

**TOWN OF IRRICANA  
AGENDA  
REGULAR MEETING OF COUNCIL**

**Date: April 1st, 2019 ; Time: 7:00 P.M.**

**Location: Council Chambers; Irricana Centennial Centre; 222 – 2<sup>nd</sup> Street**

- A. CALL TO ORDER**
- B. ATTENDANCE**
- C. AGENDA**
- D. PRESENTATIONS**
- E. MINUTES**
  - 1. Minutes from the Regular Council Meeting of March 18th, 2019
- F. CORRESPONDENCE FROM PREVIOUS MEETING**
- G. COMMITTEE REPORTS**
  - 1. CAO
- H. OLD BUSINESS**
- I. NEW BUSINESS**
- II.**
- J. COMMUNICATION / INFORMATION**
  - Cheque listing
  - Community Services Board
  - Street light at 1<sup>st</sup> Ave & Hwy 567
- K. FOLLOW-UP/ACTION & STATUS**
- L. PUBLIC INPUT**
  - 1. Please fill in the question sheets with all information fields completed.  
Your questions will be answered by the appropriate person.
- M. CLOSED SESSION**
  - 1 x Legal
- N. ADJOURN.**
- O. NEXT MEETING(S):**
  - Regular Council Meeting April 15th, 2019

**TOWN OF IRRICANA**  
**Minutes of the Regular Meeting of Council held**  
**March 18, 2019**  
**Town of Irricana Council Chambers:**  
**(Irricana Centennial Centre: 222 – 2<sup>nd</sup> Street)**

**ATTENDANCE**

Mayor: Frank Friesen  
Deputy Mayor: Kim Schmaltz  
Councillors: Jim Bryson, Debbie Day, Tracy Shields  
CAO: Ted Coffey

**CALL TO ORDER**

The meeting was called to order by Mayor Friesen at 7:00 pm.

**AGENDA**

- (i) Adopt Agenda  
Addition of Communication/Information Item J-1: RCMP Liaison
- 48:19 Moved by Councillor Day to adopt the Agenda as amended.  
CARRIED

**PRESENTATIONS**

- (i) None

**MINUTES**

- (i) Minutes of the Regular Meeting of Council of March 4, 2019  
49:19 Moved by Councillor Shields to accept the Minutes of the Regular Meeting of Council of March 4, 2019 as presented.  
CARRIED

**CORRESPONDENCE FROM PREVIOUS MEETING**

- (i) None

**COMMITTEE REPORTS**

- (i) CAO Report  
CAO presented Council with a written report.
- 50:19 Moved by Councillor Bryson to accept CAO report as presented.  
CARRIED

**OLD BUSINESS**

- (i) Tax Penalty  
51:19 Moved by Deputy Mayor Schmaltz to rescind RFD – Tax Penalty Procedures dated February 19, 2019.  
CARRIED

**NEW BUSINESS**

- (i) None

**COMMUNICATION/INFORMATION**

- (i) RCMP Liaison  
52:19 Moved by Mayor Friesen to accept Communication/Information items J-1 as presented.  
CARRIED

**FOLLOW-UP/ACTION & STATUS**

- (i) Motion Tracking  
53:19 Moved by Councillor Shields to accept Follow-Up/Action & Status as presented.  
CARRIED

**PUBLIC INPUT**

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Friesen called for a 5 minute break at 7:19 pm  
Mayor Friesen reconvened the meeting at 7:25 pm

54:19 Moved by Deputy Mayor Schmaltz to direct administration to research Passport America by the April 1, 2019 regular meeting of Council.  
CARRIED

**CLOSED SESSION**

I, Mayor Friesen, move that Council go into Closed Session at 7:35 pm to discuss items of which disclosure may be harmful to the personal privacy of an employee as per Section 17(2) of the FOIP Act.

- (i) Closed to Public  
55:19 Moved by Mayor Friesen to go into closed session at 7:35 pm
- (ii) Open to Public  
56:19 Moved by Mayor Friesen to reconvene to the public portion of the meeting at 7:55 pm.

**ADJOURN**

- (i) Adjournment  
57:19 Moved by Mayor Friesen to adjourn the meeting at 7:56 pm.

**NEXT MEETING**

April 1, 2019                      Regular Council Meeting  
3<sup>rd</sup> Thursday of Month        RV Handibus Committee Meeting  
2<sup>nd</sup> Tuesday of Month         Irricana Library Board  
Community Futures Wild Rose Meeting Dates: July 6, Sept 7, Oct 5, Nov 2 & Dec 7<sup>th</sup>  
Rocky View Foundation – last Wednesday every month except for summer

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Mayor Frank Friesen

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Ted Coffey  
Chief Administrative Officer

Unedited and Not Approved



**Chief Administrative Officer Report**  
**Review of March 18th, 2019 to April 1st, 2019**

**Public Works:** Superior Trucking to conduct street sweeping training for PW staff for new Sweeper attachment

**Water/Sewer.** Broken water meter detected and being replaced at residence

**Roadways/Sidewalks:** Street sweeping to commence over next month.

**Garbage** Still attempting to resolve “Mystery Bin” charges from Waste Management

**Parks & Recreation** Placing order for flowers soon, callout for perennials donations

**Community Facilities:**

**Community Services**

**Economic Development & Tourism** Blair Allen Encumbrances almost all removed. Waiting on Glen Culp signature after vacation.

**FINANCE**

**Utilities:**

Outstanding Balance = **\$82,492.00**

Due Date was March 31, 2019 and the last billing totaled **\$97,968.00**

**Taxes:**

Outstanding Balance = **\$107,973.00** (Arrears of one and two years)

Tax Recovery Arrears Listing has been submitted to Alberta Land Titles on March 28, 2019, with 8 Properties to be registered with Tax Notification on the respective Certificate of Title. (These are properties that are 2 years in Arrears).

<b>CURRENT ACCOUNTS</b>			
<b>Account Name</b>	<b>Number</b>	<b>Currency</b>	<b>Available Balance</b>
Business Account		<b>CAD</b>	\$147,413.85
<b>SAVINGS ACCOUNTS</b>			<b>TOTAL</b>
T Bill Savings Account (MSI)		<b>CAD</b>	\$305,914.04
T Bill Savings Account (AMIP)		<b>CAD</b>	\$0.00
T Bill Savings Account(BMTG)		<b>CAD</b>	\$119,905.08
		<b>TOTAL</b>	<b>\$425,819.12</b>

**Ted Coffey**  
 CAO Irricana

**Town of Irricana 2019**  
**Accounts Payable Cheque List**

From: 2019/03/18 To: 2019/04/01

<b>Vendor Name</b>	<b>Purpose</b>	<b>Cheque</b>	<b>Date</b>	<b>Amount</b>
Acme Farm & Building Centre		20134341	2019/03/22	49.30
Alberta One-Call Corporation		20134342	2019/03/22	12.60
Alberta Urban Municipalities Associ		20134340	2019/03/22	2279.37
Alberta Highway Services Ltd.		20134353	2019/03/31	459.38
Aqua 7 Regional Water Commission		20134336	2019/03/22	21993.39
Ardco Construction		20134344	2019/03/22	3000.00
Ardco Construction		20134360	2019/03/31	1047.90
Canadian Linen & Uniform Service		20134352	2019/03/29	143.06
Canadian Badlands Ltd.		20134337	2019/03/22	668.80
Canon Canada Inc.		20134356	2019/03/31	2714.14
		20134347	2019/03/25	190.91
Conterra		20134358	2019/03/31	485.89
DN Holdings		20134350	2019/03/29	2557.56
Done Deal Delivery Ltd.		20134343	2019/03/22	134.40
Field Law		20134338	2019/03/22	6410.11
Great West Newspapers		20134357	2019/03/31	174.98
Hach Sales & Services Canada LP		20134351	2019/03/29	213.46
Hach Sales & Service Canada LP		20134345	2019/03/22	61.95
John Deere Financial		20134355	2019/03/31	116.68
Lions Park Computers Ltd.		20134335	2019/03/22	535.76
		20134359	2019/03/31	90.00
Rural Municipalities of Alberta		20134361	2019/03/31	981.59
Superior Truck Equipment Inc		20134349	2019/03/29	6102.60
Superior Truck Equipment Inc		20134339	2019/03/22	498.75
UFA		20134354	2019/03/31	14.27
		20134348	2019/03/27	1392.50
Wild Rose Assessment Service		20134346	2019/03/22	1272.56
<b>27 cheques for</b>				<b>\$53,601.91</b>