

**TOWN OF IRRICANA
AGENDA**

REGULAR MEETING OF COUNCIL

Date: 3rd day of February 2020; Time: 7:00 P.M.

Location: Council Chambers; Irricana Centennial Centre; 222 – 2nd Street

- A. CALL TO ORDER**
- B. ATTENDANCE**
- C. AGENDA**
- D. PRESENTATIONS**
RCMP Sgt. Bedard or Cst. Wakelin
- E. MINUTES**
 - 1. Minutes from the Regular Council Meeting of January 20, 2020
- F. CORRESPONDENCE FROM PREVIOUS MEETING**
- G. COMMITTEE REPORTS**
 - 1. CAO Report
- H. OLD BUSINESS**
- I. NEW BUSINESS**
 - RVC-ICF
 - RFD RVC-IDP
- J. COMMUNICATION / INFORMATION**
- K. FOLLOW-UP/ACTION & STATUS**
- L. PUBLIC INPUT**
 - 1. Please fill in the question sheets with all information fields completed.
Your questions will be answered by the appropriate person.
- M. CLOSED SESSION**
- N. ADJOURN.**

O. NEXT MEETING(S): February 17th, 2020

TOWN OF IRRICANA
Minutes of the Regular Meeting of Council held
January 20, 2020
Town of Irricana Council Chambers:
(Irricana Centennial Centre: 222 – 2nd Street)

ATTENDANCE

Mayor: Frank Friesen
Deputy Mayor: Jim Bryson
Councillors: Debbie Day, Tracy Shields, Kim Schmaltz
CAO: Ted Coffey

CALL TO ORDER

The meeting was called to order by Mayor Friesen at 7:00 pm.

AGENDA

- (i) Adopt Agenda
13:20 Moved by Councillor Shields to adopt the Agenda as presented.
CARRIED

PRESENTATIONS

- (i) None

MINUTES

- (i) Minutes of the Regular Meeting of Council of January 6, 2020
14:20 Moved by Councillor Day to accept the Minutes of the Regular Meeting of Council of January 6, 2020 as presented.
CARRIED

CORRESPONDENCE FROM PREVIOUS MEETING

- (i) None

COMMITTEE REPORTS

- (i) CAO Report
15:20 Moved by Deputy Mayor Bryson to accept the CAO Report as presented.
CARRIED

OLD BUSINESS

NEW BUSINESS

- (i) RVC - ICF
Rocky View County Inter-Municipal Collaborative Framework.
CAO provided information to Council on a recent meeting held with Randy Tiller (Emergency Management).

COMMUNICATION/INFORMATION

- (i) Cheque Listing
None

FOLLOW-UP/ACTION & STATUS

PUBLIC INPUT

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Friesen called for a 5 minute recess at 7:19 pm

Mayor Friesen reconvened the meeting at 7:23 pm

Questions were presented to Council

CLOSED SESSION

I, Mayor Friesen, move that Council go into Closed Session at 7:30 pm to discuss items of which disclosure may be harmful to the business interests of a third party, as per Section 16(1) of the FOIP Act.

- (i) Closed to Public
16:20 Moved by Mayor Friesen to go into Closed Session at 7:30 pm
- (ii) Open to Public
17:20 Moved by Mayor Friesen to reconvene to the public portion of the meeting at 7:52 pm

ADJOURN

- (i) Adjournment
18:20 Moved by Mayor Friesen to adjourn the meeting at 7:53 pm

NEXT MEETING

February 3, 2020

Regular Council Meeting

3rd Thursday of Month

RV Handibus Committee Meeting

2nd Tuesday of Month

Irricana Library Board

Community Futures Wild Rose Meeting Dates: July 6, Sept 7, Oct 5, Nov 2 & Dec 7th

Rocky View Foundation – last Wednesday every month except for summer

Mayor Frank Friesen

Ted Coffey

Chief Administrative Officer



Chief Administrative Officer Report

Review of January 20, 2020 to February 3rd, 2020

Public Works: New LED floodlights installed at skating rink. All Town property removed from Rec Center. Still have not received keys for new locks.

Water/Sewer: Water leak possible. PW searching.

Roadways/Sidewalks: New Holland tractor back. Burned clutch. Received demo of snowblower awaiting prices.

Parks & Recreation All gymnastics equipment now in seacan, Inventory complete, various debris removed and sent to previous owners.

Community Facilities: Community Hall washrooms near completion. Stage clear for first time in decade, needs paint, investigating stage lighting upgrade.

Community Services Garbage/recycling contractor has notified us they will discontinue service at the end of February. Have meeting with waste company Tuesday. Also getting quote from Super Save Disposal. In contact with both Beiseker and Acme CAO's to discuss purchase of truck to be shared between communities. Potential annual cost savings of \$10-20,000 per community.

Development & Planning Meeting with Dr. Singh on February 9th to discuss new medical building on Main street.

Economic Development & Tourism

FINANCE Signed 3 agreements with Muniware. \$22,575 deposit paid, balance from \$49,500 cost (\$26,925) payable 30 days after install. Anticipating March install. Updating firewall and antivirus. New Modem, new server, upgrade to Windows 10, upgrade of Office 365 from Lions Park Computers. All Financial Statements for 2018 filed with Province. Darryl Scase is anticipating release of Federal Gas Tax Funds to Irricana in the amount of \$190,000.

Utilities: UNCHANGED FROM LAST MEETING DUE TO MODULE ROLL-OVER

Outstanding Utilities = **\$93,429.00**

Due date is January 31, 2020

Taxes:

Outstanding Taxes = **\$134,573.00** (Outstanding Arrears)

Next Penalty of 1% - February 1, 2020

Pet and Business License

Bulk mail out will be sent as a Reminder

Portable Signs and Website advertising Reminder as well

| CURRENT ACCOUNTS | | | |
|------------------------------------|---------------|-----------------|--------------------------|
| Account Name | Number | Currency | Available Balance |
| Business Account | | CAD | \$242,921.58 |
| SAVINGS ACCOUNTS | | | TOTAL |
| T Bill Savings Account (MSI) | | CAD | \$263,372.93 |
| T Bill Savings Account (Land sale) | | CAD | \$270,606.85 |
| T Bill Savings Account (BMTG) | | CAD | \$69,476.82 |
| | | TOTAL | \$818,692.91 |

Ted Coffey
CAO Irricana



Request for Decision

To: Mayor Friesen and Council
From: Ted Coffey CAO
Date: February 18th, 2020
Subject: Intermunicipal Collaborative Framework

DECISION: To comply with the MGA 631(1)

CORRELATION TO STRATEGIC PLAN OR POLICY:
Municipal Government Act – Section 631(1)

KEY ISSUES AND BACKGROUND:

The MGA Allows for an IDP between Rocky View County and Irricana. There is no mandatory requirement and both parties may opt out of having an IDP if both Councils pass a resolution to that effect.

Rocky View County is passing their resolution later this month, and it is recommended that Irricana Council pass a resolution tonight.

BENEFITS:

- 1) To avoid unnecessary work and costs.

DISADVANTAGES:

None noted

ALTERNATIVES:

As RVC is passing their resolution there is no option but to pass ours also.

IMPLICATION ON FINANCES:

Cost saving

RECOMMENDATION:

Administration recommends passing resolution

RECOMMENDED MOTION:

We, Irricana Town Council declare that we are in agreement with Rocky View County that we do not require a Intermunicipal Development Plan.