

**TOWN OF IRRICANA**  
**Minutes of the Regular Meeting of Council held**  
**January 9, 2017**  
**Town of Irricana Council Chambers:**  
**(Irricana Centennial Centre – 222 – 2<sup>nd</sup> Street)**

**ATTENDANCE**

Mayor: Dennis Tracz  
Deputy Mayor: Frank Friesen  
Councillors: Mavis Hallman, Lora Peterson,  
Kim Schmaltz (absent with regrets)  
Staff: Fabian Joseph, CAO

**CALL TO ORDER**

Deputy Mayor Friesen assumed the Chair. Quorum was established.  
The meeting was called to order by Deputy Mayor Friesen at 7:11 pm.

**AGENDA**

- (i) Adopt Agenda
  - Deletion of Presentation Item D-1
  - Amendment to Committee Reports Item G-1: CAO Report
  - Addition of Minutes Item: Nov 21, 2016 Minutes - Motion 429:16
  - Addition of In Camera Item M-1: Legal

001:17 Moved by Councillor Hallman to adopt the Agenda as amended.  
CARRIED

**MINUTES**

- (i) 002:17 Moved by Deputy Mayor Friesen to rescind Motion 429:16 from the November 21, 2016 Minutes of the Regular Meeting of Council.  
CARRIED

003:17 Moved by Councillor Hallman that Council Meeting Packages be delivered to Councillors homes.  
CARRIED

**PRESENTATIONS**

Dr Shonubi arrived at 7:17 pm  
Mayor Tracz arrived at 7:19 pm

- (i) Medical Clinic – Anamaria and Dr. Shonubi

A brief summary was provided to Council by Dr. Shonubi, outlining his background and his current plans of operating a part time clinic in Irricana.  
Presentation from 7:18 pm to 7:28 pm

## **MINUTES**

The meeting was turned over to Mayor Tracz, who assumed the Chair.

- (ii) Minutes of the Regular Meeting of Council of December 12, 2016  
004:17 Moved by Councillor Peterson to accept the Minutes of the Regular Meeting of Council of December 12, 2016 as presented  
CARRIED

## **CORRESPONDENCE FROM PREVIOUS MEETING**

None

## **COMMITTEE REPORTS**

- (i) CAO Report  
CAO, Fabian Joseph, presented Council with a written report.
- (ii) SW Concept Report
- (iii) Alaire Asset Distribution Report  
Letter dated December 19, 2016 from Grant S Dunlop, Q.C., of Ogilvie LLP, Barristers and Solicitors.
- (iv) Rocky View Foundation  
Written reports submitted by Councillor Peterson from the November 30, 2016 and the December 14, 2016 meetings.

005:17 Moved by Councillor Peterson to accept Committee Reports G-1 to G-4 as presented.  
CARRIED

## **OLD BUSINESS**

None

## **NEW BUSINESS**

- (i) RFD – Tax Penalty  
006:17 Moved by Mayor Tracz to direct administration to issue a cheque in the amount of \$3,378.06, as per RFD 1:2017.  
CARRIED

007:17 Moved by Councillor Peterson to direct administration to bring forth the Tax Bylaw for review at the next Committee of the Whole Meeting on February 13, 2017.

CARRIED

(ii) RFD – GST Returns

008:17 Moved by Mayor Tracz to approve a Contract for Lockett Wennman and Associates (LWA) for one year to analyze the Town of Irricana’s GST returns for the years 2012, 2013 and 2014, not to exceed a contract fee of \$20,00.00, as per RFD 2:2017.

CARRIED

(iii) RFD – Phase One Inspection of Lots 23-25, Blk 1, Plan 5087W

Tabled

(iv) RFD – Inter-Municipal Collaboration with Acme and Beiseker

009:17 Moved by Mayor Tracz to authorize administration to proceed with the Inter-Municipal Collaboration with Acme and Beiseker, as per RFD 4:2017.

CARRIED

(v) RFD – Family Literacy Day – Proclamation

010:17 Moved by Councillor Peterson for the Mayor to proclaim January 27, 2017 as Family Literacy Day in the Town of Irricana, as per RFD #3:2017.

CARRIED

(vi) RFD – IMC Meeting Dates with Rocky View County

011:17 Moved by Mayor Tracz to approve the suggested dates of January 20, 2017 at 11:00 am in Irricana, and May 15, 2017 in RVC, for the Intermunicipal Collaboration meeting dates with Rocky View County, as per RFD 5:2017.

CARRIED

## **COMMUNICATION/INFORMATION**

(i) Accounts Payable – Cheque List

Accounts payable listing for period ending December 31, 2016.

012:17 Moved by Deputy Mayor Friesen to accept Communication/Information Item J-1 as presented.

CARRIED

Mayor Tracz called for a 5 minute recess at 8:23 pm

Mayor Tracz reconvened the meeting at 8:28 pm

## **FOLLOW-UP/ACTION & STATUS**

(i) Motion Tracking

013:17 Moved by Mayor Tracz to rescind Motion 041:16.

CARRIED

014:17 Moved by Mayor Tracz to amend Motion 272:16 to read: that administration draft a Mural Administration Policy to be brought forward to be completed by March 30, 2017.

CARRIED

015:17 Moved by Mayor Tracz to rescind Motion 095:16.

CARRIED

016:17 Moved by Mayor Tracz to amend Motion 241:16 to read: for administration to research and develop Terms of Reference for Public Input by April 28, 2017.

CARRIED

017:17 Moved by Mayor Tracz to amend Motion 249:16 to read: Administration to identify any missing tasks and identify funding requirements for tasks related to the Town of Irricana Operations Calendar by April 28, 2017.

CARRIED

018:17 Moved by Mayor Tracz to rescind Motion 309:16.

CARRIED

019:17 Moved by Mayor Tracz amend Motion 273:16 to read: That administration draft and issue a letter to the property owner at 302 – 2<sup>nd</sup> Street giving the option of re-installing the Mural or returning the building to its original state by February 15, 2017.

CARRIED

020:17 Moved by Mayor Tracz to rescind Motion 375:16.

CARRIED

021:17 Moved by Mayor Tracz to rescind Motion 5:15.

CARRIED

022:17 Moved by Mayor Tracz to amend Motion 47:15 to read: That upon confirmation of Section 297 of the Municipal Government Act with Wild Rose Assessments, that administration draft a Bylaw assigning subclasses in regards to undeveloped residential lands over 5 acres in size and to present to Council the effect this will have on the Town assessment, by April 30, 2017.

CARRIED

023:17 Moved by Mayor Tracz to rescind Motion 72:15.  
CARRIED

024:17 Moved by Mayor Tracz to rescind Motion 79:15.  
CARRIED

025:17 Moved by Mayor Tracz to rescind Motion 80:15.  
CARRIED

026:17 Moved by Mayor Tracz to amend Motion 118:15 to read: that  
administration create a Financial Procedural Policy that includes any audit  
findings by May 30, 2017.  
CARRIED

027:17 Moved by Mayor Tracz to rescind Motion 171:15.  
CARRIED

028:17 Moved by Mayor Tracz to rescind Motion 175:15.  
CARRIED

029:17 Moved by Mayor Tracz to amend Motion 190:15 to read: to direct  
administration to develop and present to Council the procedures for grant  
administration by June 22, 2017.  
CARRIED

030:17 Moved by Mayor Tracz to rescind Motion 226:15  
CARRIED

031:17 Moved by Mayor Tracz to amend Motion 228:15 to read: to direct  
administration to provide options for the purpose, safety and maintenance of all  
Irricana green spaces by July 27, 2017.  
CARRIED

032:17 Moved by Mayor Tracz to rescind Motion 243:15.  
CARRIED

033:17 Moved by Mayor Tracz to rescind Motion 287:15.  
CARRIED

034:17 Moved by Mayor Tracz to amend Motion 8:14 to read: to direct  
administration to create a Policy for residential use of Town sand for ice clearing  
on sidewalks by February 28, 2017.  
CARRIED

035:17 Moved by Mayor Tracz to rescind Motion 25:14.  
CARRIED

036:17 Moved by Mayor Tracz to amend Motion 49:14 to read: to have administration identify the steps required to develop a Terms of Reference for a Community Safety Committee in Irricana to initially focus on traffic safety issues and once established, define a vision and scope for the Committee by April 30, 2017.  
CARRIED

037:17 Moved by Mayor Tracz to amend Motion 130:14 to read: to include an acknowledgements page on the Town's website by April 30, 2017.  
CARRIED

038:17 Moved by Mayor Tracz to rescind Motion 265:14.  
CARRIED

039:17 Moved by Mayor Tracz to rescind Motion 318:14.  
CARRIED

## **PUBLIC INPUT**

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Tracz called for a 5 minute recess at 9:02 pm

Mayor Tracz reconvened the meeting at 9:05 pm

Questions were presented to Council, to be posted on the Town's website

## **IN-CAMERA**

- (i) Closed to Public  
040:17 Moved by Mayor Tracz to go in camera at 9:19 pm.
- (ii) Open to Public  
041:17 Moved by Deputy Mayor Friesen to reconvene to the public portion of the meeting at 9:23 pm.

## **ADJOURN**

- (i) Adjournment  
042:17 Moved by Councillor Hallman to adjourn the meeting at 9:23 pm.

**NEXT MEETING**

January 11, 2017 (Interim Budget Meeting)

January 16, 2017 (Committee of the Whole Meeting COWM)

January 23, 2017 (Regular Meeting of Council)

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Mayor Dennis Tracz

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Chief Administrative Officer  
Fabian Joseph