

BYLAW 002:2021
of the TOWN OF IRRICANA
in the PROVINCE OF ALBERTA

Being a bylaw of the Town of Irricana, in the Province of Alberta, for the purpose of establishing rates and charges for the provision of certain goods and services by the Town of Irricana.

WHEREAS pursuant to the Municipal Government Act, R.S.A. 2000, and amendments thereto Council may fix charges for the goods and services listed in the attached schedule;

AND WHEREAS the Town of Irricana receives requests for the provision of such goods and services;

AND WHEREAS the Town of Irricana deems it desirable to request payment for the provision of such goods and services;

AND THEREFORE the Municipal Council of the Corporation of the Town of Irricana, duly assembled in Council, enacts as follows:

1. The rates and charges contained in the attached Schedule "A" such schedule forming part of this Bylaw, shall be the rates and charges in effect for the provision of such goods and services stated.
2. This Bylaw hereby rescinds Bylaw 004:2020 and Bylaw 003:2017, Rates & Charges Bylaws
3. The Bylaw shall take full force and effect on the date of third and final reading.

READ A FIRST TIME this 11th day of January A.D.2021.

READ A SECOND TIME this 25th day of January A.D.2021.

READ A THIRD TIME this 25th day of January A.D.2021.



MAYOR FRANK FRIESEN



CHIEF ADMINISTRATIVE OFFICER
BARRIE HUTCHINSON

**BYLAW 002:2021
SERVICE FEES AND CHARGES**

Schedule A

**ADMINISTRATION FEES
GST EXEMPT**

Motion		
	NSF Cheques / Returned Items	\$50.00 per item
4:09	Photocopies	BW: \$0.25/Sheet (double sided .50) Colour: \$1.50/Sheet (\$3.00 double sided) Local Community groups* - at cost
87.20	Credit Card Service Fees	2% Service Fee to be added to total of any Credit Card transaction with the Town
288:09	Faxes	\$2.00 local \$3.00 per page long distance
	Copy of General Municipal Plan	\$30.00
	Copy of Land Use Bylaw	\$30.00
4:09	Tax Certificate	\$30.00
4:09	Historical/Property Report	\$40.00
4:09	Tax Search	\$10.00 – fax for other than property owner
4:09	Assessment Search	\$10.00 – fax for other than property owner
4:09	Zoning Confirmation	\$10.00 – fax for other than property owner
	Special Meeting of Council by request	\$360.00
123:10	Late Penalty Charge	2% per month (receivables other than taxes and utilities)
76:20	Property Assessment Complaint Filing Fee	\$100.00 Complaint Filing Fee for Property Assessment Complaints
Utility Fees (Basic):		
44:10	Kneehill Administration Fee	\$ 6.93
45:10	Capital Replacement Reserve	\$ 7.76
100:17	Recycling Fee	\$ 10.04
100:17	Garbage Collection	\$16.38
100:17	Water & Sewer Administration Fee	\$20.00
100:17	Garbage & Water Services Restricted Surplus	\$1.00
100:17	Large Garbage Pick Up	\$3.37
345.16	Utility Penalty	2% / billing period
288:09	Water Meter Connection includes inspection (new)	\$100.00

288:09	Water Service Disconnect or Connection one off/on during regular business hours	No Charge if within 14 days of each other
288:09	Water Service connection all other circumstances	\$50 on / \$50 off
Consumption Charges:		
049:17	Water	\$ 3.72 per cubic meter
100:17	Sewer	30% of Water Consumption @ \$3.72 per cubic meter
370:16	Potable Water	\$7.00 per cubic meter
370:16	Non Potable Water	\$ 5.00 per cubic meter
Business License Fees:		
034:16	Hawker/Peddler/St. Vendor/	Monthly fee \$25.00
	Non-Resident	Yearly \$50.00
	Home Occupation	Yearly \$50.00
	Store Front	Yearly \$50.00

DEVELOPMENT FEES
GST EXEMPT

Service Type		Fee
Motion 392:06	Compliance Certificate	\$40.00 24 hour turnaround minimum
Motion 392:06	Development Permits	
Motion 288:09	Small Projects: sheds (larger than 10'x10'), decks, wood stove, signs, basement development	\$25.00 for permitted use \$100.00 Discretionary Use
	Medium Projects: additions, renovations (that have exterior structural alterations), garages	\$50.00 for permitted use \$100.00 Discretionary Use
	Large Projects: all single or multi-family dwellings, manufactured/modular homes, commercial, industrial	\$100.00 for permitted use \$100.00 Discretionary Use
	MPC Fees	\$250.00 Discretionary Use
	Change of Permitted Use to another Permitted Use in same land use district	\$25.00
Motion 392:06	Demolition Permit	\$100.00
	Home Occupations (Initial application only)	\$100.00
Motion 288:09	Development Appeal Fees	
	Meeting with Advertising	\$250.00
	Meeting w/o Advertising	\$200.00
Statutory Document Amendment Fees (redesignation) (Motion 4:09)	Municipal Dev. Plan	\$1000.00+ any professional fees at cost
	Land Use Bylaw	\$1000.00+ any professional fees at cost
Motion 392:06	Area Structure Plan Fee	\$1000.00 plus any professional fees invoiced at cost Fees are non-refundable once circulation has commenced
(Motion 4:09)	Concept Plan Fee	\$1000.00 plus any professional fees invoiced at cost Fees are non-refundable once circulation has commenced
	Pre-Application Fee	\$400.00 plus professional fees invoiced at cost
	- Subdivision - Redesignation	(\$400 to be credited to application fees at time of application)non-refundable if no application
	Endorsement Fees	\$100.00/lot
Motion 392:06	Performance Securities-(refundable upon closing development file)	
	Garage, addition	\$ 500.00
	Residential Unit	\$1000.00
	Commercial, Industrial	\$1500.00

RECREATION FEES
SUBJECT TO GST

Motion		
	Recreation Court Rental	\$50.00/day NO CHARGE – Local Community Groups*
	Volleyball or Tennis Nets	\$5.00/day (\$25.00 deposit required) NO CHARGE – Local Community Groups*
	Ball Diamonds	\$50.00/day ungroomed NO CHARGE – Local Community Groups*
	Horseshoes	\$5.00/day/set (\$20.00 deposit required) NO CHARGE – Local Community Groups*
100:17	Campground Fees (Note: GST included)	\$30.00/night serviced w/water and electric \$20.00/night not serviced
100:17	Group Areas	\$20.00/unit/day, min. 10-max. 15 \$100.00 deposit required at least two weeks prior, no refund within one week of stay
193:13	Sewage Dump Fee Water Fill Fee (for RV's only)	\$5.00 for non-campers \$5.00 for non-campers
	Hall Rental	\$400.00 – Hall rate \$150.00 – Registered Non-profit Community Groups, Fundraisers, Funerals \$200.00 – Non Local Funerals/Memorials
89:20	Pressure Relief Valve Damage Fee	\$50.00 Fee to apply for any damage or removal of pressure relief valve (backflow preventer) currently provided by the Town of Irricana and attached to each campsite water faucet
392:06		\$50.00 – Small Upstairs Meeting Room \$100.00 – Kitchen Fee (to be added to all the above if also utilized)
238:12		\$50.00/day Minimum SUBSIDIZED RATE with Hall Board Approval \$500.00 – Damage Deposit (all rentals) \$100.00 - Set-Up Rate for prior evening with any daily rental
	Projection Screen Rental	\$20.00/day with staff setup
9:12	Audio/Visual Rental in Hall	\$100.00/day in addition to hall rental fees Sound System and/or Projector and Screen
99:14	Lower Sport Flooring Area Rental (May to August-Weekends only)	\$300.00 per day (Suggested Rates – AG Society to set own Rates) \$25.00 per hour
	Registered Non-profit Community Groups, Fundraisers	\$100.00 per day
	Kitchen Rentals	\$50.00 per day

	Fitness Room Studio	\$100.00 per month (based on 2 days per Week)
	Upstairs Lounge Area	\$75.00 per day

MISCELLANEOUS FEES
SUBJECT TO GST

Motion		
392:06	Cemetery Fees	\$500.00 per plot purchase \$200.00 opening and closing (casket) \$150.00 opening and closing (urn) \$100.00 extra for weekend or statutory holiday
4:09	Pins:	\$3.00 ea. retail, \$2.00 ea. wholesale (10+)
4:09	Post Cards	\$1.00 ea. retail, \$0.50 ea. wholesale (10+)
100:17	Portable Sign Rental	\$180.00 per month or part thereof/sign Note: Minimum one month rental NO CHARGE – Local Community / Non Profit Groups*
131:95	Sidewalk Clearing	\$1.00 per foot
95:15	Electronic Sign Local Commercial	\$15/week (Flat Rate)
	Non-Local Commercial	\$25/week (Flat Rate)
	Non-Profit	NO CHARGE – Local Community Groups*

***LOCAL COMMUNITY GROUPS**

Refers to groups or organizations that are local such as Scouts, Guides, 4-H, youth sport programs, schools and church youth groups where the activities are intended for participants under the age of 18. Other local community groups also would include those that provide activities that are intended only for local groups to participate in, such as KIK, service clubs, churches and non-profit organizations.