time as she notifies the Chief Administrative Officer of her return, or February 28, 2023, whichever occurs first.
CARRIED

ADJOURN

- (i) Adjournment
239:22 Moved by Councillor Sim to adjourn the meeting at 1:05 pm.
CARRIED

Mayor Bryson

Doug Hafichuk
Chief Administrative Officer

MARIGOLD REPORT

To Councils and Special Areas Board



MARIGOLD BOARD MEETING HIGHLIGHTS:

November 26, 2022

The Marigold Library System Board met Saturday, November 26 via Zoom. New Board members were recognized: Kelly Burgess – Village of Empress

FINANCIAL STATEMENTS

Marigold unaudited Financial Statements to October 31, 2022 were accepted for information. Marigold Library System is in a positive financial position. Expenditures are on track including IT equipment and materials.

Draft Operating Budget 2023-2025

The draft budgets for operating and capital/projects budgets were presented and approved for information. In January, the final budget will be presented to Marigold Board for approval, based on year-end

actual expenditures and official populations from Municipal Affairs.

Marigold's Draft Operating Budget for 2023 is \$5,784,820, which is 3% higher to account for an projected increase to population numbers.

Marigold is the third largest library system in Alberta, based on service population, after Calgary and Edmonton. With a larger service population, costs are higher, and many expenses are calculated on a per capita basis. There are increased costs for utilities, fuel and IT contracts.

eResource subscriptions and eBook pricing are impacted by U.S. dollar exchange rates. Salaries account for 38% of the total budget. Savings have been found in website development, internet costs and promotional materials.

HQ Building Sale: 710 2 Street, Strathmore

Here are details on the listing of our old headquarters building and property in Strathmore: <https://www.realtor.ca/real-estate/25017701/710-2-street-strathmore>

Key initiatives in 2023 include:

The development of Marigold's 2023-2025 Plan of Service will be completed early next year.

The IT department is working on a network storage replacement project, which will add additional network hardware and enhance the storage space for virtualized servers and appliances.

Marigold continues to work with the Langdon Library Society and Rocky View County on the opening of the new Langdon Community Library in early 2023.



Wishing everyone a wonderful, happy and healthy holiday season! All the best from Marigold Headquarters for a bright 2023.

- Lynne Price, CEO (right) and Laura Taylor, Chief Operating Officer (left)



POLICY APPROVAL & DECISION

Policies reviewed and approved by the Marigold Board:

Finance Policy - Finance
Information Technology (IT) Services
Policy – Standards & Services

The Board also reviewed the Library Services for Indigenous Persons Operational Policy (Public Library Services Branch)

Capital and project expenditures for 2023 are based on available funds after estimated operating costs have been subtracted from revenue projections. Two service vehicles need to be replaced.

FREEDOM TO READ WEEK

February 19-February 25, 2023: Vice Chair Maxine Booker proclaimed Freedom to Read Week in Marigold. Communications & Engagement Manager Jessie Bach spoke about the importance of being able to choose what you want to read and how intellectual freedom is challenged when any resource is restricted. Canadian libraries have an essential role in promoting freedom to read and intellectual freedom. Member libraries, councils and residents are encouraged to celebrate Freedom to Read Week from February 19– February 25. The proclamation will be sent to local library boards and councils early in January. More at: freedomtoread.ca

HQ STAFF PRESENTATIONS TO MARIGOLD BOARD:

IT Update:

IT Manager Richard Kenig reported on several long-term projects related to hardware and server upgrades, network architecture and infrastructure, and general cyber security. Service continues to expand for hybrid workers, including expanding cloud storage capacities and providing more user training and onboarding with available tools (e.g. Teams, Onedrive, Sharepoint).

The IT department continues to support several libraries on upcoming moves or builds: Rumsey, Morrin, the new Langdon Community Library, and Airdrie Public Library as they progress through the building of their new facility.

Upcoming Board Meetings

Saturday, January 28, 2023: Virtual Teams Meeting, 9:30 am.
Saturday, April 22, 2023: 9:30 am in Strathmore at the Marigold Library System & Western Irrigation District Community Room

Trustee Orientation: February 11, 2023
Virtual Teams Meeting, 9:30 am.

Unit B 1000 Pine Street
Strathmore, AB T1P 1C1
Phone: 403-934-5334
1-855-934-5334



Motion Tracker

Motion #	Description	Action Required	Motion Date	Public / In Camera	Due Date	Status	Comments	Last Update
216:22	Code of Conduct	that Deputy Mayor Schmaltz, Councillor Fleming and CAO Doug Hafichuk be designated to serve as investigators for the Code of Conduct complaint received on Nov 7, 2022 and report back to Council at the second regular Council meeting in Jan 2023.	23-Nov-22	Public	23-Jan-23	In Progress	DH: On schedule for 23-Jan-2023 Report to Council.	6-Jan-23
213:22	FCSS Funding Agreement	to direct administration to execute the FCSS Funding Agreement between the Province and the Town of Irricana for budget years 2023 through 2025.	21-Nov-22	Public		Complete	Agreement Signed by Irricana 23-Nov-2022, and by Province on 5-Dec-2022.	6-Jan-23
211:22	AG Society Founders Park Lease	to direct Administration to negotiate with the Irricana AG Society for the renewal of leases for Founders Park and the Rec Centre.	21-Nov-22	Public		In Progress	DH: Draft Leases being written; ETA end of January.	6-Jan-23
189:22	Community Special Events Committee	to direct Administration to advertise for Volunteers for the proposed Community Special Events and Volunteer Committee	17-Oct-22	Public	02-Jan-23	In Progress	DH: Will be brought to Council on 23-Jan-2023 as part of a larger discussion item.	6-Jan-23
20:22	Strategic Planning Date	to direct administration to research the availability and costs associated with a third party consultant in reviewing and developing an updated strategic plan for the Town of Irricana	14-Feb-22	Public		In Progress	Initial overtures made to a third party for guidance. Discussed at 28-Nov-2022 Committee of the Whole	5-Dec-21
024:21	Fibre Optics	to direct Administration to investigate options for Tether Fibre Optics servicing Irricana, and bring the information back to Council at the March 15, 2021 meeting.	01-Feb-21	Public		In Progress	DH: Administration recommends refreshing the motion or closing the item.	6-Jan-23