

**TOWN OF IRRICANA
AGENDA
REGULAR MEETING OF COUNCIL**

Date: May 6th, 2019 ; Time: 7:00 P.M.

Location: Council Chambers; Irricana Centennial Centre; 222 – 2nd Street

- A. CALL TO ORDER**
- B. ATTENDANCE**
- C. AGENDA**
- D. PRESENTATIONS**
 - CUPE 37 in Closed Session**
- E. MINUTES**
- F. CORRESPONDENCE FROM PREVIOUS MEETING**
- G. COMMITTEE REPORTS**
- H. OLD BUSINESS**
 - Minimum Tax Levy Amasco Motion required for record**
- I. NEW BUSINESS**
- J. COMMUNICATION / INFORMATION**
 - Cheque listing**
- K. FOLLOW-UP/ACTION & STATUS**
- L. PUBLIC INPUT**
 - 1. Please fill in the question sheets with all information fields completed.
Your questions will be answered by the appropriate person.
- M. CLOSED SESSION**
 - 1 x Labour**
- N. ADJOURN.**

O. NEXT MEETING(S):

Regular Council Meeting May 20th, 2019

TOWN OF IRRICANA
Minutes of the Regular Meeting of Council held
April 15, 2019
Town of Irricana Council Chambers:
(Irricana Centennial Centre: 222 – 2nd Street)

ATTENDANCE

Mayor: Frank Friesen
Deputy Mayor: Kim Schmaltz
Councillors: Jim Bryson, Debbie Day,
Tracy Shields – Absent with Notice
CAO: Ted Coffey

CALL TO ORDER

The meeting was called to order by Mayor Friesen at 7:00 pm.

AGENDA

- (i) Adopt Agenda
Addition of New Business Item I-6: Green Thumb Awards

67:19 Moved by Councillor Bryson to adopt the Agenda as amended.
CARRIED

PRESENTATIONS

- (i) Mayor's Proclamation – Human Values Day
Mayor Friesen proclaimed April 24, 2019 as Human Values Day

MINUTES

- (i) Minutes of the Regular Meeting of Council of April 1, 2019
68:19 Moved by Councillor Day to accept the Minutes of the Regular Meeting of Council of April 1, 2019 as presented.
CARRIED

CORRESPONDENCE FROM PREVIOUS MEETING

- (i) None

COMMITTEE REPORTS

- (i) CAO Report
CAO presented Council with a written report.

69:19 Moved by Deputy Mayor Schmaltz to accept CAO report as presented.
CARRIED

OLD BUSINESS

- (i) None

NEW BUSINESS

- (i) RFD – Tax Penalty Roll 40300
70:19 Moved by Councillor Bryson to deny the request for reduction or waiving of tax penalty arrears for Roll #40300, as the Tax Penalty Bylaw #017:2018 was revised to provide for reduced penalties on arrears.
CARRIED
- (ii) RFD – Tax Penalty Roll 51300
71:19 Moved by Deputy Mayor Schmaltz to deny the request for reduction or waiving of tax penalty arrears for Roll #51300, as the Tax Penalty Bylaw #017:2018 was revised to provide for reduced penalties on arrears.
CARRIED
- (iii) RFD – Committee / Board Appointments
72:19 Moved by Councillor Day to appoint each of Debbie Coffey and Chaylin Winfield to the Community Services Board and direct the CAO to meet with Nathaniel Fleming to determine which boards and committees he would like to sit on, by May 6, 2019.
CARRIED
- (iv) RFD – Change to Restricted Surplus Minimum
73:19 Moved by Mayor Friesen to approve the minimum surplus amount at 50% or greater and the surplus balance be applied to reduce taxes.
CARRIED
- (v) Ladies Club Car Wash
74:19 Moved by Mayor Friesen to support the Ladies Club Car Wash on July 20, 2019 at the Public Works building and the Town will supply the water at no charge. This can run in conjunction with the Public Works open house.
CARRIED
- (vi) Green Thumb Awards
Deputy Mayor Schmaltz brought forward a discussion on revising the Green Thumb Awards.

COMMUNICATION/INFORMATION

- (i) Cheque Listing
Cheque Listing for the period April 2, 2019 to April 14, 2019 totaling \$72,073.30.

- (ii) Community Services Board
CAO, Ted Coffey provided Council with an update on the recent Easter Egg Hunt event and plans for public viewing of the Black Summer Netflix series, at the Irricana Community Hall.
- (iii) Street Light at 1st Avenue and Highway 567
CAO, Ted Coffey provided Council with an update to the request for lighting installation at these locations.

75:19 Moved by Councillor Bryson to accept Communication / Information items J1 – J3 as presented.
CARRIED

FOLLOW-UP/ACTION & STATUS

- (i)

PUBLIC INPUT

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Friesen called for a 5 minute break at 7:40 pm.
Mayor Friesen reconvened the meeting at 7:47 pm.
Questions were presented

76:19 Moved by Deputy Mayor Schmaltz to direct administration to look into speed deterrents by May 21, 2019.
CARRIED

CLOSED SESSION

I, Mayor Friesen, move that Council go into Closed Session at 8:07 pm to discuss items of which disclosure may be harmful to the personal privacy of an employee as per Section 17(2) of the FOIP Act.

- (i) Closed to Public

77:19 Moved by Mayor Friesen to go into closed session at 8:07 pm.

- (ii) Open to Public

78:19 Moved by Mayor Friesen to reconvene to the public portion of the meeting at 8:42 pm.

ADJOURN

- (i) Adjournment
79:19 Moved by Mayor Friesen to adjourn the meeting at 8:43 pm.

NEXT MEETING

May 6, 2019 Regular Council Meeting
3rd Thursday of Month RV Handibus Committee Meeting
2nd Tuesday of Month Irricana Library Board
Community Futures Wild Rose Meeting Dates: July 6, Sept 7, Oct 5, Nov 2 & Dec 7th
Rocky View Foundation – last Wednesday every month except for summer

Mayor Frank Friesen

Ted Coffey
Chief Administrative Officer

Unedited and Not Approved

TOWN OF IRRICANA
Minutes of the Special Meeting of Council held
April 24, 2019
Town of Irricana Council Chambers:
(Irricana Centennial Centre: 222 – 2nd Street)

ATTENDANCE

Mayor: Frank Friesen
Deputy Mayor: Kim Schmaltz – Absent with Notice
Councillors: Jim Bryson, Debbie Day, Tracy Shields
CAO: Ted Coffey

CALL TO ORDER

The meeting was called to order by Mayor Friesen at 7:00 pm.

AGENDA

- (i) Adopt Agenda
80:19 Moved by Councillor Bryson to adopt the Agenda as presented.
CARRIED

PRESENTATIONS

- (i)

MINUTES

- (i)

CORRESPONDENCE FROM PREVIOUS MEETING

- (i)

COMMITTEE REPORTS

- (i)

OLD BUSINESS

- (i)

NEW BUSINESS

- (i) 2019 Budget Approval
81:19 Moved by Councillor Shields to approve the 2019 Budget as presented.
CARRIED

- (ii) 5 Year Strategic Plan
82:19 Moved by Councillor Day to approve the 5 Year Strategic Plan as presented.
CARRIED

COMMUNICATION/INFORMATION

- (i)

FOLLOW-UP/ACTION & STATUS

- (i)

PUBLIC INPUT

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

CLOSED SESSION

- (i) Closed to Public
- (ii) Open to Public

ADJOURN

- (i) Adjournment
83:19 Moved by Mayor Friesen to adjourn the meeting at 8:43 pm.

NEXT MEETING

May 6, 2019

Regular Council Meeting

3rd Thursday of Month

RV Handibus Committee Meeting

2nd Tuesday of Month

Irricana Library Board

Community Futures Wild Rose Meeting Dates: July 6, Sept 7, Oct 5, Nov 2 & Dec 7th

Rocky View Foundation – last Wednesday every month except for summer

Mayor Frank Friesen

Ted Coffey

Chief Administrative Officer



Chief Administrative Officer Report
Review of April 15th to May 6th, 2019

Public Works- Street sweeping began today. Good parking compliance.

New horseshoe pits being constructed for campground by PW. Installation soon.

Obtaining quotes for new build campfire pits for campground.

Water/Sewer. Donavin has completed Lagoon training. Taking Water exams over next month.

Water sample courier system being revamped due to problems.

Working on potential deal to sell lagoon water for irrigation.

Roadways/Sidewalks

Garbage One bin missed last week, PW dropped off spare

Parks & Recreation Adopt a garden program going well, half of plots spoken for.

Community Facilities: Complaint received on Community Hall. Am moving dog agility to rink to alleviate hair problem.

Steam cleaning and repairing chairs.

Community Services Held Black Summer Netflix airing at Community Hall, 36 attendees.

Dave Reynolds dropped by office, spoke of ratings and Ghostbusters.

Community cleanup Saturday May 11th, with Barbeque.

Contacting Dave Smeyers re new website

MAP program results submitted to MA.

Economic Development & Tourism Blair Allen encumbrances removed, dev permit updated.

FINANCE

Utilities:

Outstanding Balance = **\$46,651.00** (Arrears)

March / April Consumption Reads have been completed by Public Works.

Utility Billings should be out by May 7th to property owners.

Taxes:

Outstanding Balance = **\$101,552.00** (Arrears of one and two years)

CURRENT ACCOUNTS			
Account Name	Number	Currency	Available Balance
Business Account		CAD	\$84,310.23
SAVINGS ACCOUNTS			TOTAL
T Bill Savings Account (MSI)		CAD	\$256,436.64
T Bill Savings Account (AMIP)		CAD	\$0.00
T Bill Savings Account(BMTG)		CAD	\$119,960.92
			TOTAL
			\$376,397.56

Ted Coffey
 CAO Irricana

Town of Irricana 2019
Accounts Payable Cheque List

From: 2019/05/01 To: 2019/05/03

Vendor Name	Purpose	Cheque	Date	Amount
Acme Farm & Building Centre		20134417	2019/05/03	805.41
Alberta One-Call Corporation		20134419	2019/05/03	81.90
Brant's Plumbing & Heating Ltd.		20134426	2019/05/03	723.45
CIMA Canada Inc		20134424	2019/05/03	864.11
Collective Waste Solutions Inc.		20134429	2019/05/03	9342.58
Cowboy Septic		20134421	2019/05/03	367.50
Dunn, Debra		20134420	2019/05/03	367.50
Integra Tire Auto Centre/Phil's Aut	void	20134422	2019/05/03	466.35
McNair Sand & Gravel Ltd.		20134425	2019/05/03	204.84
Rural Municipalities of Alberta		20134428	2019/05/03	1236.26
Spectrum Finance Center		20134427	2019/05/03	147.00
The Landscape Artist		20134418	2019/05/03	825.00
Wall, Andrew		20134423	2019/05/03	610.00
			13 cheques for	<u><u>\$16,041.90</u></u>

Motion Tracker

Resolution #	Description	Action Required	Due Date	Completion Date	Completed	Comments	Last Update
76:19	Speed Deterrants	to direct administration to look into speed deterrants by May 21, 2019	19-May-19				
74:19	Ladies Club Car Wash	to support the Ladies Club Car Wash on July 20, 2019 at the Public Works building and the Town will supply the water at no charge. This can run in conjunction with the Public Works open house.	20-Jul-19				
72:19	Committee / Board Appointments	to appoint each of Debbie Coffey and Chaylin Winfield to the Community Services Board and direct the CAO to meet with Nathaniel Fleming to determine which boards and committees he would like to sit on, by May 6, 2019.	06-May-19				
051:19	Passport America	to direct Administration to research Passport America by the April 1, 2019 regular meeting of Council	01-Apr-19				
034:19	Tax Penalty Procedure	to direct administration as per RFD on tax penalty procedures, to provide an outline to Council on the tax penalty collection procedures by March 4, 2019	18-Mar-19			Tabled	
024:19	High Speed Internet	to direct administration to investigate contacting Telus, as well as looking into a Grant, for acquiring high speed internet and bring back to Council by March 4, 2019	04-Mar-19				
023:19	Snow Clearing	to direct administration to investigate methods and manpower to ascertain if public works could reasonably clean all sidewalks in Irricana of snow and bring back to Council by June 17, 2019	17-Jun-19				
018:19	Busness License Fee	to allow for a split business license fee, payable to the Town in two payments for \$25.00 each, for Metaphysical Apprentice, as follows: \$25.00 payable in Feb 2019 and \$25.00 payable June 1/19	01-Jun-19				
015:19		to direct the CAO to follow instructions provided by Council	19-Feb-19				
246:18	Donation Fund	that Council review the Donation Fund at the first Council Meeting in February 2019	17-Jun-19		No		
114:18	Animal Control	to direct administration to contact alternative options for animal control	15-Apr-19		No		

Motion Tracker

Resolution #	Description	Action Required	Due Date	Completion Date	Completed	Comments	Last Update
113:18	Bylaws and Policies	to direct administration to pull the top five Bylaws and Policies as well as gather recommendations to send to Council for Committee of the Whole meeting.	13-May-19		No	COW Meeting scheduled for May 13, 2019	
74:18	Dedication to Volunteer Firefighters	to proceed with a dedication to the Irricana Volunteer Fire Fighters, with a plaque attached to an old fire hydrant to be located in Founder's Park on the established cement base.	18-Mar-19				