

TOWN OF IRRICANA
Minutes of the Regular Meeting of Council held
December 8, 2014
Town of Irricana Council Chambers:
(Irricana Centennial Centre - 222 2nd Street)

ATTENDANCE

Mayor: Valerie Squires
Deputy Mayor: Dennis Tracz
Councillors: Lora Peterson, Kim Schmaltz, Laura Thiessen
Staff: Geoff Stephenson, Interim CAO

CALL TO ORDER

The meeting was called to order at 7:01 p.m.

AGENDA

- (i) Adopt Agenda

357:14 Moved by Councillor Thiessen to adopt the Agenda as presented.

CARRIED

PRESENTATIONS

- (i) Irricana Library Board, 2015 Budget Proposal

Bob Anderson presented on behalf of the Library Board.

The Alberta Libraries Act requirements for budget presentation and approval was referenced as the requirement for the presentation.

Highlights of the budget include:

- Deficit budget before reserve transfers for 2015 including consolidation of asset purchases of approximately \$80,000 resulting in an operating loss of only \$6054.
- Deficit will be covered by
 - \$63,000: Lions (40k) and Gladys Taylor fund (\$40)
 - reset from reserves
- Capital expenditures relate to the new building expansion.
- Requisition from the town will be the same as 2014.

Other changes from 2014 include minor items such as a small gain in programming, book purchases (\$600 to \$1000), payroll (increase of approximately \$3000).



New additions include library 30th anniversary celebrations and plan of service (\$500) to start the process which is required in subsequent years.

Questions:

- Councillor Thiessen: would you include cash on hand and presentation of budget.
- Mayor Squires: clarified on the status of the process.
- Councillor Schmaltz: have you looked at any corporate donations =>The Gala, but we have in past.
- Deputy Mayor Tracz: added the rational for the big expenditures is the capital requirements of the new building.

It was added the Library is applying for another grant in the 2015 year for improving community facilities. Clarification on status of the Library versus a charitable organization (Friends of the Library) for charitable donations.

Presentation ended at 7:12 pm.

Mayor Squires added any vote on the Library Budget should be done under the heading of new business

MINUTES

- (i) Minutes of the Regular Meeting of November 17, 2014

358:14 Moved by Councillor Peterson to accept the Minutes of the Regular Meeting of Council of Nov 17, 2014 as presented.

CARRIED

- (ii) Minutes of the Special Meeting of November 26, 2014

Deputy Mayor Tracz requested refund slide from the November 26, 2014 to be added to FAQ (frequently asked questions) online.

359:14 Moved by Deputy Mayor Tracz to accept the Minutes of the Special Meeting of Council of November 26, 2014 as presented.

CARRIED

COMMITTEE REPORTS

- (i) Rockyview Foundation Report

Councillor Peterson presented a written report from the Rockyview Foundation meeting.

- (ii) CAO Report

Interim CAO, Geoff Stephenson, provided Council with a written report.

360:14 Moved by Deputy Mayor Tracz to direct staff to contact all members of the EDTC and ask all members to confirm attendance of the January 2015 meeting.

CARRIED

361:14 Moved by Councillor Schmaltz to accept Committee Reports F-1 to F-2 as presented.

CARRIED

OLD BUSINESS

(i) New Website

Interim CAO Geoff Stephenson explained the current contract with the current provider and the move to new format. New website was shown on screen. It was noted the faster speed for uploading and savings in cost.

362:14 Moved by Deputy Mayor Tracz to accept the update for information.

CARRIED

NEW BUSINESS

(i) Contract for MH Loop

363:14 Moved by Councillor Thiessen that Council hereby accepts the proposal for design services as provided by MH Loop and recommended by the joint Library Board/Council Meeting of November 18, 2014

CARRIED

(ii) Alley Maintenance

364:14 Moved by Councillor Peterson to accept for Information and direct administration to bring this forward within the 2015 budget

CARRIED

(iii) Library budget

365:14 Moved by Deputy Mayor Tracz to adopt the approved Irricana Library Board 2015 Budget as presented.

CARRIED

COMMUNICATION / INFORMATION

- (i) Respectful workplace policy

366:14 Moved by Deputy Mayor Tracz to direct staff to ensure Respectful Workplace Policy training is completed by April 30, 2015.

CARRIED

- (ii) Budget Update: 3rd quarter
Councillor Thiessen: questions on details of how items are charged
Deputy Mayor Tracz: how do we stop the process.
Interim CAO: presented the options of how to build a municipal budget either on ZBB or other processes.
- (iii) Highland Primary Care Network
Deputy Mayor Tracz: noted these items should be advertised on the board
Councillor Schmaltz: asked for clarification on how many staff have access to the board.
Interim CAO: noted several staff have access however the primary responsibility has now been moved to the community services coordinator
- (iv) RVC to revisit recreation and culture master plan
- (v) ACFA Loan Policy
- (vi) CRP CAO Survey

367:14 Moved by Mayor Squires to accept Communication/Information items I-1 to I-6 as presented.

CARRIED

FOLLOW-UP/ACTION & STATUS

- (i) Motion Tracking and Update

PUBLIC INPUT

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.



Mayor Squires called for a 10 minute recess at 8:30 pm.
Mayor Squires reconvened the meeting at 8:39 pm.

IN CAMERA

- (i) Closed to Public

368:14 Moved by Mayor Squires to go in camera at 8:39 pm.

CARRIED

- (ii) Open to Public

369:14 Moved by Mayor Squires to reconvene to the public portion of the meeting at 10:00 pm.

CARRIED

370:14 Moved by Mayor Squires to extend the meeting past 10:00 pm.

CARRIED

- (iii) Closed to Public

371:14 Moved by Mayor Squires to go in camera at 10:00 pm

CARRIED

- (iv) Open to Public

372:14 Moved by Mayor Squires to reconvene to the public portion of the meeting at 11:00 pm

CARRIED

373:14 Moved by Deputy Mayor Tracz that Council hereby directs staff to seek asset disposal of the 2012 Truck (VIN 1c6rd7FP4CS173593) with a starting price of \$19,800 and payout the leases on both 2012 Trucks as owed to the leasor.

CARRIED

374:14 Moved by Deputy Mayor Tracz that Council hereby directs staff to seek a second replacement vehicle at a capital cost of no more than \$ 15,500.


CARRIED

ADJOURN

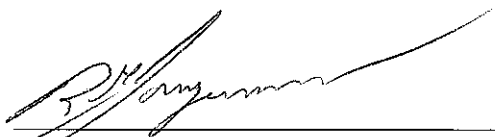
(i) Adjournment

375:14 Moved by Mayor Squires to adjourn the meeting at 11:04 pm.

CARRIED



Mayor



Chief Administrative Officer