

**TOWN OF IRRICANA
AGENDA
REGULAR MEETING OF COUNCIL
Date: October 5th, 2020; Time: 7:00 P.M.
Location: Irricana Community Hall**

A. CALL TO ORDER

B. ATTENDANCE

C. AGENDA

D. PRESENTATIONS

Dave Bhopla Development on Prem Dave land

E. MINUTES

1. Minutes from the Organizational Council Meeting of September 21st, 2020.
2. Minutes from Regular Council meeting of September 21st, 2020.

F. CORRESPONDENCE FROM PREVIOUS MEETING

G. COMMITTEE REPORTS

CAO Report

H. OLD BUSINESS

I. NEW BUSINESS

COMMUNICATION / INFORMATION

Cheque listing

K. FOLLOW-UP/ACTION & STATUS

L. PUBLIC INPUT

1. Please fill in the question sheets with all information fields completed.
Your questions will be answered by the appropriate person.

M. CLOSED SESSION

1x Labour

N. ADJOURN.

O. NEXT MEETING(S): October 19th, 2020

TOWN OF IRRICANA
Minutes of the Organizational Meeting of Council held
September 21, 2020
Town of Irricana Community Hall

ATTENDANCE

Frank Friesen, Jim Bryson
Tracy Shields, Debbie Day, Kim Schmaltz
Ted Coffey, CAO

CALL TO ORDER

The Organizational Meeting of September 21, 2020 was called to order at 6:00 pm.

OATH OF OFFICE

Council sworn in on October 2017 and Debbie Day sworn in on September 4, 2018

NOMINATIONS AND ELECTIONS

Call for Nominations for the Office of Mayor

Kim Schmaltz nominated Frank Friesen
Frank Friesen accepted the nomination
CARRIED

Election of Mayor

Frank Friesen elected as Mayor

Call for Nominations for the Office of Deputy Mayor

Jim Bryson nominated Kim Schmaltz
Kim Schmaltz accepted the nomination
CARRIED

Election of Deputy Mayor

Kim Schmaltz elected as Deputy Mayor

COMMITTEE APPOINTMENTS

Council Committee Appointments

Aqua 7 Water Commission

Jim Bryson
Frank Friesen

Assessment Review Board

Tracy Shields

Debbie Day

Canadian Badlands

Frank Friesen

Tracy Shields

Community Futures Wild Rose

Frank Friesen

Kim Schmaltz

Community Services Board

Debbie Day

Tracy Shields

Facility Advisory Board

Jim Bryson

Tracy Shields

Historical Committee

Kim Schmaltz

Debbie Day

Library Board

Debbie Day

Jim Bryson

Municipal Planning Commission (MPC) / Subdivision Approval

Frank Friesen

Tracy Shields

Rocky View Foundation

Tracy Shields

Kim Schmaltz

Rocky View Handibus

Jim Bryson

Frank Friesen

Rocky View East Recreation Board

Jim Bryson

Kim Schmaltz

Subdivision and Development Appeal Board

Jim Bryson

Kim Schmaltz

130:20 Moved by Mayor Friesen that all 2020 Committee Appointments remain the same as the 2019 committee appointments.
CARRIED

MUNICIPAL ACCOUNTABILITY PROGRAM

i) Procedural Bylaw 005:2020

131:20 Moved by Councillor Bryson to replace the Procedural Bylaw with Bylaw 005:2020 to state that in the event that a regularly scheduled meeting falls on a Holiday Monday, then the meeting will automatically be held on the following Tuesday.

CARRIED

132:20 Moved by Councillor Shields that Bylaw 005:2020, being a bylaw to regulate the proceedings and conduct of Council meetings, be read for a first time this 21 day of September 2020.

CARRIED

133:20 Moved by Councillor Day that Bylaw 005:2020, being a bylaw to regulate the proceedings and conduct of Council meetings, be read for a second time this 21 day of September 2020.

CARRIED

134:20 Moved by Councillor Bryson that Bylaw 005:2020, being a bylaw to regulate the proceedings and conduct of Council meetings, be given unanimous consent for a third and final reading this 21 day of September 2020.

CARRIED

135:20 Moved by Mayor Friesen that Bylaw 005:2020, being a bylaw to regulate the proceedings and conduct of Council meetings, be read for a third and final time this 21 day of September 2020.

CARRIED

ii) Code of Conduct Bylaw 003-2019

136:20 Moved by Deputy Mayor Schmaltz to enact a Code of Conduct Bylaw.

CARRIED

137:20 Moved by Councillor Shields that Bylaw 003-2019, being a bylaw to establish a Code of Conduct known as the Council Code of Conduct Bylaw, be read for a first time this 21 day of September 2020

CARRIED

138:20 Moved by Councillor Bryson that Bylaw 003-2019, being a bylaw to establish a Code of Conduct known as the Council Code of Conduct Bylaw, be read for a second time this 21 day of September 2020.

CARRIED

139:20 Moved by Councillor Shields that Bylaw 003-2019, being a bylaw to establish a Code of Conduct known as the Council Code of Conduct Bylaw, be given unanimous consent for a third and final reading this 21 day of September 2020

CARRIED

140:20 Moved by Mayor Friesen that Bylaw 003-2019, being a bylaw to establish a Code of Conduct known as the Council Code of Conduct Bylaw, be read for a third and final time this 21 day of September 2020.

CARRIED

iii) Establish Designated Officer Bylaw 11:2018

141:20 Moved by Deputy Mayor Schmaltz to amend Bylaw 11:2018 to state a) the Development Officer must act in accordance with Land Use Bylaw 09:2017.

CARRIED

142:20 Moved by Councillor Shields that amended Bylaw 11:2018, being a bylaw to establish the position(s) of designated officer(s), be read for a first time this 21 day of September 2020.

CARRIED

143:20 Moved by Councillor Bryson that amended Bylaw 11:2018, being a bylaw to establish the position(s) of designated officer(s), be read for a second time this 21 day of September 2020.

CARRIED

144:20 Moved by Councillor Bryson that amended Bylaw 11:2018, being a bylaw to establish the position(s) of designated officer(s), be given unanimous consent for a third and final reading this 21 day of September 2020.

CARRIED

145:20 Moved by Councillor Shields that amended Bylaw 11:2018, being a bylaw to establish the position(s) of designated officer(s), be read for a third and final time this 21 day of September 2020.

CARRIED

iv) Borrowing Bylaw 01:2018

146:20 Moved by Councillor Day to amend borrowing Bylaw 01:2018 to reflect actual amount of money borrowed.

CARRIED

147:20 Moved by Councillor Bryson that amended Bylaw 01:2018, being a bylaw for the purpose specified in Section 261 of the Municipal Government Act, be read for a first time this 21 day of September 2020.

CARRIED

148:20 Moved by Councillor Shields that amended Bylaw 01:2018, being a bylaw for the purpose specified in Section 261 of the Municipal Government Act, be read for a second time this 21 day of September 2020.

CARRIED

149:20 Moved by Deputy Mayor Schmaltz that amended Bylaw 01:2018, being a bylaw for the purpose specified in Section 261 of the Municipal Government Act, be given unanimous consent for a third and final reading this 21 day of September 2020.

CARRIED

150:20 Moved by Councillor Shields that amended Bylaw 01:2018, being a bylaw for the purpose specified in Section 261 of the Municipal Government Act be read for a third and final time this 21 day of September 2020.

CARRIED

v) LARB 004:2019
Completed

vi) Rates and Charges Bylaw 004:2020
151:20 Moved by Deputy Mayor Schmaltz to rescind Bylaw 003:2017 and rescind Resolution 00:2019, and replace with Bylaw 004:2020.

CARRIED

152:20 Moved by Councillor Shields that Bylaw 004:2020, being a bylaw for the purpose of establishing rates and charges for the provision of certain goods and services by the Town of Irricana, be read for a first time this 21 day of September 2020.

CARRIED

153:20 Moved by Councillor Day that Bylaw 004:2020, being a bylaw for the purpose of establishing rates and charges for the provision of certain goods and services by the Town of Irricana, be read for a second time this 21 day of September 2020.

CARRIED

154:20 Moved by Councillor Bryson that Bylaw 004:2020, being a bylaw for the purpose of establishing rates and charges for the provision of certain goods and services by the Town of Irricana, be given unanimous consent for a third and final reading this 21 day of September 2020.

CARRIED

155:20 Moved by Mayor Friesen that Bylaw 004:2020, being a bylaw for the purpose of establishing rates and charges for the provision of certain goods and services by the Town of Irricana, be read for a third and final time this 21 day of September 2020.

CARRIED

vii) Financial Reporting Policy 2.07

156:20 Moved by Councillor Shields to amend Policy 2.07.

CARRIED

viii) Designated Financial Institution

157:20 Moved by Councillor Day to designate Alberta Treasury Branch as the Official Financial Institution of Irricana.

CARRIED

ix) Bylaw 10:1995

158:20 Moved by Councillor Shields to rescind Bylaw 10:1995 to correct conflicting Bylaws.

CARRIED

x) Designate Official Town Office

159:20 Moved by Councillor Bryson to designate 222 – 2 Street, Irricana as the official Town Office.

CARRIED

xi) Municipal Auditor

160:20 Moved by Councillor Day to establish Scase and Associates as Municipal Auditor for 2019.

CARRIED

ADJOURN

(i) Adjournment

161:20 Moved by Mayor Friesen to adjourn the meeting at 6:24 pm.

Mayor

Chief Administrative Officer

TOWN OF IRRICANA
Minutes of the Regular Meeting of Council held
September 21, 2020
Temporarily Relocated to:
(Irricana Community Hall: 300 – 1st Street)

ATTENDANCE

Mayor: Frank Friesen
Deputy Mayor: Kim Schmaltz
Councillors: Debbie Day, Tracy Shields, Jim Bryson
CAO: Ted Coffey

CALL TO ORDER

The meeting was called to order by Mayor Friesen at 7:00 pm.

AGENDA

- (i) Adopt Agenda
162:20 Moved by Councillor Bryson to adopt the Agenda as presented.
CARRIED

PRESENTATIONS

- (i) Cemetery – Barry Hutchinson
163:20 Moved by Councillor Bryson to form a Cemetery Committee.
CARRIED
- 164:20 Moved by Deputy Mayor Schmaltz to rename the Cemetery Committee as the Irricana Cemetery Revitalization Committee, with Councillor Bryson as the Councillor liaison and Councillor Shields as the alternate.
CARRIED
- (ii) Lagoon Remediation – Donavin Palardy
165:20 Moved by Councillor Bryson to approve the amount of \$35,000.00 for Lagoon remediation.
CARRIED

MINUTES

- (i) Minutes of the Regular Meeting of Council of September 8, 2020
166:20 Moved by Mayor Friesen to accept the Minutes of the Regular Meeting of Council of September 8, 2020 as presented.
CARRIED

CORRESPONDENCE FROM PREVIOUS MEETING

- (i)

COMMITTEE REPORTS

- (i) CAO Report
167:20 Moved by Councillor Day to accept the CAO Report as presented.
CARRIED

OLD BUSINESS

- (i) None

NEW BUSINESS

- (i) Dog Park
168:20 Moved by Deputy Mayor Schmaltz to approve a Dog Park north of the Irricana Cemetery and south of the Water Plant.
CARRIED

- (ii) Paeresol Disinfectant Foggers
169:20 Moved by Councillor Bryson to approve the purchase of two Paeresol Disinfectant Fogger units and a one year supply of fluid.
CARRIED

COMMUNICATION/INFORMATION

- (I) Cheque Listing
170:20 Moved by Councillor Bryson to accept the Cheque Listing as presented.
CARRIED

171:20 Moved by Councillor Bryson to direct administration to provide Council with the total amount paid to Civic Solutions at the October 5, 2020 meeting of Council.
CARRIED

FOLLOW-UP/ACTION & STATUS

PUBLIC INPUT

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Friesen called for a 5 minute break at 8:06 pm
Mayor Friesen reconvened the meeting at 8:17 pm
Questions were presented to Council

172:20 Moved by Mayor Friesen to direct administration to research the cost of Radar and bring the information back to Council at the October 5, 2020 meeting.
CARRIED

CLOSED SESSION

I, Mayor Friesen, move that Council go into Closed Session at 8:28 pm to discuss items of which disclosure may be harmful to the personal privacy of an employee as per Section 17(2) of the FOIP Act.

- (i) Closed to Public
173:20 Moved by Mayor Friesen to go into Closed Session at 8:28 pm.

- (ii) Open to Public
174:20 Moved by Mayor Friesen to reconvene to the Public Portion of the meeting at 9:08 pm

175:20 Moved by Mayor Friesen to direct administration to investigate labour issue as discussed, and bring the information back to the October 5, 2020 meeting of Council.
CARRIED

ADJOURN

- (i) Adjournment
176:20 Moved by Mayor Friesen to adjourn the meeting at 9:09 pm.

Mayor Frank Friesen

Ted Coffey
Chief Administrative Officer



Chief Administrative Officer Report
Review of September 21st to October 5th, 2020

Public Works Currently shutting down water to campground. Splashpark winterized October 1st.

Water/Sewer: Water dig at 309-1st Street to repair curb stop valve. Have done three applications of treatment chemicals to lagoon. Lagoon release date extended to November 9th, 2020. Must be completed by November 30th, 2020.

Roadways/Sidewalks: Atco nearing completion of gas line remediation in alley. TTR construction to begin excavation of alley. Tom Flanagan has granted permission to use excavated loam to fill and level swampy area north of campground.

Parks & Recreation Put out 2 more requests for quotes for painting Community Hall. Still have not received any quotes from tenders sent out to painting companies.

Community Facilities: Covid fogger installed in ECS. Second unit being delivered this week for installation at library. Campground to close after October 12th.

Development & Planning

Economic Development & Tourism

FINANCE

Utilities:

- Outstanding Utilities = \$62,596
- October 1st Penalties of 2% have been applied
- Reminder Letters will be sent out to all outstanding Utility Accounts as per Bylaw 04:2016

Taxes:

- Outstanding Taxes = \$225,102
- The next penalty date is January 1, 2021 at 1% of total outstanding.

CURRENT ACCOUNTS			
Account Name	Number	Currency	Available Balance
Business Account		CAD	\$671,017.93
SAVINGS ACCOUNTS			TOTAL
T Bill Savings Account (MSI)		CAD	\$139,473.69
T Bill Savings Account (Land sale)		CAD	\$71,323.70
T Bill Savings Account (BMTG)		CAD	\$69,702.69
		TOTAL	\$951,518.01

Ted Coffey
 CAO Irricana