

**TOWN OF IRRICANA
AGENDA
REGULAR MEETING OF COUNCIL**

Date: July 29th, 2019 ; Time: 7:00 P.M.

Location: Council Chambers; Irricana Centennial Centre; 222 – 2nd Street

- A. CALL TO ORDER**
- B. ATTENDANCE**
- C. AGENDA**
- D. PRESENTATIONS**
- E. MINUTES**
 - 1. Minutes from the Regular Council Meeting of June 3rd, 2019
- F. CORRESPONDENCE FROM PREVIOUS MEETING**
- G. COMMITTEE REPORTS**
 - 1. CAO
 - 2. Donavin Palardy about lagoon.
- H. OLD BUSINESS**
- I. NEW BUSINESS**
 - RFD – Tax Penalty Request
 - Bobby Spratlen request
- J. COMMUNICATION / INFORMATION**
 - Cheque listing
- K. FOLLOW-UP/ACTION & STATUS**
- L. PUBLIC INPUT**
 - 1. Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.
- M. CLOSED SESSION**
 - Land x 2**
- N. ADJOURN.**
- O. NEXT MEETING(S):**
 - Regular Council Meeting September 3rd, 2019

TOWN OF IRRICANA
Minutes of the Regular Meeting of Council held
June 17, 2019
Town of Irricana Council Chambers:
(Irricana Centennial Centre: 222 – 2nd Street)

ATTENDANCE

Mayor: Frank Friesen
Deputy Mayor: Kim Schmaltz
Councillors: Jim Bryson, Debbie Day, Tracy Shields
CAO: Ted Coffey

CALL TO ORDER

The meeting was called to order by Mayor Friesen at 7:00 pm.

AGENDA

- (i) Adopt Agenda
Addition of Communication/Information Item J-2: Community Services Board
Addition of Communication/Information Item J-3: Summer Council Meeting Dates
- 125:19 Moved by Councillor Bryson to adopt the Agenda as amended.
CARRIED

PRESENTATIONS

- (i) None

MINUTES

- (i) Minutes of the Regular Meeting of Council of June 3, 2019
126:19 Moved by Councillor Day to accept the Minutes of the Regular Meeting of Council of June 3, 2019 as presented.
CARRIED

CORRESPONDENCE FROM PREVIOUS MEETING

- (i) None

COMMITTEE REPORTS

- (i) CAO Report

127:19 Moved by Councillor Shields to accept Committee Report G-1 as presented.
CARRIED

OLD BUSINESS

NEW BUSINESS

- (1) RFD – On Call Policy #3.3
128:19 Moved by Mayor Friesen to amend Policy 3.3, Section 2.1 to include: the On Call person for the week must refrain from consuming alcohol and/or recreational drugs during their On Call week. There will be a zero tolerance for any alcohol or recreational drugs during an On Call week. The Town has purchased a breathalyzer to ensure compliance.
CARRIED

COMMUNICATION/INFORMATION

- (i) Cheque Listing

129:19 Moved by Deputy Mayor Schmaltz to accept Communication / Information item J-1 as presented.
CARRIED
- (ii) Community Services Board – Tracy Shields
Councillor Shields provided an update on the July 2019 planned Events, as follows:
- July 6th Irricana Day activities
- Irricana Transfer Site Discount Disposal Coupons valid July 13 to 27, 2019
- (iii) Summer Dates for Council Meetings
130:19 Moved by Deputy Mayor Schmaltz to schedule the Summer Council Meeting(s) for Monday, July 29, 2019, with the next Regular Council Meeting to follow on September 3, 2019.
CARRIED

FOLLOW-UP/ACTION & STATUS

PUBLIC INPUT

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Friesen called for a 5 minute recess at 7:26 pm
Mayor Friesen reconvened the meeting at 7:31 pm
Questions were presented to Council

CLOSED SESSION

- (i) Closed to Public
(ii) Open to Public

ADJOURN

- (i) Adjournment
131:19 Moved by Mayor Friesen to adjourn the meeting at 7:42 pm.

NEXT MEETING

July 29, 2019 Regular Council Meeting
3rd Thursday of Month RV Handibus Committee Meeting
2nd Tuesday of Month Irricana Library Board
Community Futures Wild Rose Meeting Dates: July 6, Sept 7, Oct 5, Nov 2 & Dec 7th
Rocky View Foundation – last Wednesday every month except for summer

Mayor Frank Friesen

Ted Coffey
Chief Administrative Officer

Unedited and Not Approved



Chief Administrative Officer Report
Review of July 2019

Public Works Yard cleanup of 309-3rd street. Hauling clay for Blair Allen. Regular summer grass cutting and watering. Looking to gain access To Blair Allens equipment for grading alleys. Spoke to Atco Gas about moving gas pipeline, they will come back with options.

Water/Sewer Hydrant moved at Luke Ferbers house. Donavin completed Hydrant course and Lagoon course. Donavin will speak about lagoon status.

Roadways/Sidewalks Tarring throughout Town for small cracks, pothole patching to commence later in August.

Garbage

Parks & Recreation July 6 Irricana Day good success. 49 cars. Dunk Tank and fun.

Community Facilities Library repair given to Ardco.

Community Services Community Services Board working on Womens Conference

Economic Development & Tourism .

FINANCE

Utilities:

Outstanding Balance = \$69,598

Due date for the May/June billing cycle is July 31st.

Taxes:

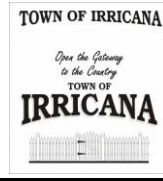
Outstanding Balance = \$248,890.

Reminder Letters were sent to all Tax Accounts with a Balance Outstanding on July 19, 2019

The July Penalty of 6% was applied to all current year outstanding tax balance

CURRENT ACCOUNTS			
Account Name	Number	Currency	Available Balance
Business Account		CAD	\$1,319,152.85
SAVINGS ACCOUNTS			TOTAL
T Bill Savings Account (MSI)		CAD	\$205,511.59
T Bill Savings Account (AMIP)		CAD	\$0.00
T Bill Savings Account(BMTG)		CAD	\$120,074.55
		TOTAL	\$325586.14

Ted Coffey
 CAO Irricana



Request for Decision

To: Mayor Frank Friesen and Council

From: Ted Coffey - CAO

Date: July 29, 2019

Subject: July Tax Penalty – Roll #25400

DECISION: To comply with the MGA under the Tax Recovery process for Municipal Acquisition of Land.

CORRELATION TO STRATEGIC PLAN OR POLICY: Municipal Government Act, Section 347 (1); Section 424, Section 425

KEY ISSUES AND BACKGROUND:

Block 17, Lot 13, Plan 7911198

Under the MGA, Section 347(1) only Council may cancel, reduce, refund or defer taxes.

The 2019 Tax Notices were mailed on May 31, 2019. The Town placed Notices and Advertisements through various mediums advising property owners of this. Information was included to notify the Town Office should Tax Bill(s) not be received.

The Town Office received requests from 23 property owners that Tax Bills had not been received in the mail. Duplicate Tax Bills were provided, the last request being the 18th of June, 2019.

Twenty Two (22) of the Duplicate Tax Notices were paid in full by the June 30th due date. One of the property owners, Roll #25400, requested extra time due to the delay in receiving their Bill, to the 18th of July.

Tax Roll #25400 made a partial payment of \$2,000.00 on June 24th, with the balance of \$431.20 paid after the due date, on July 18th. The July Penalty of \$25.87, on the outstanding balance, was applied, as only Council may choose to make a Motion to waive this penalty.

Administration would like to request Council waive the July Penalty of \$25.87 for Tax Roll #25400, as the balance was paid by July 18th.

BENEFITS:

1. To allow for a 30 day time frame for payment (June 18 – July 18).
2. Penalty would still apply after July 18th.

DISADVANTAGES:

1. None

ALTERNATIVES:

1. Council to review request and approve waiving the July Penalty of \$25.87.
2. To deny the request and the July 1st Penalty will apply.
3. Council to create a Policy on reducing penalties, to be equitable for all ratepayers.

IMPLICATION ON FINANCES:

1. Minimal impact as the balance of tax payment was received in full by July 18, 2019.

RECOMMENDATION:

Administration recommends Alternative #1

RECOMMENDED MOTION:

Council to approve cancelling the July 2, 2019 Tax Penalty of \$25.87 for Roll #25400.