**TOWN OF IRRICANA**

**Minutes of the Regular Meeting of Council held**

**September 19, 2016**

**Town of Irricana Council Chambers:**

**(Irricana Centennial Centre – 222 – 2nd Street)**

**ATTENDANCE**

Mayor: Dennis Tracz

Deputy Mayor: Frank Friesen

Councillors: Mavis Hallman, Kim Schmaltz

Lora Peterson (absent with regrets)

Staff: Dawn Mosondz, Appointed Interim CAO

**CALL TO ORDER**

The meeting was called to order by Mayor Tracz at 7:00 pm.

**AGENDA**

1. Adopt Agenda

Addition of Presentation Item D-1: CAO Contract

Addition of Presentation Item D-2: CAO Bylaw

322:16 Moved by Deputy Mayor Friesen to adopt the Agenda as amended.

CARRIED

**PRESENTATIONS**

1. CAO Contract

323:16 Moved by Councillor Hallman to approve the CAO Contract as presented.

Deputy Mayor Friesen excused himself from voting due to potential pecuniary conflict.

CARRIED

1. CAO Bylaw

324:16 Moved by Mayor Tracz for Bylaw 06:2016, commonly referred to as a CAO Bylaw, a bylaw to establish the position of the Chief Administrative Officer, to be read for a first time this 19th day of September 2016.

Deputy Mayor Friesen excused himself from voting due to potential pecuniary conflict.

CARRIED

325:16 Moved by Mayor Tracz for Bylaw 06:2016, commonly referred to as a CAO Bylaw, a bylaw to establish the position of the Chief Administrative Officer, to be read for a second time this 19th day of September 2016.

Deputy Mayor Friesen excused himself from voting due to potential pecuniary conflict.

Carried

326:16 Moved by Mayor Tracz for Bylaw 06:2016, commonly referred to as a CAO Bylaw, a bylaw to establish the position of the Chief Administrative Officer, be given unanimous consent for a third reading this 19th day of September 2016.

Deputy Mayor Friesen excused himself from voting due to potential pecuniary conflict.

Carried

327:16 Moved by Mayor Tracz for Bylaw 06:2016, commonly referred to as a CAO Bylaw, a bylaw to establish the position of the Chief Administrative Officer, to be read for a third time this 19th day of September 2016.

Deputy Mayor Friesen excused himself from voting due to potential pecuniary conflict.

CARRIED

**MINUTES**

1. Minutes of the Regular Meeting of Council of September 6, 2016

328:16 Moved by Councillor Hallman to accept the Minutes of the Regular Meeting of Council of September 6, 2016 as presented.

CARRIED

**CORRESPONDENCE FROM PREVIOUS MEETING**

1. Rocky View County – Letter of Support for Emergency Grant application

329:16 Moved by Deputy Mayor Friesen to forward the letter of support to Rocky View County grant application for the Joint Emergency Operations Centre workshop and exercise.

CARRIED

1. Irricana Rural & Municipal Library Proclamation for Alberta Arts & Culture Days

330:16 Moved by Councillor Hallman to support the Municipal Proclamation for Culture Days which are held from September 30, 2016 to October 2, 2016.

CARRIED

Proclamation read by Mayor Tracz.

331:16 Moved by Deputy Mayor Friesen to accept Correspondence from Previous Meeting as presented.

CARRIED

**COMMITTEE REPORTS**

1. CAO Report

Appointed Interim CAO, Dawn Mosondz, presented Council with a written report.

332:16 Moved by Mayor Tracz to call for a Special Meeting before October 3, 2016 to discuss and finalize the Southwest Concept Plan.

CARRIED

333:16 Moved by Councillor Schmaltz for administration to look into the costs for converting the storm water collection pond into a fishing pond.

CARRIED

334:16 Moved by Mayor Tracz for administration to investigate and suggest appropriate rates for water and other utility rates for the campground and other town buildings by November 7, 2016.

CARRIED

335:16 Moved by Mayor Tracz to extend an invitation to Sgt. Demmon to attend Ideafest for public awareness.

CARRIED

336:16 Moved by Mayor Tracz to set the dates of October 20, 2016 and October 22, 2016 for Ideafest

CARRIED

1. MGA (Municipal Government Act) Review – Mayor Tracz
2. CRP (Calgary Regional Partnership) Report – Interim CAO

337:16 Moved by Deputy Mayor Friesen to accept Committee Reports G-1 to G-3 as presented.

CARRIED

**OLD BUSINESS**

1. RFD – Park/Parking Restrictions

338:16 Moved by Mayor Tracz to direct Administration to come back at the October 3, 2016 Regular Meeting of Council with a map of each of the playgrounds showing the entrances, paint and signage to each playground.

CARRIED

1. RFD – 2016 Roadworks Projects – Transfer of Funds

339:16 Moved by Deputy Mayor Friesen to transfer $192,000.00 from the BMTG (Basic Municipal Transportation Grant) Savings Account to the Operating Account for the payment of the 2016 Road Works Projects.

CARRIED

**NEW BUSINESS**

1. RFD – Account Options – Mountain View Credit Union

340:16 Moved by Mayor Tracz to approve Administrations review of our current banking and investigate other banking options to be provided to Council for review at the Regular Meeting of Council on October 17, 2016.

CARRIED

1. RFD – Utility Penalty Bylaw

341:16 Moved by Mayor Tracz to amend definitions in Bylaw 4:2016 to reflect the Town of Irricana.

CARRIED

342:16 Moved by Councillor Schmaltz that Bylaw 4:2016, being a bylaw to implement the Utilities Penalty, be read for a first time this 19th day of September 2016.

CARRIED

343:16 Moved by Deputy Mayor Friesen that Bylaw 4:2016, being a bylaw to implement the Utilities Penalty, be read for a second time this 19th day of September 2016.

CARRIED

344:16 Moved by Councillor Hallman that Bylaw 4:2016, being a bylaw to implement the Utilities Penalty, be given unanimous consent for a third reading.

CARRIED

345:16 Moved by Mayor Tracz that Bylaw 4:2016, being a bylaw to implement the Utilities Penalty, be read for a third time this 19th day of September 2016

CARRIED

1. RFD – Set an Excess Garbage Pickup Date

346:16 Moved by Deputy Mayor Friesen to have the large/excess garbage collection with RMW Consulting Inc scheduled for October 18, 2016, which will be provided to the residents at no cost, which will be absorbed in the operational budget.

CARRIED

**COMMUNICATION/INFORMATION**

1. RCMP July & August 2016 Reports
2. Accounts Payable – Cheque List

Accounts payable listing for Cheques 20132878 to 20132903, totalling $46,247.28 (not including GST).

347:16 Moved by Councillor Schmaltz to accept Communication/Information Items J-1 to J-2 as presented.

CARRIED

**FOLLOW-UP/ACTION & STATUS**

**PUBLIC INPUT**

1. Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Tracz called for a 5 minute recess at 9:08 pm

Mayor Tracz reconvened the meeting at 9:15 pm

No Questions were read.

**IN-CAMERA**

1. Closed to Public

348:16 Moved by Mayor Tracz to go in camera at 9:17 pm.

1. Open to Public

349:16 Moved by Deputy Mayor Friesen to reconvene to the public portion of the meeting at 9:45 pm.

350:16 Moved by Mayor Tracz that legal council will be contacted regarding the labour and legal matter discussed for direction.

CARRIED

**ADJOURN**

1. Adjournment

351:16 Moved by Councillor Hallman to adjourn the meeting at 9:46 pm.

**NEXT MEETING**

October 3, 2016 (Regular Meeting of Council)

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| --- |
| Mayor |
| Chief Administrative Officer |