

**TOWN OF IRRICANA
AGENDA**

REGULAR MEETING OF COUNCIL

Date: 23rd Day of October 2017; Time: 7:00 P.M.

Location: Council Chambers; Irricana Centennial Centre; 222 – 2nd Street

- A. CALL TO ORDER**
- B. ATTENDANCE**
- C. AGENDA**
- D. PRESENTATIONS**
 - 1. Roles and Responsibility Presentation
- E. MINUTES**
 - 1. Minutes from Regular Council Meeting October 10th, 2017
- F. CORRESPONDENCE FROM PREVIOUS MEETING**
- G. COMMITTEE REPORTS**
 - 1. CAO
- H. OLD BUSINESS**
 - 1. -
- II. NEW BUSINESS**
 - 1.
- J. COMMUNICATION / INFORMATION**
 - 1. Accounts Payable: Cheque List 20133567 to 20133600 totaling to \$ 93,483.63 (incl. GST).
 - 2. RCMP Report
- K. FOLLOW-UP/ACTION & STATUS**
- L. PUBLIC INPUT**
 - 1. Please fill in the question sheets with all information fields completed.
Your questions will be answered by the appropriate person.
- M. IN CAMERA**
 - 1. Labour x 1
- N. ADJOURN**
- O. NEXT MEETING(S):**

1. RV Handibus committee 3rd Thursday
2. Irricana Library Board – 2nd Tuesday of every month
3. Community Futures Wild Rose Meeting Dates - July 6, September 7, October 5, November 2 and December 7.
4. **Rocky View Foundation last Wednesday every month except for summer; this year org meeting will be at 6 p.m. November 1st 2017, in Cochrane**
5. November 6th Regular Council Meeting
6. **Aqua 7 Regional Water Commission Meeting is scheduled for Thursday, November 2, 2017 at 7:00 pm in the Village of Acme Office**

TOWN OF IRRICANA
Minutes of the Regular Meeting of Council held
October 10, 2017
Town of Irricana Council Chambers:
(Irricana Centennial Centre – 222 – 2nd Street)

ATTENDANCE

Mayor: Dennis Tracz
Deputy Mayor: Frank Friesen
Councillors: Mavis Hallman, Lora Peterson, Kim Schmaltz
Staff: Fabian Joseph, CAO

CALL TO ORDER

The meeting was called to order by Mayor Tracz at 7:00 pm.

AGENDA

- (i) Adopt Agenda
Addition of In Camera Item M-2: Legal x2

316:17 Moved by Councillor Peterson to adopt the Agenda as amended.
CARRIED

PRESENTATIONS

- (i) Land Use Bylaw #09:2017

317:17 Moved by Mayor Tracz to table the Land Use Bylaw and direct administration to host a public hearing upon receipt of required amendments from Dillon Consulting with the amended Bylaw to be posted two weeks prior to the public hearing.
CARRIED

MINUTES

- (i) Minutes of the Regular Meeting of Council of September 25, 2017
318:17 Moved by Councillor Hallman to accept the Minutes of the Regular Meeting of Council of September 11, 2017 as presented.
CARRIED
- (ii) Minutes of the Special Meeting of Council of August 30, 2017
319:17 Moved by Councillor Hallman to accept the Minutes of the Special Meeting of Council of August 30, 2017 as presented.
CARRIED

CORRESPONDENCE FROM PREVIOUS MEETING

COMMITTEE REPORTS

- (i) CAO Report
CAO, Fabian Joseph, presented Council with a written report.

320:17 Moved by Councillor Schmaltz to accept CAO report as presented.
CARRIED

OLD BUSINESS

- (i) RFD – Animal Control Officer Contract
321:17 Moved by Mayor Tracz to approve the Animal Services Agreement between the Town of Irricana and Keith McCauley, as per RFD 85:2017
Recorded Vote
In favour: Mayor Tracz, Deputy Mayor Friesen, Councillor Hallman, Councillor Schmaltz
Opposed: Councillor Peterson
CARRIED

NEW BUSINESS

- (i) RFD – Atco Gas Franchise Fee
322:17 Moved by Councillor Peterson to approve the current Atco Gas Franchise Fee rate with no change and to direct administration to update the Contract with Atco Gas, as per RFD 86:2017
CARRIED
- (ii) RFD – Land Use Bylaw #009:2017
Tabled

COMMUNICATION/INFORMATION

- (i) Accounts Payable – Cheque List
Accounts Payable cheque list #20133548 to #20133562 for a total of \$34,987.59.
323:17 Moved by Mayor Tracz to accept the Accounts Payable list as presented.
CARRIED
- (ii) CRP - Calgary Regional Partnership
Letter dated October 3, 2017 from Colleen Shepherd, Executive Director, Calgary Regional Partnership.
- (iii) Rocky View Foundation – Board of Director’s Meeting

Agenda and Minutes from the September 27, 2017 Rocky View Foundation Board of Director's Meeting.

324:17 Moved by Deputy Mayor Friesen to accept Communication/Information items J-2 to J-3 as presented.

CARRIED

FOLLOW-UP/ACTION & STATUS

- (i) Motion Tracking

325:17 Moved by Councillor Schmaltz to amend the Procedures Bylaw to adopt the Motion Tracker on an ongoing basis.

CARRIED

PUBLIC INPUT

- (i) Please fill in the question sheets with all information fields completed. Your questions will be answered by the appropriate person.

Mayor Tracz called for a 5 minute recess at 7:56 pm

Mayor Tracz reconvened the meeting at 8:03 pm

Questions were presented to Council

IN-CAMERA

- (i) Closed to Public

326:17 Moved by Mayor Tracz to go in camera at 8:04 pm.

- (ii) Open to Public

327:17 Moved by Deputy Mayor Friesen to reconvene to the public portion of the meeting at 8:16 pm.

328:17 Moved by Councillor Schmaltz that the labour issue was discussed and agreed.

CARRIED

329:17 Moved by Mayor Tracz that the legal issue was discussed and agreed.

CARRIED

ADJOURN

- (i) Adjournment
330:17 Moved by Councillor Hallman to adjourn the meeting at 8:18 pm.

NEXT MEETING

October 23, 2017	Regular Council Meeting
3 rd Thursday of Month	RV Handibus Committee Meeting
2 nd Tuesday of Month	Irricana Library Board

Community Futures Wild Rose Meeting Dates: July 6, Sept 7, Oct 5, Nov 2 & Dec 7th
Rocky View Foundation – last Wednesday every month except for summer

Mayor

Chief Administrative Officer
Fabian Joseph



Chief Administrative Officer Report **Review of Oct 11th to Oct 23rd 2017**

Public Works:

- The Campground has been winterized.
- PW is working on the removal of the old piping and pumps in the Water Tower Pump House so it can be used to store small equipment and tools inside.

Water/Sewer:

- Continuing to look for the smaller leak in our water system. We purchased a better set of sound deadening head phones for our Fuji leak detection equipment. The original set had no foam left on the ear muffs, letting too much outside noise in to detect low level sounds.
- We received the results from Alberta Environment on our two year inspection and passed with an 84% rating. We needed to add some additional tracking, procedure changes, and the addition of a second Water Operator.
- re-licensing of our water wells. Alberta Environment has contacted us with details of the procedures of the re-licensing. Some upgrades will need to be done on the Truck fill for volume tracking and annual testing/tracking for Alberta Environment.

Roadways/Sidewalks:

- The Contractor was in and corrected the deficiencies in the road work that was completed.
- Our road works Contractors will get back to us to see if they have an opening before winter hits if they can repair the road at the water leak dig site in Gib bell Close or it may have to wait until 2018.

Garbage:

- Large Garbage Pick Up Saturday November 4th –the town has been informed through notice boards, Facebook, website and electronic board.

Parks & Recreation:

- Completed all campground sites and lengthened most sites for bigger units.
- Inventory on new picnic tables required for campground (min. 10) Approx. cost per table \$ 60 Update new inspection sheets for parks and playgrounds
- Fix swing in founders park Locate and mark cemetery site for burial Wrap greenhouse for winter Playground inspections .
- Skating Rink boards should be installed by the end of October, pilings are being poured on October 23rd
- Applied for \$2000.00 Communities Choosewell Seed Grant to assist with new equipment for summer volleyball program
- Applied for \$14,000 Alberta Recycle Grant for new padding at Rainbow Park.

Town Buildings:

- Set up and tear down for woman's conference
- Setup and cleanup for election
- Change keys and locks
- Boiler at comm. hall being worked on
- Both heaters at shop in repair mode
- Walls in rec enter being worked on prepping for painting

Community Facilities:

- Elections were completed successfully
- Town open house for revised Land Use Bylaw and New projects was attended by 75+ residents

Community Services

- Amounts for the Firehall work, Hydrant replacement and Generator housing will be transferred into the operating account next week from the MSI T-Bill account.
- 15th Annual Women's Conference was held on October 14th very well received, 32 attendees.
- Light Up the Night Is being held by the Community Services Board on October 30th in partnership with the Fire Department at 6pm
- December events include Family Christmas Dinner and Skate Party on new outdoor rink surface.
- Community Services Committee will be meeting to develop a strategic plan on December 7th for the 2018 season.

Administration:

Administration Meeting Summary				
Meeting With	Purpose of the Meeting	Date of Meeting	Outcome	Comments
Dillon	LUB and NE Dev	2 times	Resolved	RFD
Brownlee	Legal	various	In process	None

Development & Planning:

- -
- -

Economic Development & Tourism

- Review the contract with Lions and AG society for use of Community Hall and Recreation Centre to support the town revenues and decrease the burden of residents for taxes.
- Received proposal from Bond Creative for new Wayfinding System and rebranding opportunity

FINANCE

Utilities:

Total Utilities (Arrears) O/S as at Oct 19/17 = \$22,865.83

Water Reads to be conducted last week of October

Next Billing Cycle is: Sept/October 2017 (Bills should be out 1st week of November)

Taxes:

The RFD for AQUA 7; ATCO, Fortis franchise fees support the town residents on there tax outlay for 2018, this additional revenue supports the burden on town for taxes

Total Taxes Outstanding (as at October 19/17) = \$310,742.10

(Current: \$203,295.38 / 1 Yr: \$74,533.35 / 2 Yr: \$32,913.37)

Tax Penalty of 6% applied on October 12, 2017 on Current Taxes O/S

- Cheque listing 20133567 - 20133600 totaling \$93,483.63.

**Beiseker Provincial Detachment
Statistical Comparison
Q3: 2013 - 2017**

All categories contain "Attempted" and/or "Completed"

October-03-17

CATEGORY	Trend	2013	2014	2015	2016	2017
Homicides & Offences Related to Death		0	0	0	0	0
Robbery		0	0	0	0	0
Sexual Assaults		0	0	0	0	1
Other Sexual Offences		0	0	0	0	0
Assault		14	10	12	5	4
Kidnapping/Hostage/Abduction		1	0	0	0	0
Extortion		0	0	0	0	1
Criminal Harassment		5	2	3	4	1
Uttering Threats		7	4	7	5	5
Other Persons		1	1	0	0	0
TOTAL PERSONS		28	17	22	14	12
Break & Enter		13	5	11	8	38
Theft of Motor Vehicle		6	1	4	8	25
Theft Over \$5,000		0	1	2	2	6
Theft Under \$5,000		9	27	19	28	40
Possn Stn Goods		5	11	6	9	23
Fraud		7	3	5	3	9
Arson		0	1	4	0	1
Mischief To Property		34	31	19	22	26
TOTAL PROPERTY		74	80	70	80	168
Offensive Weapons		3	1	1	1	1
Public Order		0	0	0	0	0
Disturbing the peace		0	4	7	16	2
OTHER CRIMINAL CODE		23	10	8	8	13
TOTAL OTHER CRIMINAL CODE		26	15	16	25	16
TOTAL CRIMINAL CODE		128	112	108	119	196

**Beiseker Provincial Detachment
Statistical Comparison**

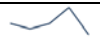

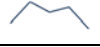

Q3: 2013 - 2017





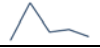

All categories contain "Attempted" and/or "Completed"

CATEGORY	Trend	2013	2014	2015	2016	2017
Drug Enforcement - Production		0	0	0	0	0
Drug Enforcement - Possession		2	1	2	0	4
Drug Enforcement - Trafficking		0	0	2	2	4
Drug Enforcement - Other		1	0	0	0	0
Total Drugs		3	1	4	2	8
Federal - General		2	3	1	3	1
TOTAL FEDERAL		5	4	5	5	9
Liquor Act		2	3	1	6	1
Other Provincial Stats		20	10	13	22	24
Total Provincial Stats		22	13	14	28	25
Municipal By-laws Traffic		0	0	0	2	0
Municipal By-laws		6	4	3	13	7
Total Municipal		6	4	3	15	7
Fatals		2	2	0	3	0
Injury MVC		4	3	4	7	2
Property Damage MVC (Reportable)		27	22	21	28	20
Property Damage MVC (Non Reportable)		3	7	5	6	2
TOTAL MVC		36	34	30	44	24
Provincial Traffic		75	243	90	279	47
Other Traffic		3	1	3	0	0
Criminal Code Traffic		24	20	14	6	18
Common Police Activities						
False Alarms		31	37	30	35	27
False/Abandoned 911 Call and 911 Act		14	14	10	17	12
Suspicious Person/Vehicle/Property		0	34	33	27	40
Persons Reported Missing		0	1	4	4	1
Spousal Abuse - Survey Code		4	4	5	6	3

Beiseker Provincial Detachment 5 Year Traffic Summary - Month of Q3

Q3	Trend	2013	2014	2015	2016	2017
Fatals		2	2	0	3	0

Injury MVC		4	3	4	7	2
Property Damage MVC (Reportable)		27	22	21	28	20
Property Damage MVC (Non Reportable)		3	7	5	6	2
Total MVC		36	34	30	44	24

Q3	Trend	2013	2014	2015	2016	2017
Impaired Operation*		Currently Not Available				
Roadside Suspensions - alcohol related - No charge**		2	1	3	0	0
Occupant Restraint/Seatbelt Violations**		0	0	0	70	0
Speeding Violations**		0	78	11	68	3
Intersection Related Violations**		0	32	0	2	4
Driving without Due Care or Attention*		Currently Not Available				
Other Moving Traffic*		Currently Not Available				
Other Non-Moving Violation**		0	52	11	15	5
Other CC Traffic***		5	3	2	1	2

*include "Cleared by Charge" and "Cleared Other" **Actual" ****Reported"

Beiseker Provincial Detachment Statistical Comparison January to September: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

October-03-17

CATEGORY	Trend	2013	2014	2015	2016	2017
Homicides & Offences Related to Death		0	0	0	0	0
Robbery		0	0	5	0	0
Sexual Assaults		1	0	0	2	4
Other Sexual Offences		1	1	0	1	2
Assault		29	24	40	24	19
Kidnapping/Hostage/Abduction		1	0	1	0	0
Extortion		0	2	0	0	2
Criminal Harassment		17	9	12	13	12
Uttering Threats		14	14	23	13	15
Other Persons		1	1	3	0	0
TOTAL PERSONS		64	51	84	53	54
Break & Enter		32	27	40	37	82
Theft of Motor Vehicle		13	6	15	21	57
Theft Over \$5,000		3	7	6	8	10
Theft Under \$5,000		41	58	49	60	102
Possn Stn Goods		9	16	24	28	50
Fraud		22	14	16	41	23
Arson		0	2	8	5	2
Mischief To Property		67	72	65	81	68
TOTAL PROPERTY		187	202	223	281	394
Offensive Weapons		5	3	4	6	6
Public Order		0	0	0	1	0
Disturbing the peace		21	21	23	50	16
OTHER CRIMINAL CODE		25	20	45	34	48
TOTAL OTHER CRIMINAL CODE		51	44	72	91	70
TOTAL CRIMINAL CODE		302	297	379	425	518

Beiseker Provincial Detachment Statistical Comparison January to September: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

CATEGORY	Trend	2013	2014	2015	2016	2017
Drug Enforcement - Production		0	0	1	0	1
Drug Enforcement - Possession		7	8	6	5	6
Drug Enforcement - Trafficking		0	1	3	9	6
Drug Enforcement - Other		1	0	0	0	1
Total Drugs		8	9	10	14	14
Federal - General		5	9	5	6	3
TOTAL FEDERAL		13	18	15	20	17
Liquor Act		4	6	4	11	4
Other Provincial Stats		51	36	51	60	60
Total Provincial Stats		55	42	55	71	64
Municipal By-laws Traffic		0	1	0	5	1
Municipal By-laws		8	8	9	29	14
Total Municipal		8	9	9	34	15
Fatals		2	2	1	4	2
Injury MVC		14	13	15	13	9
Property Damage MVC (Reportable)		89	93	72	74	66
Property Damage MVC (Non Reportable)		20	20	14	23	14
TOTAL MVC		125	128	102	114	91
Provincial Traffic		220	405	388	408	207
Other Traffic		7	4	13	7	4
Criminal Code Traffic		44	47	42	35	50
Common Police Activities						
False Alarms		87	109	67	88	78
False/Abandoned 911 Call and 911 Act		42	37	33	35	33
Suspicious Person/Vehicle/Property		38	66	87	76	98
Persons Reported Missing		4	3	8	7	5
Spousal Abuse - Survey Code		20	9	22	18	9

Beiseker Provincial Detachment
Statistical Comparison
September: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

October-03-17

CATEGORY	Trend	2013	2014	2015	2016	2017
Homicides & Offences Related to Death		0	0	0	0	0
Robbery		0	0	0	0	0
Sexual Assaults		0	0	0	0	0
Other Sexual Offences		0	0	0	0	0
Assault		3	2	4	1	1
Kidnapping/Hostage/Abduction		0	0	0	0	0
Extortion		0	0	0	0	0
Criminal Harassment		1	2	0	1	1
Uttering Threats		3	3	2	0	2
Other Persons		0	0	0	0	0
TOTAL PERSONS		7	7	6	2	4
Break & Enter		8	0	3	2	20
Theft of Motor Vehicle		3	1	0	3	15
Theft Over \$5,000		0	0	1	0	4
Theft Under \$5,000		3	11	1	18	13
Possn Stn Goods		1	2	1	2	12
Fraud		2	1	0	1	1
Arson		0	0	1	0	0
Mischief To Property		8	9	5	7	10
TOTAL PROPERTY		25	24	12	33	75
Offensive Weapons		1	1	0	0	1
Public Order		0	0	0	0	0
Disturbing the peace		0	0	2	6	2
OTHER CRIMINAL CODE		5	2	3	0	5
TOTAL OTHER CRIMINAL CODE		6	3	5	6	8
TOTAL CRIMINAL CODE		38	34	23	41	87

Beiseker Provincial Detachment Statistical Comparison September: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

CATEGORY	Trend	2013	2014	2015	2016	2017
Drug Enforcement - Production		0	0	0	0	0
Drug Enforcement - Possession		0	0	0	0	3
Drug Enforcement - Trafficking		0	0	2	2	3
Drug Enforcement - Other		1	0	0	0	0
Total Drugs		1	0	2	2	6
Federal - General		0	1	0	2	0
TOTAL FEDERAL		1	1	2	4	6
Liquor Act		0	0	1	2	0
Other Provincial Stats		6	4	2	7	7
Total Provincial Stats		6	4	3	9	7
Municipal By-laws Traffic		0	0	0	0	0
Municipal By-laws		1	2	2	3	2
Total Municipal		1	2	2	3	2
Fatals		0	0	0	1	0
Injury MVC		1	0	0	0	0
Property Damage MVC (Reportable)		8	1	13	10	8
Property Damage MVC (Non Reportable)		0	1	2	3	1
TOTAL MVC		9	2	15	14	9
Provincial Traffic		16	22	20	22	17
Other Traffic		0	0	0	0	0
Criminal Code Traffic		8	6	3	1	5
Common Police Activities						
False Alarms		7	12	9	6	9
False/Abandoned 911 Call and 911 Act		6	5	5	3	6
Suspicious Person/Vehicle/Property		0	6	7	9	17
Persons Reported Missing		0	0	0	1	1
Spousal Abuse - Survey Code		2	1	1	2	1