

**TOWN OF IRRICANA  
AGENDA  
REGULAR MEETING OF COUNCIL  
Date: June 17th, 2019 ; Time: 7:00 P.M.  
Location: Council Chambers; Irricana Centennial Centre; 222 – 2<sup>nd</sup> Street**

- A. CALL TO ORDER**
- B. ATTENDANCE**
- C. AGENDA**
- D. PRESENTATIONS**
- E. MINUTES**
  - 1. Minutes from the Regular Council Meeting of June 3rd, 2019
- F. CORRESPONDENCE FROM PREVIOUS MEETING**
- G. COMMITTEE REPORTS**
  - 1. CAO
- H. OLD BUSINESS**
- I. NEW BUSINESS**
- II. RFD-On-Call Policy amendment**
- J. COMMUNICATION / INFORMATION**
  - Cheque listing
- K. FOLLOW-UP/ACTION & STATUS**
- L. PUBLIC INPUT**
  - 1. Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.
- M. CLOSED SESSION**
  - 1 x Labour
- N. ADJOURN.**
- O. NEXT MEETING(S):**
  - Regular Council Meeting **TO BE DETERMINED** FOR July/August

**TOWN OF IRRICANA**  
**Minutes of the Regular Meeting of Council held**  
**June 3, 2019**  
**Town of Irricana Council Chambers:**  
**(Irricana Centennial Centre: 222 – 2<sup>nd</sup> Street)**

**ATTENDANCE**

Mayor: Frank Friesen  
Deputy Mayor: Kim Schmaltz  
Councillors: Jim Bryson, Debbie Day, Tracy Shields  
CAO: Ted Coffey

**CALL TO ORDER**

The meeting was called to order by Mayor Friesen at 7:00 pm.

**AGENDA**

- (i) Adopt Agenda  
Addition of Communication/Information Item J-2: Community Services Board

116:19 Moved by Councillor Bryson to adopt the Agenda as amended.  
CARRIED

**PRESENTATIONS**

- (i) None

**MINUTES**

- (i) Minutes of the Regular Meeting of Council of May 21, 2019  
117:19 Moved by Councillor Day to accept the Minutes of the Regular Meeting of Council of May 21, 2019 as presented.  
CARRIED

- (ii) Minutes of the Special Meeting of Council of May 27, 2019  
118:19 Moved by Councillor Shields to accept the Minutes of the Special Meeting of Council of May 27, 2019 as presented.  
CARRIED

**CORRESPONDENCE FROM PREVIOUS MEETING**

- (i) None

**COMMITTEE REPORTS**

- (i) CAO Report  
119:19 Moved by Deputy Mayor Schmaltz to accept Committee Report G-1 as presented.  
CARRIED

## **OLD BUSINESS**

## **NEW BUSINESS**

- (1) Letter regarding Pigeons  
120:19 Moved by Councillor Shields to direct administration to address resident letter regarding pigeons.  
CARRIED

## **COMMUNICATION/INFORMATION**

- (i) Cheque Listing  
CAO advised Council this item will be provided
- (ii) Community Services Board Report  
Councillor Shields provided a verbal report from the recent Community Services Board meeting, which included an update on the upcoming Irricana Day event, Green Thumb Awards, Women's Conference, Community Waste Coupon and the Boys & Girls Club.  
  
121:19 Moved by Deputy Mayor Schmaltz to accept Communication / Information item J-2 as presented.  
CARRIED

## **FOLLOW-UP/ACTION & STATUS**

## **PUBLIC INPUT**

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Friesen called for a 5 minute recess at 7:17 pm  
Mayor Friesen reconvened the meeting at 7:21 pm  
Questions were presented

## **CLOSED SESSION**

I, Mayor Friesen, move that Council go into Closed Session at 7:29 pm to discuss items of which disclosure may be harmful to the personal privacy of an employee as per Section 17(2) of the FOIP Act.

- (i) Closed to Public  
122:19 Moved by Mayor Friesen to go into closed session at 7:29 pm.

- (ii) Open to Public  
123:19 Moved by Mayor Friesen to reconvene to the public portion of the meeting at 8:06 pm.

**ADJOURN**

- (i) Adjournment  
124:19 Moved by Mayor Friesen to adjourn the meeting at 8:13 pm.

**NEXT MEETING**

June 17, 2019	Regular Council Meeting
3 <sup>rd</sup> Thursday of Month	RV Handibus Committee Meeting
2 <sup>nd</sup> Tuesday of Month	Irricana Library Board

Community Futures Wild Rose Meeting Dates: July 6, Sept 7, Oct 5, Nov 2 & Dec 7<sup>th</sup>  
Rocky View Foundation – last Wednesday every month except for summer

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Mayor Frank Friesen

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Ted Coffey  
Chief Administrative Officer



**Chief Administrative Officer Report**  
**Review of June 3rd, 2019 to June 17th, 2019**

**Public Works:**

The in-house advertising for Town Foreman has finished. Donavin Palardy is the new Town Foreman. He will be in Calgary Wednesday and Thursday for a Hydrant course. All street signs have been repaired/straightened. New signs installed. Splash park is operational. Needs a couple of programming tweaks.

**Water/Sewer:** Kneehill Chlorine levels were a little low so Public Works has been adding chlorine as needed

**Roadways/Sidewalks:** Tarring has started on minor cracks. When finished, we will start on large cracks and potholes.

**Parks & Recreation:** Public works has been working with Rick Ball to try control gophers at the soccer field with mixed success. PW tried trapping feral cats at 309-3<sup>rd</sup> St. Cats were injuring themselves and the practice has been discontinued. A cleanup of the property is being planned after contact is made with the property owner.

Volunteer flower beds going strong. Temporary signs printed. Permanent signs have been ordered. The trailer portable washroom has been cleaned and repaired for the first time in 2 years. It will be ready for the soccer tournament. All equipment has been serviced for grease/oil changes/blade sharpening, etc.

**Community Facilities:** Brenna starting tomorrow, will help Anne with buildings. Had steam cleaner repaired and all carpets and chairs at the hall will be cleaned and repaired during upcoming monsoon season.

**Community Services** A portion of land adjacent to the Gas Station has been purchased by the Town, with Council approval. The purchase agreement has been signed and will be handed off to the Lawyers for completion.

**Development & Planning:** Blair Allen land sale will be completed June 21<sup>st</sup>. Blair started building his approach last week. Over the weekend he started grading his land for construction to begin.

**Economic Development & Tourism**

**FINANCE**

**Utilities:**

Outstanding Utilities = **\$23,619.00**

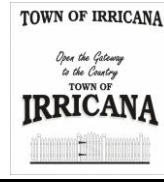
Reads for the May/June Utility Billings will begin last week of June with Billings to be out in the first week of July, with a due date of July 31st

**Taxes:**

Outstanding Taxes = **\$1,116,737**

Payments are due by June 30<sup>th</sup> to avoid a Penalty

<b>CURRENT ACCOUNTS</b>			
<b>Account Name</b>	<b>Number</b>	<b>Currency</b>	<b>Available Balance</b>
Business Account		<b>CAD</b>	\$341,153.38
<b>SAVINGS ACCOUNTS</b>			<b>TOTAL</b>
T Bill Savings Account (MSI)		<b>CAD</b>	\$206,863.70
T Bill Savings Account (AMIP)		<b>CAD</b>	\$0.00
T Bill Savings Account(BMTG)		<b>CAD</b>	\$120,018.65
			<b>TOTAL</b>
			<b>\$326,882.35</b>



# Request for Decision

**To: Mayor Friesen and Council**

**From: Ted Coffey CAO**

**Date: June 17<sup>th</sup>, 2019**

**Subject: On Call Policy 3.3**

**DECISION:** To clarify Town Policy

**CORRELATION TO STRATEGIC PLAN OR POLICY:** MSP MDP  
LUB By-law Policy 3.3 Section

Other:

## **KEY ISSUES AND BACKGROUND:**

On Call personnel must adhere to a No alcohol/No drugs stipulation when on call. The current policy does not state this clearly, but only infers the policy without spelling it out clearly.

## **BENEFITS:**

Everyone understands the exact policy without question.

## **DISADVANTAGES:**

None noted

## **ALTERNATIVES:**

none

**IMPLICATION ON FINANCES:**

none

**RECOMMENDATION:**

To add the following into the existing policy: “ 2.1 The On Call person for the week MUST refrain from consuming Alcohol and/or Drugs during their On Call week. There will be a zero tolerance for any alcohol or drugs during an On Call week. The Town has purchased a Breathalyzer to ensure compliance.

**RECOMMENDED MOTION:**

Motion to accept the policy addition as written above.

**Town of Irricana 2019**  
**Accounts Payable Cheque List**

From: 2019/06/01 To: 2019/06/17

Vendor Name	Purpose	Cheque	Date	Amount
1st Irricana/Beiseker Girl Guide Un		20134473	2019/06/03	100.00
Accu-Flo Meter Service Ltd.		20134460	2019/06/02	966.00
Acme Farm & Building Centre		20134472	2019/06/03	45.00
Acme Farm & Building Centre		20134484	2019/06/16	65.10
Air Liquide Canada Inc.		20134501	2019/06/16	92.10
Alberta One-Call Corporation		20134490	2019/06/16	113.40
Alberta Municipal Services Corporat		20134506	2019/06/17	1174.14
Aqua 7 Regional Water Commission		20134485	2019/06/16	27542.53
Beiseker Grad 2020		20134495	2019/06/16	100.00
Beiseker Grad 2020		20134471	2019/06/03	100.00
Boys and Girls Club of Airdrie		20134503	2019/06/17	9000.00
Brownlee LLP		20134467	2019/06/02	703.50
Brownlee LLP		20134505	2019/06/17	273.00
CBSC Capital		20134499	2019/06/16	1021.86
Collective Waste Solutions Inc.		20134461	2019/06/02	8215.41
Done Deal Delivery Ltd.		20134493	2019/06/16	109.20
General, Receiver		20134482	2019/06/14	12631.70
Government of Alberta		20134502	2019/06/16	532.50
Great West Newspapers		20134496	2019/06/16	257.20
Great West Newspapers		20134468	2019/06/02	52.50
		20134474	2019/06/03	281.25
Hach Sales & Service Canada LP		20134483	2019/06/16	328.23
John Deere Financial		20134500	2019/06/16	10.35
Jones Geomatics		20134488	2019/06/16	367.50
Koocanusa Publications		20134497	2019/06/16	282.15
Lions Park Computers Ltd.		20134487	2019/06/16	429.45
		20134504	2019/06/17	100.00
Newcan Construction LTD		20134464	2019/06/02	1050.00
		20134475	2019/06/10	30000.00
Red Line Truck & Trailer services L		20134492	2019/06/16	1409.87
		20134462	2019/06/02	2083.33
Straight Flush Portable Toilets Ltd		20134486	2019/06/16	819.00
Superior Truck Equipment Inc		20134463	2019/06/02	6102.60
Superior Truck Equipment Inc		20134465	2019/06/02	256.40
Vista Water		20134469	2019/06/02	15.00
		20134489	2019/06/16	947.00
Wesclean Equipment & Cleaning Suppl		20134470	2019/06/02	1444.15
Wild Rose Assessment Service		20134491	2019/06/16	2483.42
super save disposal		20134466	2019/06/02	98.54
super save disposal		20134494	2019/06/16	514.45
			<b>40 cheques for</b>	<b>\$112,117.83</b>