

**TOWN OF IRRICANA**  
**Minutes of the Regular Meeting of Council held**  
**February 3, 2014**  
**Town of Irricana Council Chambers:**  
**(Irricana Centennial Centre - 222 2nd Street)**

**ATTENDANCE**

Mayor: Valerie Squires  
Deputy Mayor: Dennis Tracz  
Councillors: Laura Peterson, Kim Schmaltz, Laura Thiessen  
Staff: Alvin Melton, CAO  
Bob Payette, A CAO  
Patty Malthouse - Recording Secretary  
Presenters: MLA Bruce Rowe  
Richard Geleta and Pat Whitson - BSEI

**CALL TO ORDER**

The meeting was called to order at 7:03 p.m.

**AGENDA**

- (i) Adopt Agenda

13:14 Moved by Deputy Mayor Tracz to adopt the agenda as presented.

CARRIED

**PRESENTATIONS**

- (i) Bruce Rowe - MLA Olds Didsbury Three Hills

Bruce Rowe, who is the elected member to the Legislative Assembly of Alberta representing the riding of Olds-Didsbury-Three Hills indicated he was taking this opportunity to visit various communities to meet the new Councils and listen to any concerns they may have.

Some of the items he talked about included discussions around a lite rail system between the Calgary - Edmonton corridor.

Councillor Schmaltz arrived at 7:11 pm.

This presentation ended at 7:16 pm.

- (ii) BSEI - 1st Street swale

Richard Geleta, President & Director of BSEI and Pat Whitson - Project Technologist with BSEI are the Town of Irricana's Engineers for municipal



engineering and planning, presented Council with information on the 1st Street swale.

BSEI provided feedback and photo's in response to a recent concern brought to their attention regarding the drainage at this particular site.

This presentation ended at 7:45 pm.

### MINUTES

- (i) Minutes of Regular Meeting of January 20, 2014

14:14 Moved by Councillor Peterson to accept the Minutes of the regular meeting of January 20, 2014 as presented.

CARRIED

### COMMITTEE REPORTS

- (i) CAO Report  
CAO Melton provided Council with a written report.
- (ii) Rocky View Foundation  
Profit & Loss Budget vs Actual for the period January through December 2013 for Rocky View Foundation - Lodges.
- (iii) Council Committee Report - Calgary Regional Partnership  
Mayor Squires submitted a written report from the January 16-17, 2014 Calgary Regional Partnership - CRP Executive Retreat, Kananaskis.
- (iv) CCR - Economic Development Course  
Councillor Peterson submitted a written report from the January 24, 2014 Economic Development workshop held in Airdrie.
- (v) CCR - Community Futures  
Mayor Squires submitted a written report from the January 2, 2014 Community Futures Wild Rose meeting.

15:14 Moved by Councillor Thiessen to accept Committee Reports F-1 to F-5 as presented.

CARRIED



**OLD BUSINESS**

- (i) None

**NEW BUSINESS**

- (i) RFD - Sand

16:14 Moved by Deputy Mayor Tracz starting immediately to make a reasonable amount of sidewalk sand available to residents at a location determined by the Town Office.

CARRIED

- (ii) RFD - Inter municipal meeting with Rocky View County

17:14 Moved by Councillor Thiessen that Council direct administration to send a signed letter of request to Rocky View County Council requesting an inter-municipal meeting, as soon as possible.

CARRIED

18:14 Moved by Deputy Mayor Tracz during the inter-municipal meeting on February 13, 2014 mention that as Rocky View Fire Department has outgrown the space provided in the Town of Irricana we will be resuming discussions with Rocky View County for alternate sites.

CARRIED

- (iii) RFD - IdeaFest

19:14 Moved by Deputy Mayor Tracz to direct administration to organize and advertise the 2014 IdeaFest with the following theme: It's Your Town - What's your Vision?

CARRIED

20:14 Moved by Mayor Squires to set a total budget of \$300.00 for prizes and refreshments and other operational costs excluding staff time.

CARRIED

- (iv) RFD - Bank Reconciliation

21:14 Moved by Councillor Peterson to approve the bank reconciliations for July 2013 to December 2013.

CARRIED

**COMMUNICATION / INFORMATION**

- (i) Accounts Payable  
Cheques 20131075 to 20131104 for a total of \$119,057.59.
  
- (ii) Census  
Information on the functionality of a hosted web service.

22:14 Moved by Deputy Mayor Tracz to invite Airdrie online census to present to Council at their earliest convenience.

CARRIED

- (iii) 2014 Operating Budget  
Operating Budget which includes actuals from 2009, 2010, 2011 and 2012

23:14 Moved by Mayor Squires to merge the information from prior years and 2013 and 2014 Budgets together depicting variances over 5% by March 10, 2014.

CARRIED

24:14 Moved by Councillor Thiessen to call a Special meeting to discuss the 2014 Budget on March 20, 2014 at 7:00 pm.

CARRIED

- (iv) Snow Removal Policy  
Policy 4.01 Snow Clearing/Laneway Maintenance, effective October 21, 1996.
  
- (v) Staff Incentive Program  
Councillor Thiessen provided ideas for staff incentives.

25:14 Moved by Deputy Mayor Tracz for administration to develop options for a staff recognition program by April 7, 2014.

CARRIED



26:14 Moved by Mayor Squires to accept Communication/Information Items I-1 to I-5 as presented.

CARRIED

**FOLLOW-UP/ACTION & STATUS**

- (i) 155:13 Moved by Councillor Taylor that Council supports the development of a multi-use athletic field in the school reserve and directs administration to provide further research into the expansion of the field into a regulation size field for soccer and football. (In-Progress)
- (ii) 217:13 Moved by Deputy Mayor Martin to add the BSEI cost over runs to 2nd Avenue to the Follow-up/Action & Status (In Progress)
- (iii) 245:13 Moved by Councillor Thiessen to approach Beiseker Town Council to make a presentation for a joint Canada Day Celebration. (In-Progress)
- (iv) 262:13 Moved by Deputy Mayor Tracz to revise the emergency contacts to include all of council, update procedures and train staff and Council.(in-progress)
- (v) 264:13 Moved by Deputy Mayor Tracz to investigate the cost of the Town of Irricana sharing garbage services with the Village of Beiseker. (in-progress)
- (vi) 5:14 Moved by Mayor Squires to accept this as information and to have administration bring back additional options following Idea Fest. (In-Progress)

**PUBLIC INPUT**

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Squires called for a 4 minute recess at 9:52 pm.  
Mayor Squires reconvened the meeting at 9:59 pm.

27:14 Moved by Deputy Mayor Tracz to direct administration to put an answer to the question: "What effect does consistent pooling of water do to asphalt roads over the short and long term?" on the Frequently Asked Questions page of the Town website.

CARRIED

28:14 Moved by Mayor Squires to extend the meeting past 10:00 pm.

CARRIED



**IN CAMERA**

- (i) Closed to Public

29:14 Moved by Mayor Squires to go in-camera at 10:01 pm.

CARRIED

- (ii) Open to Public

30:14 Moved by Councillor Thiessen to reconvene to the public portion of the meeting at 11:24 pm.

CARRIED

31:14 Moved by Deputy Mayor Tracz to explore workshop opportunities and report on the 3rd of March meeting.

CARRIED

32:14 Moved by Deputy Mayor Tracz for Administration to take the necessary steps as directed.

CARRIED

**ADJOURN**

- (i) Adjournment

33:14 Moved by Mayor Squires to adjourn the meeting at 11:25 pm.

CARRIED

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Mayor



A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

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Chief Administrative Officer