

BYLAW # 007:2017
of the TOWN OF IRRICANA
in the PROVINCE OF ALBERTA

A BYLAW OF THE TOWN OF IRRICANA IN THE PROVINCE OF ALBERTA FOR THE ESTABLISHMENT OF COUNCIL APPOINTED COMMITTEES AND TO OUTLINE THE DUTIES AND RESPONSIBILITIES OF SUCH COMMITTEE (s).

WHEREAS Pursuant to Section 7 (a) of the Municipal Government Act, RSA 2000, Chapter M-26 and amendments thereto, Council may pass a bylaw for the safety, health and welfare of people and the protection of people and property, and

WHEREAS Pursuant to Section 7 (b) of the Municipal Government Act, RSA 2000, Chapter M-26 and amendments thereto, Council may pass a bylaw making provisions respecting people, activities and things in, on or near a public place that is open to the public, and

WHEREAS Pursuant to Section 7 (f) of the Municipal Government Act, RSA 2000, Chapter M-26 and amendments thereto, Council may pass a bylaw respecting services provided by or on behalf of the municipality, and

NOW THEREFORE, under the authority and subject to the provision of the *Municipal Government Act*, Section 7 (b) and (f) and Section 145 (a), being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, THE COUNCIL OF THE TOWN OF IRRICANA, in the Province of Alberta, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. Town council at its discretion may establish long standing or short term committee's
2. Committee(s) shall be comprised of voting members which shall be appointed by the Irricana Town Council in the following manner:
 - a. a minimum of two (2) members from the public at large;
 - b. at least one (1) member from the Irricana Town Council;
 - c. the Mayor is a defacto non-voting member of all committees unless he/she is the appointed representative, in which case he/she has voting rights as provided in section 2(b).
3. That the term of office shall be as follows:
 - a. Members appointed by Town Council as provided in "Section 2":
 - i. Members - a one (1) year term. *(Motion 167.17)*
 - ii. Town Council representative - a one (1) year term.
4. That all members shall remain in office until their respective successors are appointed.
5. Employee (s) of the Town of Irricana may serve in a volunteer capacity as committee (s) members, except as authorized by CAO.
6. That in the event of a vacancy occurring on the Committee (s), The Board Chair shall recommend a replacement to Council. within (2) months of the vacancy.
7. That retiring members shall be eligible for re-appointment.
8. That any member of the Committee who is absent for three consecutive regularly scheduled meetings of the Committee without authorization by resolution of the Committee, shall forfeit his/her seat on the Committee and such forfeiture shall constitute a vacancy.

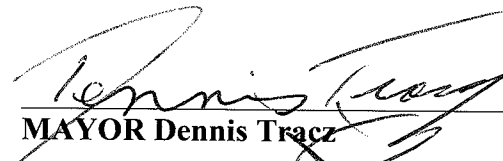
9. That the appointed members of the Committee shall hold office at the pleasure of the Town Council and any member may resign at any time by submitting a written resignation to Town Council.
10. That regular meetings of the Committee shall be held monthly but may be changed by the Committee from time to time as the Committee may deem advisable. The time and place of such regular meetings are to be determined by the Committee, Regular meetings shall be open to the public; committees of the whole or special committee meetings may be held in camera at the discretion of the Committee.
11. That special meetings may be called on three (3) full days written notice by the Chairperson or at the request of the majority of the Committee.
12. The board needs to submit a terms of reference to the town council for approval on an annual basis (Motion 167:17)
13. Each committee member is required to acknowledge, abide by and sign the town of Irricana code of conduct and ethics policy annually (as per appendix "A")
14. Minutes shall be kept of all regular meetings and shall be recorded by the recording secretary. Copies of all minutes shall be submitted to ~~the~~ CAO of the ~~Town of Irricana~~ ^{the} within 3 business days of approval by the Board. (Motion 167:17)
15. That a quorum of the Committee shall be a simple majority of the serving Committee members.
16. That the Chairperson of a meeting shall vote on any question and in the event of a tie vote, the motion shall be lost.
17. That the Committee may appoint sub-committees as required from time to time.
18. That at the first meeting of the Committee after the Irricana Council Organizational Meeting of each year, the Committee shall choose: (Motion 167:17)
 - a. Chairperson;
 - b. Vice Chairperson;
 - c. Standing committee as required.
19. That the Committee shall make recommendations to the Town Council for the formation of policies and the rules and regulations thereunder, as it may deem necessary from time to time.
20. The Board shall present an update of activities at a Town Council meeting at least two times per year.
21. The Board shall present an annual budget to the Town by Oct 31 ~~The Board shall present an~~ of each year. (Motion 167:17)
22. That Bylaw 01:2013; Bylaw 1:2014 and Bylaw 2:2014 be rescinded in its entirety.
23. That this bylaw will take effect upon the date of final passing thereof.

READ A FIRST TIME this 24th day of April, A.D. 2017.

READ A SECOND TIME this 24th day of April, A.D. 2017.

UNANIMOUS CONSENT FOR A THIRD AND FINAL READING given this 24th day of April, A.D. 2017.

READ A THIRD AND FINAL TIME this 24th of April, A.D. 2017.


MAYOR Dennis Tracz


CHIEF ADMINISTRATIVE OFFICER
Fabian Joseph