

**TOWN OF IRRICANA**  
**Minutes of the Regular Meeting of Council held**  
**May 23, 2017**  
**Town of Irricana Council Chambers:**  
**(Irricana Centennial Centre – 222 – 2<sup>nd</sup> Street)**

**ATTENDANCE**

Mayor: Dennis Tracz  
Deputy Mayor: Frank Friesen (absent with regrets)  
Councillors: Mavis Hallman, Kim Schmaltz  
Lora Peterson (absent with regrets)  
Staff: Fabian Joseph, CAO

**CALL TO ORDER**

The meeting was called to order by Mayor Tracz at 7:00 pm.

**AGENDA**

- (i) Adopt Agenda  
Addition of New Business Item I-7: RFD Records Retention / Destruction  
Addition of In Camera Item M-1: Labour (x2)

202:17 Moved by Councillor Hallman to adopt the Agenda as amended.  
CARRIED

**PRESENTATIONS**

None

**MINUTES**

- (i) Minutes of the Regular Meeting of Council of May 8, 2017
- (ii) Minutes of the Committee of the Whole Meeting of May 15, 2017

203:17 Moved by Mayor Tracz to accept the Minutes of the Regular Meeting of Council of May 8, 2017 as presented and the Minutes of the Committee of the Whole Meeting of May 15, 2017 as presented.  
CARRIED

**CORRESPONDENCE FROM PREVIOUS MEETING**

None

## **COMMITTEE REPORTS**

- (i) CAO Report  
CAO, Fabian Joseph, presented Council with a written report.

204:17 Moved by Councillor Hallman to accept Committee Reports G-1 as presented.

CARRIED

205:17 Moved by Mayor Tracz to direct administration to include Minutes of Board Meetings in each Agenda package.

CARRIED

## **OLD BUSINESS**

### **NEW BUSINESS**

- (i) RFD – Remuneration Policy  
206:17 Moved by Councillor Hallman to accept Council Remuneration Policy 2.02 as presented, as per RFD 48:2017.  
Recorded Vote  
In Favour: Mayor Tracz, Councillor Hallman  
Opposed: Councillor Schmaltz  
CARRIED
- (ii) RFD – Auction of Tax Acquired Property  
207:17 Moved by Councillor Schmaltz to direct administration to draw up a Contract for a lease to own for the property legally described as Block 1, Lots 23-25, Plan 5087W, as per RFD 54:2017  
CARRIED
- (iii) RFD – 2016 Audit Report  
208:17 Moved by Councillor Hallman to approve the Revised 2016 Financial Statements as presented by the Town of Irricana’s Auditor, Scase and Partners Professional Accountants, as per RFD 55:2017.  
CARRIED
- (iv) RFD – Municipal Sustainability Initiative MOU  
209:17 Moved by Mayor Tracz to approve the proposed Municipal Sustainability Initiative Memorandum of Understanding (MOU) as per the request from Executive Director of Grants and Education Tax Branch, Alberta Municipal Affairs, as per RFD 53:2017  
CARRIED

- (v) RFD – Peace Officer Service Agreement  
210:17 Moved by Councillor Schmaltz to accept the Peace Officer Service Agreement between Village of Beiseker and Town of Irricana, as per RFD 56:2017.  
CARRIED
- (vi) RFD – Superior Safety Permit and Inspection Agreement  
211:17 Moved by Councillor Schmaltz to direct administration to negotiate the Contract between the Town of Irricana and Superior Safety Codes Inc, as per RFD 56:2017.  
CARRIED
- (vii) RFD - Records Retention and Destruction  
212:17 Moved by Mayor Tracz to accept the destruction of obsolete records as per Policy 1.5 Records Retention & Disposition, with the CAO to ensure a Certificate of Destruction is obtained and placed on file, as per RFD  
CARRIED

## **COMMUNICATION/INFORMATION**

- (i) Accounts Payable – Cheque List  
Accounts payable for the period May 14, 2017 to May 17, 2017.  
  
213:17 Moved to Councillor Schmaltz to accept Accounts Payable Cheque List for the period May 14, 2017 to May 17, 2017, as presented.  
CARRIED
- (ii) Fortis Alberta  
Letter dated April 21, 2017 from Ruhin Sachedina, Stakeholder Relations Manager with Fortis Alberta regarding an update to the LED streetlight conversion program.
- (iii) RCMP Report  
Beiseker Provincial Detachment – Statistical Comparison report for the period January to April 2013 - 2017.
- (iv) Farm Safety Centre  
Letter dated May 3, 2017 from Laura Nelson, Executive Director, Farm Safety Centre, providing an update to their programs.
- (v) Telus Notice  
Letter dated March 31, 2017 from Ms. Theresa Stevens, General Manager, Alberta South, Telus Communications, requesting collaboration for any upcoming municipal road moves.

- (vi) Alberta Recreation and Parks Association  
Letter dated May 1, 2017 from Susan Laurin, President Alberta Recreation & Parks Association, regarding the celebration of leadership and excellence in the province's recreation and parks sector.

214:17 Moved by Mayor Tracz to direct administration to canvas all Council Committees and the Library Board and consolidate recommendations to be presented to Council by July 10, 2017.

CARRIED

- (vii) MSI Memorandum of Understanding  
Letter dated May 1, 2017 from Hon. Shaye Anderson, Minister of Municipal Affairs regarding Municipal Sustainability Initiatives (MSI) over the next two years.

- (viii) Rocky View Foundation Seniors Housing Report  
The 2016 Audited Financial Statements for Rocky View Foundation, Lodge operations and Self-Contained Housing operations.

- (ix) CN Report  
Letter dated April 18, 2017 from Sean Finn, Executive Vice-President, Corporate Services and Chief Legal Officer for CN, providing CN's 2017 CN in Your Community publication.

215:17 Moved by Mayor Tracz to direct administration to check for possible grant applications.

CARRIED

216:17 Moved by Councillor Hallman to accept Communication/Information items J-1 to J-9 as presented.

CARRIED

## **FOLLOW-UP/ACTION & STATUS**

- (i) Motion Tracking  
217:17 Moved by Mayor Tracz to extend the due date to August 14, 2017 for Motion 022:17, Assessment – Undeveloped Land.

CARRIED

218:17 Moved by Councillor Hallman to extend the due date to June 15, 2017 for Motions 053:17, 375:16 and 387:16.

CARRIED

## **PUBLIC INPUT**

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Verbal input from public presented to Council.

## **IN-CAMERA**

- (i) Closed to Public  
219:17 Moved by Mayor Tracz to go in camera at 7:51 pm.
- (ii) Open to Public  
220:17 Moved by Councillor Hallman to reconvene to the public portion of the meeting at 7:58 pm.

## **ADJOURN**

- (i) Adjournment  
221:17 Moved by Mayor Tracz to adjourn the meeting at 8:02 pm.

## **NEXT MEETING**

June 5, 2017 (Regular Council Meeting)

June 10, 2017 (Coffee with Council)

June 13, 2017 (Library Board Meeting)

June 15, 2017 (Rocky View Handi Bus Meeting)

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Chief Administrative Officer  
Fabian Joseph