

TOWN OF IRRICANA
Minutes of the Regular Meeting of Council held
August 10, 2015
Town of Irricana Council Chambers:
(Irricana Centennial Centre – 222 – 2nd Street)

ATTENDANCE

Mayor: Valerie Squires
Deputy Mayor: Dennis Tracz
Councillors: Lora Peterson, Kim Schmaltz, Laura Thiessen
Staff: Geoff Stephenson, Interim CAO

CALL TO ORDER

The meeting was called to order by Mayor Squires at 7:00 pm.

AGENDA

Adopt Agenda

238:15 Moved by Councillor Peterson that we adopt the Agenda as corrected.

CARRIED

PRESENTATIONS

- (i) Irricana Public Library – 2014 Accomplishments
- (ii) Tourism Assessment Team – Update of May 2015-Present

MINUTES

- (i) Minutes of the Regular Meeting of July 13, 2015

239:15 Moved by Councillor Thiessen to accept the Minutes of the Regular Meeting of Council of July 13, 2015 as presented.

CARRIED

- (ii) Minutes of the Special Council Meeting of July 16, 2015

240:15 Moved by Councillor Peterson to accept the Minutes of the Special Council Meeting of July 16, 2015 as presented.

CARRIED

CORRESPONDENCE FROM PREVIOUS MEETING

COMMITTEE REPORTS

- (i) Community Futures Wild Rose Meeting
CAO Jorgensen was scheduled for attendance: these items were submitted on his behalf of the June 24, 2015 Meetings.
- (ii) Library Board Report
Deputy Mayor, Dennis Tracz, submitted a written report.
- (iii) CRP Transportation Report, June
Councillor, Lora Peterson, submitted a written report.
- (iv) CRP Transportation Report, June duplicated
Councillor, Lora Peterson, submitted a written report.
- (v) CAO Report
Interim CAO Geoff Stephenson submitted a written report.

241:15 Moved by Councillor Schmaltz to accept Committee Reports G-1 to G-5 as presented.

CARRIED

OLD BUSINESS

- (i) Claire's Curb

242:15 Moved by Deputy Mayor Tracz to direct administration to review past water and sewer issues at 330 - 1st Street to determine the location of the problem at the September 8, 2015 Council Meeting.

CARRIED

NEW BUSINESS

- (i) RFD - Health and Safety Committee

243:15 Moved by Mayor Squires to appoint Councillor Lora Peterson as the Council liaison to direct staff to provide Town branding specifications and provide for usage of communication assets such as the website through coordination with staff.

CARRIED

(ii) RFD - Payroll Issue

(iii) RFD - Records Retention

(iv) RFD - Ethics Policy 1.21 Changes (include staff vs. separate staff policy)

244:15 Moved by Deputy Mayor Tracz that Administration provide CUPE with a deadline of August 31st to comment on changes to Policy 1.21 (Ethics) providing for the inclusion of staff and for comment on the December 2014 proposed Respectful Workplace Policy.

CARRIED

245:15 Moved by Deputy Mayor Tracz that Administration implement Respectful Workplace Training to Council, Volunteers, Administration and Staff by October 31st, 2015.

CARRIED

(v) RFD - Pecuniary Interest Investigation

246:15 Moved by Mayor Squires to accept the report for information.

CARRIED

(vi) RFD - Procedural Bylaw Update

247:15 Moved by Councillor Thiessen to accept the report for information and Council will submit suggested changes to the CAO. All members of Council will provide comments on possible changes to Administration by September 7, 2015 with staff bringing forward recommended changes for Council for September 21, 2015.

CARRIED

(vii) RFD - Appointment of Auditors for 2015

248:15 Moved by Deputy Mayor Tracz that Council hereby appoint Scase & Partners Professional Accountants to provide audit services for the 2015 fiscal year end.

CARRIED

(viii) RFD - Boys and Girls Club of Airdrie Agreement

249:15 Moved by Councillor Thiessen that Council hereby approve the proposed Memo of Understanding for January 1, 2016 to December 31, 2020 as amended for addressing and renewal clause be changed to a review process as opposed to an automatic review.

CARRIED

(ix) RFD - Capital Budget Request/update

250:15 Moved by Deputy Mayor Tracz that Council hereby authorize an increase in “2-23-00-254” Maintenance Building Fire by \$3,400.00 to be transferred from General Government Expenses and approve their current \$5,140.00 project.

CARRIED

COMMUNICATION/INFORMATION

(i) MSI Update
Taken for information purposes only

(ii) Letter from Municipal Affairs
Taken for information purposes only

(iii) Rocky View Regional HandiBus Society

251:15 Moved by Councillor Thiessen to hereby appoint Councillor Schmaltz to apply as the Irricana Council Liaison to the Rocky View Regional Handibus Society and Councillor Peterson as an alternate and to accept Communication/Information items J-1 to J-3 as presented.

CARRIED

PUBLIC INPUT

(i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Squires called for a 7 minute recess at 8:57 pm.
Mayor Squires reconvened the meeting at 9:04 pm.

Returned at 9:16

IN-CAMERA

- (i) Closed to Public
252:15 Moved by Councillor Peterson to go in-camera at 9:16 pm.
CARRIED

- (ii) Open to Public
253:15 Moved by Councillor Peterson to reconvene to the public portion of the meeting at 9:22 pm.
CARRIED

Interim CAO Geoff Stephenson left the meeting.

- (iii) Closed to Public
254:15 Moved by Deputy Mayor Tracz to go in-camera at 9:23 pm.
CARRIED

- (iv) Open to Public
255:15 Moved by to reconvene to the public portion of the meeting at 9:36 pm.
CARRIED

Interim CAO Geoff Stephenson returned to the meeting.

- (v) Closed to Public
256:15 Moved by to go in-camera at 9:36 pm.
CARRIED

- (vi) Open to Public
257:15 Moved by to reconvene to the public portion of the meeting at 10:33 pm.
CARRIED

Interim CAO Geoff Stephenson left the meeting.

- (vii) Closed to Public
258:15 Moved by to go in-camera at 10:34 pm.
CARRIED

- (viii) Open to Public
259:15 Moved by to reconvene to the public portion of the meeting at 10:45 pm.
CARRIED

Interim CAO Geoff Stephenson returned to the meeting.

(ix) Closed to Public
260:15 Moved by to go in-camera at 10:45 pm.
CARRIED

(x) Open to Public
261:15 Moved by to reconvene to the public portion of the meeting at 11:05 pm.
CARRIED

262:15 Moved by Councillor Schmaltz to extend the meeting after discussion past curfew.
CARRIED

263:15 Moved by Mayor Squires to hereby request administration provide the Chief Elected Officer with legal contact with counsel at Brownlee.
CARRIED

264:15 Moved by Councillor Kim Schmaltz to hereby appoint Geoff Stephenson as CAO as per bylaw 09:2014.
CARRIED

ADJOURN

(i) Adjournment

265:15 Moved by Councillor Peterson to adjourn the meeting at 11:07 pm.

Mayor

Chief Administrative Officer