

## BYLAW #007:2020

### Being a Bylaw of the Town of Irricanam in the Province of Alberta, to establish the Position(s) of Designated Officer(s).

**WHEREAS** pursuant to the provisions of the Municipal Government Act, being Chapter M-26, 2000 and amendments thereto, Council may by Bylaw establish one or more positions to carry out the powers, duties and functions of a Designated Officer.

**WHEREAS** the Corporation of the Town of Irricana deems it desirable to designate a Development Officer.

**NOW THEREFORE** the Council of the Corporation of the Town of Irricana in the Province of Alberta enacts as follows:

1. This Bylaw may be cited as the Town of Irricana Development Officer Bylaw.
2. In this Bylaw:
  - (a) "Act" means the Municipal Government Act, Chapter M-26, 2000.
  - (b) "Council" means the Council of the Town of Irricana
  - (c) "Development Officer" means the person, agency or authority authorized to exercise power and duties on behalf of the Municipality in the issuance of permits for development in accordance with Land Use Bylaw #10:2002
  - (d) "Municipality" means:
    - (i) the Corporation of the Town of Irricana;
    - (ii) where the context requires, means the area of land contained within the boundaries of the municipality's corporate limits.
  - (e) "Subdivision Committee" means the authority authorized to exercise power and duties on behalf of the Municipality in the approval or refusal of applications for subdivision.
  - (f) "Subdivision and Development Appeal Board" means the authority authorized to hear appeals on decisions from the Subdivision Committee on applications for subdivision approval.

### ESTABLISHMENT OF THE POSITON OF DEVELOPMENT OFFICER

3. The position of Development Officer known as the Town of Irricana Development Officer (hereinafter referred to as the Development Officer) is hereby established and shall exercise the following powers and perform the following duties:
  - (a) meet with and review development proposals with the applicant;
  - (b) may assist applicant as directed by Council, in preparing the application for development;
  - (c) shall process and circulate subdivision applications to authorities in accordance with the Subdivision and Development Regulations, and Land Use Bylaw;
  - (d) shall receive, consider, and decide on those applications for development permits delegated to the Development Officer in the Land Use Bylaw;
  - (e) shall prepare a report and recommendation to the Subdivision and Development Approval Authority;
  - (f) shall prepare and transmit notice of decision;
  - (g) shall prepare and place formal notices in the newspaper;
  - (h) in conjunction with the development approval process, and if required, may prepare the necessary land use bylaw redesignation or other statutory plan amending bylaws;
  - (i) shall advise the Council, Chief Administrative Office, Subdivision Authority, and the Subdivision and Development Appeal Board on matters relating to application for the development of land;
  - (j) shall appear before and represent the Development Authority at appeal hearings of the Subdivision and Development Appeal Board on decisions on applications for development that have been appealed.

**APPOINTMENT**

4. Mr. Barrie Hutchinson is hereby appointed as the Development Officer for the municipality and shall exercise the powers and perform those duties assigned herein.
5. Bylaw #11:2018 is hereby rescinded.
6. This Bylaw shall take effect on the date of the third and final reading.


**READ A FIRST TIME** this 23<sup>rd</sup> day of November A.D. 2020.

**READ A SECOND TIME** this 23<sup>rd</sup> day of November A.D. 2020.

**GIVEN UNANIMOUS CONSENT FOR A THIRD AND FINAL READING**  
**THIS** 23<sup>rd</sup> day of November , A,D, 2020.

**READ A THIRD AND FINAL TIME** this 23<sup>rd</sup> day of November A.D. 2020.

  
\_\_\_\_\_  
Mayor Frank Friesen

  
\_\_\_\_\_  
Chief Administrative Officer