

**TOWN OF IRRICANA**  
**Minutes of the Regular Meeting of Council held**  
**January 22, 2018**  
**Town of Irricana Council Chambers:**  
**(Irricana Centennial Centre – 222 – 2<sup>nd</sup> Street)**

**ATTENDANCE**

Mayor: Frank Friesen  
Deputy Mayor: Kim Schmaltz  
Councillors: Jim Bryson, Ted Coffey, Tracy Shields  
Staff: Justine Baker

**CALL TO ORDER**

The meeting was called to order by Mayor Friesen at 7:00 pm

**AGENDA**

- (i) Adopt Agenda  
Addition of: Communication/Information Item J-2: Skating Rink  
Addition of: In-Camera Item M-2: Labour

15:2018 Moved by Councillor Bryson to adopt the Agenda as amended.  
CARRIED

**PRESENTATIONS**

- (i) Donna Taylor – Peace Officer  
Municipal Enforcement Officer, Donna Taylor presented Council with proposed amendments to the existing Traffic Bylaw.  
Presentation: 7:02 pm– 7:21 pm
- (ii) Rob Mantle – Calvary Chapel Irricana  
Pastor Rob Mantle of the Calvary Chapel Irricana provided Council with a brief history of the Chapel’s origins in Irricana, their programs and the many successful partnerships within the community.  
Presentation: 7:21 pm – 7:27 pm
- (iii) Paul Siller – Rockyview Handibus  
Executive Director, Paul Siller provided a power point presentation to Council which outlined the history, servicing area and needs of this not for profit organization.  
Presentation: 7:27 pm – 7:50 pm

## **MINUTES**

- (i) Minutes of the Regular Meeting of Council of January 8, 2018

16:2018 Moved by Councillor Shields to accept the Minutes of the Regular Meeting of Council of January 8, 2018 as presented.

CARRIED

## **CORRESPONDENCE FROM PREVIOUS MEETING**

## **COMMITTEE REPORTS**

- (i) CAO Report  
Council was presented with a written CAO report.

17:2018 Moved by Councillor Coffey to accept CAO report as presented.

CARRIED

## **OLD BUSINESS**

- (i) None

## **NEW BUSINESS**

- (i) RFD – Signing Authority  
18:2018 Moved by Mayor Friesen to remove Fabian Joseph as a signing officer and from all signing authority with the Town of Irricana and add Acting Chief Administrative Officer Tawnia Cardinale-Butler as a signing officer with the Town of Irricana.  
CARRIED
- (ii) RFD – Personnel Policy 3.1  
Tabled
- (iii) RFD – Procedural Bylaw 02:2018  
19:2018 Moved by Mayor Friesen that Bylaw 02:2018, being a bylaw of the Town of Irricana, in the Province of Alberta to regulate the proceedings and conduct of Council meetings, be read for a first time this 22 day of January, 2018.  
CARRIED

- (iv) RFD – Communication Policy 1.04  
20:2018 Moved by Councillor Bryson for Communication Policy 1.04 - Section 5  
Procedures to include amendments to Subsections 5.1.3; 5.3.2 and 5.3.3 and 5.5.3.  
CARRIED
- (v) RFD – Traffic Bylaw 3:2018  
Tabled
- (vi) RFD – Sidewalk Maintenance Bylaw 04:2018  
Tabled
- (vii) RFD – Business License Bylaw  
21:2018 Moved by Mayor Friesen that Bylaw 05:2018, being a bylaw of the Town  
of Irricana in the Province of Alberta to provide for the licensing of businesses and  
to rescind Town of Irricana Bylaw 8:2015, be read for a first time this 22 day of  
January, 2018.  
CARRIED

### **COMMUNICATION/INFORMATION**

- (i) Historical Committee – Terms of Reference
- (ii) Portable Fabric Building for Hockey Rink
- (iii) Accounts Payable – Cheque List  
Accounts Payable cheque list #20133718 to #20133749 for a total of \$76,971.61.  
  
22:2018 Moved by Deputy Mayor Schmaltz to accept Communication /  
Information items J-1 to J-3 as presented.  
CARRIED

### **FOLLOW-UP/ACTION & STATUS**

- (i) Motion Tracking

### **PUBLIC INPUT**

- (i) Please fill in the question sheets with all information fields completed. Your  
questions will be answered by the appropriate person.

Mayor Friesen called for a 5 minute break at 8:27 pm  
Mayor Friesen reconvened the meeting at 8:37 pm  
Verbal Questions / Discussions with public in attendance

**IN-CAMERA**

- (i) Closed to Public  
23:2018 Moved by Mayor Friesen to go in camera at 8:46 pm
  
- (ii) Open to Public  
24:2018 Moved by Mayor Friesen to reconvene to the public portion of the meeting at 9:39 pm

**ADJOURN**

- (i) Adjournment  
25:2018 Moved by Deputy Mayor Schmaltz to adjourn the meeting at 9:40 pm

**NEXT MEETING**

February 05, 2018	Regular Council Meeting
February 19, 2018	Regular Council Meeting
3 <sup>rd</sup> Thursday of Month	RV Handibus Committee Meeting
2 <sup>nd</sup> Tuesday of Month	Irricana Library Board

Community Futures Wild Rose Meeting Dates: July 6, Sept 7, Oct 5, Nov 2 & Dec 7<sup>th</sup>  
Rocky View Foundation – last Wednesday every month except for summer

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Mayor Frank Friesen

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Interim Chief Administrative Officer