

**TOWN OF IRRICANA**  
**Minutes of the**  
**Organizational Meeting of Council**  
**October 28, 2019**  
**(Irricana Centennial Centre: 222 – 2<sup>nd</sup> Street)**

**ATTENDANCE**

Mayor: Frank Friesen  
Deputy Mayor: Jim Bryson  
Councillors: Tracy Shields, Debbie Day, Kim Schmaltz  
CAO: Ted Coffey, CAO

**CALL TO ORDER**

The meeting was called to order by Mayor Friesen at 7:02 pm.

**AGENDA**

- (i) Adopt Agenda  
Addition of New Business Item C-3: Remembrance Day

188:19 Moved by Councillor Day to adopt the Agenda as amended.  
CARRIED

**NEW BUSINESS**

(i) **Municipal Accountability Program**

- 1) 189:19 Moved by Deputy Mayor Bryson to declare 222-2<sup>nd</sup> Street, Irricana as the Municipal Office.  
CARRIED
- 2) 190:19 Moved by Councillor Day to declare the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month as Regular Council meeting times, with any Monday falling on a Statutory Holiday, the meeting will be on the Tuesday instead.  
CARRIED
- 3) 191:19 Moved by Councillor Shields to appoint Wild Rose Assessment Services as the Designated Assessor for the Town of Irricana.  
CARRIED
- 4) 192:19 Moved by Councillor Shields to amend the Municipal Borrowing Bylaw 01:2018, Section 1, to read: \$515,200.00 (from \$515,2000.00).  
CARRIED
- 5) Sign and date Bylaw 09:2018, being the Bylaw Enforcement Bylaw

- 6) CAO to take Official Bylaw oath  
Chief Administrative Officer, Ted Coffey, took the Oath of Office for Bylaw Enforcement.
- 7) 193:19 Moved by Councillor Schmaltz that the Revised Bylaw 7:2016, being a bylaw of the Town of Irricana, for the purpose of establishing rates and charges for the provision of certain goods and services by the Town of Irricana, be read for a first time this 28<sup>th</sup> day of October 2019.  
CARRIED

194:19 Moved by Deputy Mayor Bryson that the Revised Bylaw 7:2016, being a bylaw of the Town of Irricana, for the purpose of establishing rates and charges for the provision of certain goods and services by the Town of Irricana, be read for a second time this 28<sup>th</sup> day of October 2019.  
CARRIED

195:19 Moved by Councillor Day that the Revised Bylaw 7:2016, being a bylaw of the Town of Irricana, for the purpose of establishing rates and charges for the provision of certain goods and services by the Town of Irricana, be given unanimous consent for a third and final reading this 28<sup>th</sup> day of October 2019.  
CARRIED

196:19 Moved by Mayor Friesen that the Revised Bylaw 7:2016, being a bylaw of the Town of Irricana, for the purpose of establishing rates and charges for the provision of certain goods and services by the Town of Irricana, be read for a third and final time this 28<sup>th</sup> day of October 2019.  
CARRIED

- 8) 197:19 Moved by Deputy Mayor Bryson to establish ATB (Alberta Treasury Branch) as the Municipal Bank for the Town of Irricana.  
CARRIED
- 9) 198:19 Moved by Mayor Friesen to establish Scase and Associates as the Municipal Auditor for the Town of Irricana.  
CARRIED

- 10) 199:19 Moved by Councillor Shields that Bylaw 005:2019, being a bylaw of the Town of Irricana, to establish the Subdivision Authority of the Town of Irricana, as amended, be read for a first time this 28<sup>th</sup> day of October 2019.  
CARRIED

200:19 Moved by Councillor Schmaltz that Bylaw 005:2019, being a bylaw of the Town of Irricana, to establish the Subdivision Authority of the Town of Irricana, be read for a second time this 28<sup>th</sup> day of October 2019.

CARRIED

201:19 Moved by Councillor Day that Bylaw 005:2019, being a bylaw of the Town of Irricana, to establish the Subdivision Authority of the Town of Irricana, be given unanimous consent for a third and final reading this 28<sup>th</sup> day of October 2019.

CARRIED

202:19 Moved by Mayor Friesen that Bylaw 005:2019, being a bylaw of the Town of Irricana, to establish the Subdivision Authority of the Town of Irricana, be read for a third and final time this 28<sup>th</sup> day of October 2019.

CARRIED

11) 203:19 Moved by Deputy Mayor Bryson to repeal Bylaw 10:1995, (being a bylaw of the Village of Irricana to establish a Subdivision and Development Authority).

CARRIED

12) 204:19 Moved by Councillor Shields to appoint Ted Coffey as Director of Emergency Management.

CARRIED

13) 205:19 Moved by Deputy Mayor Bryson that Bylaw 006:2019, being a bylaw to establish a Municipal Library Board for the Town of Irricana be read for a first time this 28<sup>th</sup> day of October 2019.

CARRIED

206:19 Moved by Councillor Shields that Bylaw 006:2019, being a bylaw to establish a Municipal Library Board for the Town of Irricana be read for a second time this 28<sup>th</sup> day of October 2019.

CARRIED

207:19 Moved by Councillor Day that Bylaw 006:2019, being a bylaw to establish a Municipal Library Board for the Town of Irricana be given unanimous consent for a third and final reading this 28<sup>th</sup> day of October 2019.

CARRIED

208:19 Moved by Mayor Friesen that Bylaw 006:2019, being a bylaw to establish a Municipal Library Board for the Town of Irricana be read for a third and final time this 28<sup>th</sup> day of October 2019

CARRIED

(ii) **COUNCIL COMMITTEE APPOINTMENTS**

**Aqua 7 Water Commission**

Jim Bryson  
Frank Friesen

**Assessment Review Board**

Tracy Shields  
Debbie Day

**Canadian Badlands**

Frank Friesen  
Tracy Shields

**Community Futures Wild Rose**

Frank Friesen  
Kim Schmaltz

**Community Services Board**

Debbie Day  
Tracy Shields

**Facility Advisory Board**

Jim Bryson  
Tracy Shields

**Historical Committee**

Kim Schmaltz  
Debbie Day

**Library Board**

Debbie Day  
Jim Bryson

**Municipal Planning Commission (MPC) / Subdivision Approval**

Frank Friesen  
Tracy Shields

**Rocky View Foundation**

Tracy Shields  
Kim Schmaltz

**Rocky View Handibus**

Jim Bryson  
Frank Friesen

**Rocky View East Recreation Board**

Jim Bryson  
Kim Schmaltz

**Subdivision and Development Appeal Board**

Jim Bryson  
Kim Schmaltz

209:19 Moved by Councillor Day to accept Committee Appointments as amended.  
CARRIED

(iii) Remembrance Day

Discussion on holding a Remembrance Day Ceremony in Irricana and who will represent the Town of Irricana at the Acme Service on November 11<sup>th</sup>.

**ADJOURN**

(i) Adjournment

210:19 Moved by Mayor Friesen to adjourn the meeting at 7:43 pm.

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Mayor Frank Friesen

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Chief Administrative Officer  
Ted Coffey