**TOWN OF IRRICANA**

**Minutes of the Regular Meeting of Council held**

**February 5, 2018**

**Town of Irricana Council Chambers:**

**(Irricana Centennial Centre – 222 – 2nd Street)**

**ATTENDANCE**

Mayor: Frank Friesen

Deputy Mayor: Kim Schmaltz

Councillors: Jim Bryson, Ted Coffey, Tracy Shields

Staff: Justine Baker

**CALL TO ORDER**

The meeting was called to order by Mayor Friesen at 7:00 pm

**AGENDA**

1. Adopt Agenda

Addition of: New Business Item I-6: RFD Rocky View Handibus Society

Addition of: New Business Item I-7: Bylaw 06:2018

Deletion of: Communication Item J-1: Historical Committee Terms of Reference

Deletion of: Communication Item J-4: Fox Creek Promotional Video

26:18 Moved by Councillor Coffey to adopt the Agenda as amended.

CARRIED

**PRESENTATIONS**

1. Al Thom – Amacso Construction

Al Thom provided Council with updates on Phase 1 and Phase II of the Amasco Construction Subdivision, located at the south end of Town along Henricks Drive.

Presentation 7:04 – 7:12

1. Susan Crowdis – KIK Presentation

One of the members of the local K.I.K., Susan Crowdis, spoke on behalf of the Club. The K.I.K. is a 50+ Club, located on 1st Avenue, and offers a wide variety of programs and activities to its members. They meet the 1st Thursday of each month and welcome new members.

Presentation 7:12 – 7:17

1. Keith Sveinson – Badger Meter

A representative for Badger Meters spoke to Council on both the company and the benefits of the Badger Meter System and Technology.

Presentation 7:17 – 7:27

27:18 Moved by Deputy Mayor Schmaltz to direct administration to work with Badger Meters to conduct a cost analysis on the Town’s current water meter requirements.

CARRIED

**MINUTES**

 (i) Minutes of the Regular Meeting of Council of January 22, 2018

28:18 Moved by Councillor Bryson to accept the Minutes of the Regular Meeting of Council of January 22, 2018 as presented.

CARRIED

**CORRESPONDENCE FROM PREVIOUS MEETING**

**COMMITTEE REPORTS**

1. CAO Report

Interim CAO presented Council with a written report.

29:18 Moved by Councillor Coffey to accept CAO report as presented.

CARRIED

**OLD BUSINESS**

 (i) None

**NEW BUSINESS**

1. RFD – Procedural Bylaw 02:2018

30:18 Moved by Councillor Shields that Bylaw 02:2018, being a bylaw of the Town of Irricana, in the Province of Alberta to regulate the proceedings and conduct of Council meetings, be read for a second time this 5th day of February, 2018.

CARRIED

31:18 Moved by Councillor Coffey that Bylaw 02:2018, being a bylaw of the Town of Irricana, in the Province of Alberta to regulate the proceedings and conduct of Council meetings, be read for a third time this 5th day of February, 2018.

CARRIED

1. RFD – Business License Bylaw 05:2018

32:18 Moved by Mayor Friesen that Bylaw 05:2018, being a bylaw of the Town of Irricana, in the Province of Alberta to provide for the licensing of businesses and to rescind Town of Irricana Bylaw 8:2015, be read for a second time this 5th day of February, 2018.

CARRIED

33:18 Moved by Deputy Mayor Schmaltz that Bylaw 05:2018, being a bylaw of the Town of Irricana, in the Province of Alberta to provide for the licensing of businesses and to rescind Town of Irricana Bylaw 8:2015, be read for a third time this 5th day of February, 2018.

CARRIED

1. RFD – Reverse Tax Levy & Penalties

34:18 Moved by Councillor Bryson to authorize the reversal of the 2014, 2015 and 2016 Tax Levies and Penalties, totalling $5,014.88, for Tax Roll #1200, as described under Section 424 of the MGA - Tax Recovery process, for property legally described as Block 1, Lots 23-25, Plan 5087W, as follows:

 2014 Tax Levy $ 649.18

 2015 Tax Levy $ 654.42

 2016 Tax Levy $ 660.06

 Total Penalties $3,051.22

 $5,014.88

CARRIED

 (iv) RFD – Application for Doctor

35:18 Moved by Mayor Friesen that the Town of Irricana support the sponsorship for a family physician application through Alberta Health Services.

CARRIED

1. RFD – Website Redevelopment

Tabled

1. Rocky View Regional Handibus Society

36:18 Moved by Councillor Shields to approve the Town of Irricana’s participation in the Rocky View Handibus Society transit initiative in Irricana.

CARRIED

1. Bylaw 06:2018

37:18 Moved by Mayor Friesen that bylaw 06:2018, being a bylaw for the reorganizing of The Subdivision Authority, be read for a first time this 5th day of February, 2018.

CARRIED

38:18 Moved by Councillor Shields that bylaw 06:2018, being a bylaw for the reorganizing of The Subdivision Authority, be read for a second time this 5th day of February, 2018.

CARRIED

39:18 Moved by Councillor Coffey that bylaw 06:2018, being a bylaw for the reorganizing of The Subdivision Authority, be given unanimous consent for a third and final reading this 5th day of February, 2018.

CARRIED

40:18 Moved by Councillor Bryson that bylaw 06:2018, being a bylaw for the reorganizing of The Subdivision Authority, be read for a third and final time this 5th day of February, 2018.

CARRIED

**COMMUNICATION/INFORMATION**

1. Accounts Payable – Cheque List

Accounts Payable cheque list #20133750 to #20133762 for a total of $109,909.21.

 (ii) Site/Wyze Municipal Website Design

 (iii) Bond Creative Information Package

 (iv) Bond Creative Town of Irricana Rebranding Package

 (v) Bond Creative Questionnaire

41:18 Moved by Deputy Mayor Schmaltz to accept Communication / Information items J-1 to J-5 as presented.

CARRIED

**FOLLOW-UP/ACTION & STATUS**

1. Motion Tracking

**PUBLIC INPUT**

1. Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Friesen called for a 5 minute break at 7:59 pm

Mayor Friesen reconvened the meeting at 8:05 pm

Verbal Questions were presented to Council

**IN-CAMERA**

1. Closed to Public

42:18 Moved by Mayor Friesen to go in camera at 8:14 pm.

1. Open to Public

43:18 Moved by Mayor Friesen to reconvene to the public portion of the meeting at 9:04 pm.

44:18 Moved by Mayor Friesen that property legally described as Block 10, Lots 19-20, Plan 5087W, Roll #8300, as discussed.

CARRIED

**ADJOURN**

1. Adjournment

45:18 Moved by Mayor Friesen to adjourn the meeting at 9:06 pm.

CARRIED

**NEXT MEETING**

February 20, 2018 Regular Council Meeting

3rd Thursday of Month RV Handibus Committee Meeting

2nd Tuesday of Month Irricana Library Board

Community Futures Wild Rose Meeting Dates: July 6, Sept 7, Oct 5, Nov 2 & Dec 7th

Rocky View Foundation – last Wednesday every month except for summer

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| Mayor Frank Friesen |
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| Interim Chief Administrative Officer |