

TOWN OF IRRICANA
Minutes of the Regular Meeting of Council held
February 18, 2014
Town of Irricana Council Chambers:
(Irricana Centennial Centre - 222 2nd Street)

ATTENDANCE

Mayor: Valerie Squires
Deputy Mayor: Dennis Tracz
Councillors: Lora Peterson - Absent with Notice
Kim Schmaltz, Laura Thiessen
Staff: Alvin Melton, CAO
Bob Payette, ACAO
Patty Malthouse - Recording Secretary
Presenters: Steve Washington - Wildrose Assessment Services Inc.
Michael Scheidl and Sara Ahlstrom - Alberta Municipal Affairs
Corey Halford - City of Airdrie
Captain Adam McLane - Irricana Volunteer Firefighters
Association

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

AGENDA

- (i) Adopt Agenda

Addition of New Business Item H-5: Photos at Public Events
Addition of In-Camera Item L-1: Land

34:14 Moved by Mayor Squires to adopt the Agenda as amended.

CARRIED

PRESENTATIONS

- (i) Wildrose Assessment Services - Steve Washington

Steve Washington is an Assessor with Wild Rose Assessment Services Inc., who is currently the Town of Irricana's Assessment Contractor. Mr. Washington made a presentation on the process with which property assessments are achieved, in conjunction with the 2014 Property Assessment Notices being sent out to residents. He also explained these assessments are audited by the Government and should fall within the 95% - 105% range, with Irricana's assessments being 98.3% for 2014.

For more information or to speak to Steve Washington, please contact him through Wild Rose Assessment Services Inc. at (403) 343-3357.



Councillor Schmaltz arrived at 7:10 pm.

Presentation ended at 7:22 pm.

(ii) Municipal Affairs - Collaborative Governance

Michael Scheidl and Sara Ahlstrom from Alberta Municipal Affairs made a presentation to Council on the Collaborative Governance Initiative. He explained the Grant program offered under the Municipal Dispute Resolution Services, which covers mediation, collaboration and education to municipalities. Through both power point and a handout worksheet, Mr. Scheidl went through an interactive presentation of the various areas of this program with Council.

Presentation ended at 7:45 pm.

(iii) City of Airdrie - Corey Halford

Corey Halford from the City of Airdrie was present to provide Council with a demo of the City of Airdrie's Online Census. He went over the background and progress since inception and also provided an online demonstration on how the app works and the costs to implement.

Presentation ended at 8:02 pm.

(iv) Irricana Volunteer Fire Fighters Association - Adam McLane

Captain Adam McLane from Station 108 in Irricana represented his station members, who were also present, with a proposal to Council requesting financial assistance in developing a training facility at a proposed location at the south east corner of the Town's lagoon site.

Captain McLane explained the role of the Irricana Volunteer Firefighters Association, their fundraising and training needs as volunteers. He also spoke about the challenges the Irricana Volunteer Firefighters are currently facing regarding training needs at their current location in Town, which includes: limited space, lack of training props, lack of a secure location and potential high risk to the public.

Presentation ended at 8:18 pm.

MINUTES

(i) Minutes of Regular Meeting of February 3, 2014.

35:14 Moved by Councillor Thiessen to accept the Minutes of the regular meeting of February 3, 2014 as presented.

CARRIED

COMMITTEE REPORTS

- (i) CAO Report
CAO Melton provided Council with a written report.

- (ii) Council Committee Report (CCR) - Library Nov 27
Deputy Mayor Tracz submitted a written report from the November 27, 2013
Irricana Library Board meeting.

- (iii) CCR - Library Jan 22
Deputy Mayor Tracz submitted a written report from the January 22, 2014
Irricana Library Board meeting.

- (iv) CCR - Community Service Board Dec 11
Deputy Mayor Tracz submitted a written report from the December 11, 2013
Community Services Board (CSB) meeting.

- (v) CCR - Aqua 7 Dec 18
Deputy Mayor Tracz submitted a written report from the December 18, 2013
Aqua 7 Regional Water Commission meeting.

36:14 Moved by Councillor Thiessen to accept Committee Reports F-1 to F-5 as presented.

CARRIED

OLD BUSINESS

- (i) None

NEW BUSINESS

- (i) RFD - Training Facility

37:14 Moved by Deputy Mayor Tracz to approve a Memorandum of Understanding (MOU) in principle pending clarification on revenue generation, Town of Irricana responsibilities and legal review, for the Irricana Volunteer Fire Fighters Association (IVFFA), Rocky View County and Town of Irricana to support an Irricana Volunteer Fire Fighters Association training area on the south east corner of SE 28-27-26 W4 by March 3, 2014.

CARRIED

(ii) RFD - Committee Bylaws

38:14 Moved by Councillor Schmaltz that Bylaw 1:2014 Economic Development and Tourism Committee be read for a first time.

CARRIED

39:14 Moved by Councillor Schmaltz that Bylaw 1:2014 Economic Development and Tourism Committee be read for a second time.

CARRIED

40:14 Moved by Councillor Schmaltz that Bylaw 1:2014 Economic Development and Tourism Committee be given unanimous consent for a third and final reading.

CARRIED

41:14 Moved by Councillor Schmaltz that Bylaw 1:2014 Economic Development and Tourism Committee be read for a third and final time.

CARRIED

42:14 Moved by Councillor Schmaltz that Bylaw 2:2014 Community Facilities Advisory Board be read for a first time.

CARRIED

43:14 Moved by Councillor Thiessen that Bylaw 2:2014 Community Facilities Advisory Board be read for a second time.

CARRIED

44:14 Moved by Councillor Schmaltz that Bylaw 2:2014 Community Facilities Advisory Board be given unanimous consent for a third and final reading.

CARRIED

45:14 Moved by Councillor Thiessen that Bylaw 2:2014 Community Facilities Advisory Board be read for a third and final time.

CARRIED

(iii) RFD - Earth Hour

46:14 Moved by Councillor Thiessen that the Town of Irricana Council supports Earth Hour on Saturday, March 29, 2014 from 8:30 pm to 9:30 pm and directs Administration to apply for the \$2,500.00 Earth Hour Grant supplied by Fortis.

CARRIED

(iv) RFD - EDTC Business Improvement Policy

47:14 Moved by Councillor Thiessen to approve the new Economic Development and Tourism Committee's (EDTC) Business Improvement Program Policy as amended to include 'funding requests are based on matching contributions up to a maximum of \$5,000.00 of grant funding', with final draft to be brought back to the March 3, 2014 Council meeting.

CARRIED

(v) Photography at Public Events

48:14 Moved by Deputy Mayor Tracz to direct administration to obtain advice from legal counsel on taking pictures of individuals or groups at public events by February 19, 2014 or by the next Council meeting.

CARRIED

COMMUNICATION / INFORMATION

(i) Financial Reports

Reports for various Capital Projects which include: 2nd Avenue water drainage; 2nd Street paving; alley assessment; Recreation Complex addition; Water Treatment Plant upgrade and Centennial Centre.

(ii) 2013 Development Report

Permit review for 2013 - Annual Report.

(iii) Provincial Financial Indicator Graphs

Comparative financial indicator graphs generated for the Town of Irricana, for the period 2007 to 2012.

(iv) Community Safety Committee

49:14 Moved by Councillor Thiessen to have administration identify the steps required to create a Community Safety Committee in Irricana to initially focus on traffic safety issues and once established, define a vision and scope for the Committee and bring back to Council by March 17, 2014.

CARRIED

- (v) Snow Removal Policy
Policy 4.01 - Snow Clearing/Laneway Maintenance.

- (vi) Aqua 7 - rescind letter

50:14 Moved by Deputy Mayor Tracz to direct administration to draft a letter to Aqua 7 rescinding the letter previously sent concerning the rate increase by March 3, 2014.

CARRIED

51:14 Moved by Deputy Mayor Tracz to accept Communication/Information items I-1 to I-6 as presented.

CARRIED

FOLLOW-UP/ACTION & STATUS

- (i) 155:13 Moved by Councillor Taylor that Council supports the development of a multi-use athletic field in the school reserve and directs administration to provide further research into the expansion of the field into a regulation size field for soccer and football. (In-Progress)
- (ii) 217:13 Moved by Deputy Mayor Martin to add the BSEI cost over runs to 2nd Avenue to the Follow-up/Action & Status (In Progress)
- (iii) 245:13 Moved by Councillor Thiessen to approach Beiseker Town Council to make a presentation for a joint Canada Day Celebration. (In-Progress)
- (iv) 262:13 Moved by Deputy Mayor Tracz to revise the emergency contacts to include all of council, update procedures and train staff and Council.(Waiting for Meeting)
- (v) 264:13 Moved by Deputy Mayor Tracz to investigate the cost of the Town of Irricana sharing garbage services with the Village of Beiseker. (Waiting for Beiseker)
- (vi) 5:14 Moved by Mayor Squires to accept this as information and to have administration bring back additional options following Idea Fest. (Waiting for Meeting)
- (vii) 18:14 Moved by Deputy Mayor Tracz during the inter-municipal meeting on February 13, 2014 mention that as Rocky View Fire Department has outgrown the space provided in the Town of Irricana we will be resuming discussions with

Rocky View County for alternate sites. (Waiting for Meeting)

- (viii) 23:14 Moved by Mayor Squires to merge the information from prior years and 2013 and 2014 Budgets together depicting variances over 5% by March 10, 2014. (Waiting for Meeting)
- (ix) 24:14 Moved by Councillor Thiessen to call a Special meeting to discuss the 2014 Budget on March 20, 2014 at 7:00 pm. (Waiting for Meeting)
- (x) 25:14 Moved by Deputy Mayor Tracz for administration to develop options for a staff recognition program by April 7, 2014. (Waiting for Meeting)
- (xi) 32:14 Moved by Deputy Mayor Tracz for Administration to take the necessary steps as directed. (waiting for information)

52:14 Moved by Mayor Squires to extend the deadline of Motion 261:13 to March 31, 2014.

CARRIED

53:14 Moved by Mayor Squires to extend the meeting past 10:00 pm.

CARRIED

PUBLIC INPUT

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Squires called for a 7 minute recess at 9:56 pm.
Mayor Squires reconvened the meeting at 10:03 pm.

No questions were presented from the public.

IN CAMERA

- (i) Closed to Public

54:14 Moved by Councillor Thiessen to go in-camera at 10:05 pm.

CARRIED

- (ii) Open to Public

55:14 Moved by Councillor Thiessen to reconvene to the public portion of the meeting at 10:25 pm.

CARRIED

56:14 Moved by Deputy Mayor Tracz to have administration investigate the information required to understand the viability of the land issue discussed in-camera and bring back to Council on March 3, 2014.

CARRIED

ADJOURN

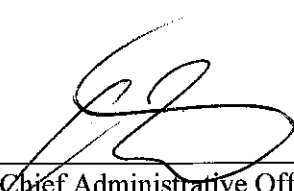
(i) Adjournment

57:14 Moved by Mayor Squires to adjourn the meeting at 10:26 pm.

CARRIED



Mayor



Chief Administrative Officer

