

**TOWN OF IRRICANA**  
**Minutes of the Regular Meeting of Council held**  
**July 18, 2022**  
**Virtual Council Meeting - MGA: Section 199**

**ATTENDANCE**

As per Section 199(1) of the Municipal Government Act, a Council meeting may be conducted by means of electronic communication. Notice of the electronic version was provided to the public including the way it was to be conducted.

As per Section 199(2) of the Municipal Government Act, Councillors participating in a meeting held by means of a communication facility are deemed to be present at the meeting.

Mayor:	Jim Bryson
Deputy Mayor:	Kim Schmaltz
Councillors:	Lisa McAree Ton Van Arendonk (Absent)
Interim CAO:	Corinne Newman

**CALL TO ORDER**

The meeting was called to order by Mayor Bryson at 7:00 p.m.

**AGENDA**

- (i) Adopt Agenda  
Addition of Communication/Information Item J-3: Library Report  
Addition of New Business Item I-5: Councillor Resignation  
125:22 Moved by Deputy Mayor Schmaltz to adopt the Agenda as amended.  
CARRIED

**PRESENTATIONS**

- (i) Community Futures Wild Rose  
Presentation: 7:02 pm to 7:24 pm  
Presenter left the meeting at 7:25 pm
- (ii) All-North - 6<sup>th</sup> Street Sanitary Sewer Rehab Project  
Presentation: 7:25 to 7:35 pm  
Presenter left the meeting at 7:45 pm

**MINUTES**

- (i) Minutes from May 16, 2022 Regular Council Meeting  
126:22 Moved by Councillor McAree to accept the Minutes of the Regular Meeting of Council for May 16, 2022, as presented.  
Recorded Vote requested by Mayor Bryson:  
Mayor Bryson advised he could not vote due to not being on Council at that time  
In Favour: Deputy Mayor Schmaltz, Councillor McAree  
CARRIED

Minutes Rescinded  
Motion # 144/22  
(July 27/22)

- (ii) Minutes from June 20, 2022 Regular Council Meeting  
127:22 Moved by Deputy Mayor Schmaltz to accept the Minutes of the Regular Meeting of Council for June 20, 2022, as presented.  
CARRIED

### **CORRESPONDENCE FROM PREVIOUS MEETING**

- (i) None

### **COMMITTEE REPORTS**

- (i) Rocky View Foundation Meeting Report  
128:22 Moved by Deputy Mayor Schmaltz to accept Committee Report G-1 as presented.  
CARRIED

### **OLD BUSINESS**

- (i) None

### **NEW BUSINESS**

- (i) RFD – Unbudgeted Expenditure Policy 2.12  
129:22 Moved by Mayor Bryson to approve the Unbudgeted Expenditure Policy 2.12, as presented.  
CARRIED
  
- (ii) RFD – Amend Signing Authority Policy 2.11  
130:22 Moved by Deputy Mayor Schmaltz that CAO Barrie Hutchinson be removed from all signing authority and add both Interim CAO Corinne Newman and Administrative Assistant Patty Malthouse as signing authority with the Town of Irricana and to update Authorized Signature Policy 2.11 as presented.  
CARRIED
  
- (iii) RFD – 6<sup>th</sup> Street Sanitary Sewer Rehabilitation  
131:22 Moved by Mayor Bryson to amend the 2022 Capital Budget for the 6<sup>th</sup> Street Sanitary Project to \$726,000.00 and with a provisional budget of \$394,000.00 if required.  
CARRIED  
  
132:22 Moved by Mayor Bryson to approve the following:
  - a) Transfer the 2023 Capital Budget for Sanitary Project to 2022; and
  - b) to accept the recommendation from Allnorth and proceed with the 6<sup>th</sup> Street Sanitary Sewer Project and engage Con Site Construction at a cost of \$725,969.15 and a provisional option up to \$393,138.81.CARRIED

- (iv) RFD – Bylaw 004:2022 Designated Officer  
133:22 Moved by Deputy Mayor Schmaltz that Bylaw 004:2022, being a bylaw to establish the Position(s) of Designated Officer(s) of Development Officer, be read for a first time this 18<sup>th</sup> day of July, 2022.  
CARRIED

134:22 Moved by Mayor Bryson that Bylaw 004:2022, being a bylaw to establish the Position(s) of Designated Officer(s) of Development Officer, be read for a second time this 18<sup>th</sup> day of July, 2022.  
CARRIED

135:22 Moved by Councillor McAree that Bylaw 004:2022, being a bylaw to establish the Position(s) of Designated Officer(s) of Development Officer, be given unanimous consent for a third and final reading this 18<sup>th</sup> day of July, 2022.  
CARRIED

136:22 Moved by Mayor Bryson that Bylaw 004:2022, being a bylaw to establish the Position(s) of Designated Officer(s) of Development Officer, be read for a third and final time this 18<sup>th</sup> day of July, 2022.  
CARRIED

- (v) Resignation of Councillor Anton Van Arendonk was received by email July 18, 2022. Interim CAO Corinne Newman confirmed with Municipal Affairs that an unsigned email is acceptable.

### **COMMUNICATION/INFORMATION**

- (i) Second Quarter Financial Statements (to be provided at the Aug 8, 2022 meeting)
- (ii) FCSS Second Quarter Report
- (iii) Library Report

137:22 Moved by Councillor McAree to accept Communication / Information items J-1 to J-3 as presented.  
CARRIED

### **FOLLOW-UP/ACTION & STATUS**

- (i) None

### **PUBLIC INPUT**

- (i) *As per Motion 32:21 Questions from public to be submitted to Administration by Monday noon of the Council meeting day.*  
A Question was presented to Council

**CLOSED SESSION**

- (i) Closed to Public

138:22 I, Mayor Bryson, move that Council go into Closed Session at 7:54 pm to discuss items of which disclosure of personal information would be an unreasonable invasion of a third party's privacy, as per Section 17 of the FOIP Act; and

- (ii) Open to Public

139:22 Moved by Mayor Bryson to reconvene to the public portion of the meeting at 8:28 pm.


140:22 Moved by Deputy Mayor Schmaltz to approve the request from Administration to amend the Town Municipal Office summer hours to be: Monday to Thursday 8:45 am to 4:15 pm and closed each Friday, effective from July 19, 2022 through to Friday September 2, 2022.

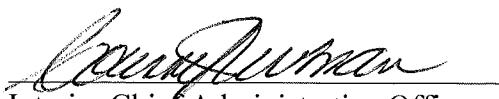
CARRIED

**ADJOURN**

- (i) Adjournment

141:22 Moved by Mayor Bryson to adjourn the meeting at 8:30 pm.

  
Mayor Jim Bryson

  
Interim Chief Administrative Officer  
Corinne Newman