

**TOWN OF IRRICANA
AGENDA
REGULAR MEETING OF COUNCIL
Date: May 21st, 2019 ; Time: 7:00 P.M.**

Location: Council Chambers; Irricana Centennial Centre; 222 – 2nd Street

- A. CALL TO ORDER**
- B. ATTENDANCE**
- C. AGENDA**
- D. PRESENTATIONS**

- E. MINUTES**
 - Minutes of May 6 Regular meeting
 - Minutes of May 13 Special Meeting
- F. CORRESPONDENCE FROM PREVIOUS MEETING**

- G. COMMITTEE REPORTS**

- H. OLD BUSINESS**
 - COW Meeting**

- I. NEW BUSINESS**
- II. RFD-Campground Firepits**
- J. COMMUNICATION / INFORMATION**
 - Cheque listing**
- K. FOLLOW-UP/ACTION & STATUS**

- L. PUBLIC INPUT**
 - 1. Please fill in the question sheets with all information fields completed.
Your questions will be answered by the appropriate person.

- M. CLOSED SESSION**
 - 1 x Labour**
- N. ADJOURN.**

- O. NEXT MEETING(S):**
 - Regular Council Meeting June 3rd, 2019

TOWN OF IRRICANA
Minutes of the Regular Meeting of Council held
May 6, 2019
Town of Irricana Council Chambers:
(Irricana Centennial Centre: 222 – 2nd Street)

ATTENDANCE

Mayor: Frank Friesen
Deputy Mayor: Kim Schmaltz
Councillors: Jim Bryson, Debbie Day, Tracy Shields
CAO: Ted Coffey

CALL TO ORDER

The meeting was called to order by Mayor Friesen at 7:00 pm.

AGENDA

- (i) Adopt Agenda
Addition of Committee Reports Item G-1: Community Services Board update

84:19 Moved by Councillor Bryson to adopt the Agenda as amended.
CARRIED

PRESENTATIONS

- (i) CUPE 37 (in closed session)

MINUTES

- (i) Minutes of the Regular Meeting of Council of April 15, 2019
85:19 Moved by Councillor Day to accept the Minutes of the Regular Meeting of Council of April 15, 2019 as presented.
CARRIED
- (ii) Minutes of the Special Meeting of Council of April 24, 2019
86:19 Moved by Councillor Shields to accept the Minutes of the Special Meeting of Council of April 24, 2019 as presented.
CARRIED

CORRESPONDENCE FROM PREVIOUS MEETING

- (i) None

COMMITTEE REPORTS

- (i) Community Services Board Report
Councillor Shields provided Council with an update from the April 25, 2019 Community Services Board meeting, which included information on the recent Easter Egg Hunt and proposed upcoming Town events.

- (ii) CAO Report
CAO presented Council with a written report.

Mayor Friesen called for a two minute recess at 7:10 pm, at which time the Chief Administrative Officer left the meeting.

Mayor Friesen reconvened the meeting at 7:12 pm, at which time the Chief Administrative Officer returned and the meeting resumed.

87:19 Moved by Deputy Mayor Schmaltz to accept Committee Reports G-1 to G-2 as presented.

CARRIED

OLD BUSINESS

- (i)

NEW BUSINESS

- (i) Minimum Tax Levy – Amasco Construction Ltd
88:19 Moved by Mayor Friesen to approve an exemption of the 2019 Minimum Tax Levy and apply only the 2019 Municipal Tax Levy, for the following properties of Amasco Construction Ltd:

CARRIED

37-15-0913421	
36-15-0913421	23-2-0913421
35-15-0913421	22-2-0913421
34-15-0913421	21-2-0913421
33-15-0913421	20-2-0913421
32-15-0913421	19-2-0913421
31-15-0913421	18-2-0913421
30-15-0913421	17-2-0913421
29-15-0913421	16-2-0913421
28-15-0913421	15-2-0913421
27-15-0913421	14-2-0913421
26-15-0913421	13-2-0913421
25-15-0913421	12-2-0913421
24-15-0913421	11-2-0913421
23-15-0913421	10-2-0913421
22-15-0913421	9-2-0913421
21-15-0913421	8-2-0913421
20-15-0913421	7-2-0913421
19-15-0913421	6-2-0913421
18-15-0913421	5-2-0913421
17-15-0913421	4-2-0913421
26-2-0913421	3-2-0913421
25-2-0913421	2-2-0913421
24-2-0913421	1-2-0913421

COMMUNICATION/INFORMATION

- (i) Cheque Listing
Cheque Listing for the period May 1, 2019 to May 3, 2019 for a total of \$16,041.90.

89:19 Moved by Councillor Day to accept Communication / Information items J1 as presented
CARRIED

FOLLOW-UP/ACTION & STATUS

- (i) Motion Tracker
90:19 Moved by Councillor Day to accept Follow-Up/Action & Status Item K-1 as amended.
CARRIED

PUBLIC INPUT

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Friesen called for a 5 minute break at 7:25 pm
Mayor Friesen reconvened the meeting at 7:29 pm
Questions were presented to Council

CLOSED SESSION

I, Mayor Friesen, move that Council go into Closed Session at 7:40 pm to discuss items of which disclosure may be harmful to the personal privacy of an employee as per Section 17(2) of the FOIP Act.

- (i) Closed to Public
91:19 Moved by Mayor Friesen to go into closed session at 7:40 pm.
- (ii) Open to Public
92:19 Moved by Mayor Friesen to reconvene to the public portion of the meeting at 8:17 pm.

ADJOURN

- (i) Adjournment
93:19 Moved by Mayor Friesen to adjourn the meeting at 8:28 pm.

NEXT MEETING

May 21, 2019

Regular Council Meeting

3rd Thursday of Month

RV Handibus Committee Meeting

2nd Tuesday of Month

Irricana Library Board

Community Futures Wild Rose Meeting Dates: July 6, Sept 7, Oct 5, Nov 2 & Dec 7th

Rocky View Foundation – last Wednesday every month except for summer

Mayor Frank Friesen

Ted Coffey
Chief Administrative Officer

Unedited and Not Approved

TOWN OF IRRICANA
Minutes of the Special Meeting of Council held
May 13, 2019
Town of Irricana Council Chambers:
(Irricana Centennial Centre: 222 – 2nd Street)

ATTENDANCE

Mayor: Frank Friesen
Deputy Mayor: Kim Schmaltz
Councillors: Jim Bryson, Debbie Day, Tracy Shields
CAO: Ted Coffey

CALL TO ORDER

The meeting was called to order by Mayor Friesen at 7:00 pm.

AGENDA

- (i) Adopt Agenda
94:19 Moved by Councillor Shields to adopt the Agenda as presented.
CARRIED

PRESENTATIONS

- (i)

MINUTES

- (i)

CORRESPONDENCE FROM PREVIOUS MEETING

- (i)

COMMITTEE REPORTS

- (i)

OLD BUSINESS

- (i)

NEW BUSINESS

- (i) Bylaw 001:2019 – Rates of Taxation
95:19 Moved by Councillor Bryson that Bylaw #001:2019, being a Bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Irricana for the 2019 taxation year, as amended, be read for a first time this 13th day of May, 2019
CARRIED

96:19 Moved by Councillor Day that Bylaw #001:2019, being a Bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Irricana for the 2019 taxation year, as amended, be read for a second time this 13th day of May, 2019.
CARRIED

97:19 Moved by Councillor Shields that Bylaw #001:2019, being a Bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Irricana for the 2019 taxation year, as amended, be given unanimous consent for a third and final reading this 13th day of May, 2019.
CARRIED

98:19 Moved by Deputy Mayor Schmaltz that Bylaw #001:2019, being a Bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Irricana for the 2019 taxation year, as amended, be read for a third and final time this 13th day of May, 2019.
CARRIED

COMMUNICATION/INFORMATION

(i)

FOLLOW-UP/ACTION & STATUS

(i)

PUBLIC INPUT

(i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

CLOSED SESSION

(i)

ADJOURN

(i) Adjournment

99:19 Moved by Mayor Friesen to adjourn the meeting at 7:05 pm.

NEXT MEETING

May 21, 2019

Regular Council Meeting

3rd Thursday of Month

RV Handibus Committee Meeting

2nd Tuesday of Month

Irricana Library Board

Community Futures Wild Rose Meeting Dates: July 6, Sept 7, Oct 5, Nov 2 & Dec 7th

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Mayor Frank Friesen

Ted Coffey
Chief Administrative Officer

Unedited and Not Approved



Chief Administrative Officer Report
Review of May 6th to May 21st, 2019

Public Works

Water/Sewer

Roadways/Sidewalks

Garbage

Parks & Recreation

Community Facilities:

Community Services

Economic Development & Tourism Blair Allen encumbrances removed, dev permit updated.

FINANCE

Utilities:

Outstanding Balance = **\$68,215**

This includes the current billing which is due by May 31, 2019

Taxes:

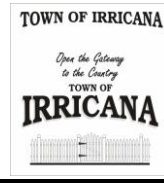
Outstanding Balance = **\$133,594**

Currently working on balancing the Mill Rates established in the Tax Rate Bylaw to the Financial Billing Software – once this is done, the 2019 Tax Bills will be produced and mailed.

CURRENT ACCOUNTS			
Account Name	Number	Currency	Available Balance
Business Account		CAD	\$70,404.15
SAVINGS ACCOUNTS		TOTAL	<u>\$70,404.15</u>
T Bill Savings Account (MSI)		CAD	\$256,436.64
T Bill Savings Account (AMIP)		CAD	\$0.00
T Bill Savings Account(BMTG)		CAD	\$119,960.92
		TOTAL	<u>\$376,397.56</u>

Ted Coffey

CAO Irricana



Request for Decision

To: Mayor Friesen and Council

From: Ted Coffey, CAO

Date: May 21st, 2019

Subject: Purchasing New Campground Firepits

CORRELATION TO STRATEGIC PLAN OR POLICY:

KEY ISSUES AND BACKGROUND:

Current firepits are aluminum truck rims. They are constantly being moved by campers. They cannot be cooked on.

BENEFITS:

- 1) New pits non-movable.
- 2) New pits allow cooking
- 3) New pits more traditional for camping.

DISADVANTAGES:

1) none noted. All funds are Capital Budget items. We were granted \$38,000 for Campground Improvements last year.

ALTERNATIVES:

- 1) Don't replace firepits

IMPLICATION ON FINANCES:

None, the money has already been Provincially granted for this use.

RECOMMENDATION:

Administration recommends purchasing new firepits

RECOMMENDED MOTION:

That Council approve the CAO to obtain new firepits at an expected price range of \$13k-\$15K for 30 firepits.

Town of Irricana 2019
Accounts Payable Cheque List

From: 2019/05/10 To: 2019/05/17

Vendor Name	Purpose	Cheque	Date	Amount
Acme Farm & Building Centre		20134440	2019/05/16	42.42
Alberta Municipal Services Corporat		20134439	2019/05/16	2353.11
Alberta Hotel & Lodging Association		20134446	2019/05/16	414.75
Aqua 7 Regional Water Commission		20134441	2019/05/16	25678.82
Canadian Linen & Uniform Service		20134444	2019/05/16	143.06
		20134451	2019/05/17	904.49
Done Deal Delivery Ltd.		20134445	2019/05/16	109.20
Field Law		20134437	2019/05/16	1593.90
		20134450	2019/05/17	169.99
General, Receiver		20134436	2019/05/16	8753.37
		20134447	2019/05/16	500.00
		20134448	2019/05/17	192.03
Jade Cleaning Services		20134449	2019/05/17	94.50
Lions Park Computers Ltd.		20134438	2019/05/16	61.95
Lions Park Computers Ltd.		20134442	2019/05/16	472.50
PettyCash		20134443	2019/05/16	186.70
		16 cheques for		\$41,670.79